

**FARIBAULT COUNTY SOIL & WATER CONSERVATION DISTRICT
FARIBAULT COUNTY AG CENTER – CONFERENCE ROOM
BLUE EARTH, MN 56013**

**Regular Board Meeting Minutes
November 8, 2023**

Chairman Feist called the Regular Board Meeting to Order at 8:27 a.m.

SUPERVISORS PRESENT:

Randy Feist
Michael Humburg
Bill Anderson
Neal Mensing
Jeff Bell

SUPERVISORS ABSENT:

None.

STAFF & OTHERS PRESENT:

Shane Johnson, Nate Carr, Hadley Mensing – SWCD Staff

I. APPROVALS

1. APPROVAL OF AGENDA / ADDITIONS (noted in red) (Action Item)

Motion by Bell to approve the Agenda. Seconded by Mensing.
Voting unanimously in favor by were: Anderson, Bell, Humburg, and Mensing.
Voting against – None. Motion Carried.

2. APPROVAL OF OCTOBER 11, 2023, REGULAR BOARD MEETING MINUTES (Action Item)

Motion by Bell to approve the October 11, 2023, Regular Board Meeting Minutes. Seconded by Humburg.
Voting unanimously in favor by were: Anderson, Bell, Humburg, and Mensing.
Voting against – None. Motion Carried.

3. APPROVE TREASURER’S REPORT (Action Item)

Motion by Mensing to approve the October 2023 Treasurer’s Report as presented and to file it subject to audit. Seconded by Humburg.
Voting unanimously in favor by were: Anderson, Bell, Humburg, and Mensing.
Voting against – None. Motion Carried.

4. PAYMENT OF BILLS (Action Item)

Motion by Bell to pay all outstanding bills. Seconded by Mensing.
Voting unanimously in favor by were: Anderson, Bell, Humburg, and Mensing.
Voting against – None. Motion Carried.

5. TRANSFER OF FUNDS TO PAY BILLS (Action Item)

Motion by Bell to approve the Transfer of Funds in the amount of \$40,000.00 from Savings to Checking to pay the bills. Seconded by Humburg.
Voting unanimously in favor by were: Anderson, Bell, Humburg, and Mensing.
Voting against – None. Motion Carried.

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II. OLD BUSINESS

- 1. Grievances / Other** (Discussion Item) – None.

III. NEW BUSINESS

- 1. FSA, NRCS, & Drainage Update** – Written Reports

2. COST SHARE CONTRACT / VOUCHER SPREADSHEET

- A. Encumbering** (Action Item) – Hadley updated the Board on the Cost Share Requests.
Motion by Bell to approve the Cost Share Requests as presented for a total of \$7,992.00.
Seconded by Mensing.

Voting unanimously in favor by were: Anderson, Bell, Humburg, and Mensing.

Voting against – None. Motion Carried.

- B. Voucher Payments** (Action Item) – None.

3. STAFF PROGRAM & GRANT UPDATES - Including Policy Updates, Contract Approvals, etc.

- A. Future Grants – MDM Grant CD26** (Action Item)

Nate mentioned a new MDM Grant. He asked the Board if they were okay moving forward with this grant, and possibly holding a work session later this month.

Motion by Bell to approve moving forward with the MDM Grant and holding a work session later this month. Seconded by Mensing.

Voting unanimously in favor by were: Anderson, Bell, Humburg, and Mensing.

Voting against – None. Motion Carried.

- B. Current Grants** – No Update.

4. BOARD SUPERVISOR UPDATES

- A. Supervisor Updates from Meetings | Trainings | Events**

None.

- B. Upcoming Meetings | Trainings | Events for Supervisors** (Action Item)

Motion by Bell to approve attendance to the following:

November 15th 1W1P (Randy)

November 17th GBERBA, Policy/Technical Joint Mtg. (Neal)

November 28th Area 6 Supervisors Meeting; Courtland (All)

November 29th 1W1P, Policy Meeting; Blue Earth (Jeff, Neal)

December 12-13th MASWCD Annual Convention (All)

Seconded by Mensing.

Voting unanimously in favor by were: Anderson, Bell, Humburg, and Mensing.

Voting against – None. Motion Carried.

IV. MISCELLANEOUS

- 1. Staff Reports** (Chad, Shane, Nate, Hadley)

SWCD staff gave job & project updates to the Board.

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2. **Move December SWCD Board Meeting** (Action Item) Nate mentioned that Faribault County SWCD's Conservationist of the Year nominee will be recognized at the MASWCD State convention in December. However, the date of the Convention falls on the SWCD's December Board Meeting.
Motion by Bell to move the December SWCD Board Meeting to Friday, December 15, 2023 starting at 8:30a.m. in the Ag Center Conference Room. Seconded by Mensing.
Voting unanimously in favor by were: Anderson, Bell, Humburg, and Mensing.
Voting against – None. Motion Carried.
3. **KBEW Advertising** (Action Item)
Motion by Bell to approve Plan C of the 2024 KBEW Advertising. Seconded by Mensing.
Voting unanimously in favor by were: Anderson, Bell, Humburg, and Mensing.
Voting against – None. Motion Carried.
4. **2024 Ron Schara Calendars** (Action Item)
Motion by Mensing to approve ordering 120 Ron Schara Calendars for 2024. Seconded by Bell.
Voting unanimously in favor by were: Anderson, Bell, Humburg, and Mensing.
Voting against – None. Motion Carried.
5. **Laptop Computer** (Action Item)
Shane would like to purchase an old laptop which was previously used by the SWCD.
Motion by Bell to sell the laptop to Shane for \$5.00. Seconded by Mensing.
Voting unanimously in favor by were: Anderson, Bell, Humburg, and Mensing.
Voting against – None. Motion Carried
6. **Tree Open House – January 17-18th** (Action Item)
Hadley mentioned the 2024 tree open house will be held on January 17-18th, which will be a weekday, instead of on the weekend.

V. APPROVE MEETINGS | EVENTS | TRAINGS FOR STAFF (Action Item)

Motion by Bell to approve attendance to the following:

November 14 th	1W1P, Steering Team – Nate
November 16 th	Area 6 Training Team – Shane
November 28 th	Area 6 Supervisors Meeting – Shane, Nate, Hadley
December 5-6 th	Premier Soil Health Event; Mankato – Hadley
December 12 th	1W1P, Steering Team – Nate
December 11-13 th	MASWCD Annual Convention – Nate, Hadley

Seconded by Mensing.

Voting unanimously in favor by were: Anderson, Bell, Humburg, and Mensing.

Voting against – None. Motion Carried

VI. ADJOURNMENT

Motion by Anderson to adjourn the meeting. Seconded by Bell.

Voting unanimously in favor by were: Anderson, Bell, Humburg, and Mensing.

Voting against – None. Motion Carried

Chairman Feist adjourned the Regular Board Meeting at 9:00 a.m.