

**FARIBAULT COUNTY SOIL AND WATER CONSERVATION DISTRICT
FARIBAULT COUNTY AG. CENTER
415 SOUTH GROVE ST., SUITE 8
BLUE EARTH, MN 56013
BOARD MEETING MINUTES
SEPTEMBER 12, 2018**

1. MEETING WAS CALLED TO ORDER BY CHAIRMAN NEAL MENSING AT 8:30 AM.

2. SUPERVISORS PRESENT:

CHAIRMAN – NEAL MENSING
VICE-CHAIRMAN – BILL ANDERSON
SECRETARY – JEFF BELL
P/R – RANDY FEIST

3. STAFF PRESENT:

ASSISTANT PROGRAM ADMINISTRATOR – BRANDEE DOUGLAS
PROGRAM TECHNICIAN – SHANE JOHNSON
OTHER STAFF as NECESSARY

I. APPROVALS

1. APPROVAL OF AGENDA

Motion by Anderson to approve the Agenda. Second by Bell.
ANDERSON – Yes, BELL – Yes, FEIST – Yes
MOTION CARRIED

2. APPROVAL OF MINUTES

Motion by Feist to approve the minutes of the August 8, 2018 SWCD Board Meeting. Second by Bell.
ANDERSON – Yes, BELL – Yes, FEIST – Yes
MOTION CARRIED

3. TREASURER'S REPORT

Motion by Bell to accept the Treasurer's Report as presented and to file it subject to audit.
Second by Feist.
ANDERSON – Yes, BELL – Yes, FEIST – Yes
MOTION CARRIED

4. PAYMENT OF BILLS

Motion by Feist to pay all outstanding bills. Second by Bell.
ANDERSON – Yes, BELL – Yes, FEIST – Yes
MOTION CARRIED

5. TRANSFER OF FUNDS

Motion by Bell to approve the transfer of \$10,000.00 from the district savings account to the district checking account. Second by Feist.
ANDERSON – Yes, BELL – Yes, FEIST – Yes
MOTION CARRIED

II. OLD BUSINESS

1. GRIEVANCES – None

III. NEW BUSINESS

1. NRCS –

Updates/Reports: Personnel update; lease discussion and changes; lowered payment rates for cover crops/tillage in EQIP; Farm Bill update; and December – March need to hold a local work group meeting.

FSA – Karen

Updates/Reports: The Board was provided with an update of the MFP program along with a handout.

2. COST-SHARE CONTRACT and VOUCHER SPREADSHEET ENCUMBERING –

Motion by Feist to approve Encumbering the list attached to September 2018 SWCD Minutes. Second by Anderson.

ANDERSON – Yes, BELL – Yes, FEIST – Yes

MOTION CARRIED

VOUCHER PAYMENTS –

Motion by Anderson to approve the Payments (from Vouchers) on the list attached to September 2018 SWCD Minutes. Second by Bell.

ANDERSON – Yes, BELL – Yes, FEIST – Yes

MOTION CARRIED

OTHER –

Shane Johnson provided the Board with an update of the Benz wetland project as well as a CREP update.

3. GRANTS UPDATE

GRANTS –

Existing –

FY16 Capacity Amendment – Brandee.

Motion by Bell to request an extension to BWSR for the FY16 Local Capacity to December 2019 or request a workplan amendment to spend grant dollars. Second by Feist.

ANDERSON – Yes, BELL – Yes, FEIST – Yes

MOTION CARRIED

OTHER –

Discussion was held on Buffer cost share contracts expiring 11/1 and an update was given on the Brush Creek 319 grant.

4. PROGRAM UPDATES –

Administrative Assistant Position –

Motion by Feist to hire Amy Huber as the Administrative Assistant at the agreed upon rate and benefit package. Second by Bell.

ANDERSON – Yes, BELL – Yes, FEIST – Yes

MOTION CARRIED

SRF/Ag BMP LOAN –

Motion by Feist to raise the SRF/Ag AMP loan to \$200,000 for the Benz project. Second by Bell.

ANDERSON – Yes, BELL – Yes, FEIST – Yes

MOTION CARRIED

SUPERVISOR/OTHER UPDATE – None

DRAINAGE DEPARTMENT UPDATE -

Updates were given on: CD 21 AND CD 62

BUFFER ENFORCEMENT UPDATE -

Three landowners were taken off the list – six need a field verification. There was also discussion on cost-share seeding getting flooded and needing to reseed. An option of a reminder postcard where the landowners can sign and return a seeding date was discussed. The Board will receive an update next month on the number of waivers that expire November 1st.

III. MISCELLANEOUS

1. **October Board Meeting** - The October Board Meeting was scheduled to be held on Wednesday, October 10, 2018, 8:30 AM in the SWCD office. However, some board members could not attend and wanted staff to schedule the next meeting with harvest and weather in mind.

2. **2018 Outstanding Conservationist** – Motion by Bell to approve Eric Volsen as 2018 Outstanding Conservationist. Second by Feist.
ANDERSON – Yes, BELL – Yes, FEIST – Yes
MOTION CARRIED

3. **Ron Schara Calendars** – Motion by Anderson to approve the purchase of 2019 Ron Schara Outdoor Calendars. Second by Bell.
ANDERSON – Yes, BELL – Yes, FEIST – Yes
MOTION CARRIED

IV. UPCOMING MEETINGS

Motion by Anderson to approve attendance to the following meetings:

September 13	Regional Soil Health Team, Albert Lea - Nate
September 14	GBERBA Policy, Mankato – Neal
September 18	SCTSA
September 19	GBERBA Tech., Mankato -
September 20	Septic Regulators, Owatonna - Chad Soil Health Field Day, Rauenhorst Farm – Staff & Supervisors
September 26	BECE, Ext. Mtg. Room – Michele
October 9	WCA Mtg., Mankato – Shane PC/BOA, Ag. Center - Linda

Second by Feist.

ANDERSON – Yes, BELL – Yes, FEIST – Yes

MOTION CARRIED

Adjournment –

Motion by Feist to adjourn the meeting. Second by Anderson.

ANDERSON – Yes, BELL – Yes, FEIST – Yes

MOTION CARRIED

Chairman Mensing adjourned the meeting at 10:45 AM.

SWCD BOARD MEETING COST SHARE ENCUMBERING AND/OR PAYMENT REQUEST

Board Meeting Date	9/12/18
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Board Chair Signature _____

ENCUMBERING (from Contract)							Project Type (BMP/NRCS #)	Est. Total Cost	C-S Rate	Contract Amount	Contract Deadline
Action	Contract #	Grant Source	Landowner Name	Site Address	Township	Sec					
Encumber	LS319-SH-19	FY16 LeSueur River	Ronald Volsen		Dunbar	31	Cover Crops	\$ 4,000.00	75	\$ 3,000.00	12/01/18
Encumber	LS319-SH-20	FY16 LeSueur River	Ronald Volsen		Kiester	16	Cover Crops	\$ 4,000.00	75	\$ 3,000.00	12/01/18
Encumber	LS319-SH-21	FY16 LeSueur River	Eric Volsen		Kiester	4	Cover Crops	\$ 4,000.00	75	\$ 3,000.00	12/01/18
PAYMENTS (from Vouchers)							Project Type (BMP/NRCS #)	Total Cost	Pymt Type	Payment Amount	Check #
Action	Contract #	Grant Source	Landowner Name	Site Address	Township	Sec					
Payment	B18-25		Stuart Collins c/o Farmers Nat.		Dunbar	16	Buffer Strip (12.0 Ac.)	\$ 3,204.25	Final	\$ 2,403.18	29431
Payment	B18-29		Richard Raimann		MN Lake	24	Buffer Strip (2.0 Ac.)	\$ 675.00	Final	\$ 450.00	29432
Payment	B18-35		Carolee Goette		Seely	27	Buffer Strip (2.5 Ac.)	\$ 786.85	Final	\$ 562.50	29433
Payment	B18-15		Huber Farms		Rome 31	32	Buffer Strip (3.0 Ac.)	\$ 436.60	Final	\$ 327.45	29434
Payment	319-TMDL-22-13	GBERBA	Steve Lawrence		Blue Earth	1	Alternative Tile Intake (1)	\$ 914.18	Final	\$ 250.00	GBERBA
Payment	18-1	FY-18 State C/S	Lynn Smith		Pilot Grove	4	Unused Well Sealing (1)	\$ 2,019.00	Final	\$ 400.00	29435
Payment		GBERBA	Joel Rauenhorst		Barber	13	MNAWQ Cert.	\$ 300.00	Final	\$ 300.00	GBERBA
Payment		GBERBA	William Rauenhorst		Barber	12	MNAWQ Cert.	\$ 100.00	Final	\$ 100.00	GBERBA
										\$ 4,793.13	TOTAL