

**FARIBAULT COUNTY SOIL AND WATER CONSERVATION DISTRICT  
FARIBAULT COUNTY AG CENTER  
AG CENTER CONFERENCE ROOM  
BLUE EARTH, MN 56013  
REGULAR BOARD MEETING MINUTES  
January 13<sup>th</sup>, 2021**

**I. REORGANIZATIONAL MEETING CALLED TO ORDER BY ACTING CHAIR 8:34 AM**

1. Oath of Office – Neal Mensing and Jeff Bell

**SUPERVISORS PRESENT:**

- JEFF BELL
- RANDY FEIST
- DAVE MATHEWS
- NEAL MENSING
- BILL ANDERSON

**SUPERVISORS ABSENT:**

NONE

**STAFF & OTHERS PRESENT:**

Amy Huber, Shane Johnson, Dustin Anderson, Nicki Miranowski – FSA, and Myles Elsen – NRCS.

2. Election of Chair/Vice Chair/Secretary/Treasurer/Public Relations

Member Feist nominated member Jeff Bell for Chair. Seconded by member Mathews.

Call for other nominations.

Member Anderson nominated member Randy Feist for Chair.

Call for other nominations – None

Call for Secret Ballot was regulated by member Anderson.

Ballots were cast and read, four (4) for member Jeff Bell, one (1) for member Randy Feist.

Member Jeff Bell was elected Chairman.

Motion by Feist to keep Supervisor positions of Vice Chair, Secretary, Treasurer, and Public Relations, as well as Committee Assignments the same for year 2021. Seconded by Mathews.

Voting unanimously in favor were: Feist, Mathews, Mensing, and Anderson.

Voting against – None. Motion Carried

3. Approve items on Reorganizational Checklist numbers 5 – 13.

Motion by Feist. Seconded by Mensing.

Voting unanimously in favor by were: Feist, Mathews, Mensing, and Anderson.

Voting against – None. Motion Carried

**II. CHAIRMAN CALLS REGULAR MEETING TO ORDER**

**III. APPROVAL OF AGENDA/ADDITIONS (noted in red)**

Motion by Mathews to approve the Agenda. Seconded by Feist.

Voting unanimously in favor by were: Feist, Mathews, Mensing, and Anderson.

Voting against – None. Motion Carried

## **1. APPROVAL OF MINUTES**

Motion by Feist to approve the minutes of the December 9th, 2020, SWCD Board meeting.  
Seconded by Mensing.  
Voting unanimously in favor by were: Feist, Mathews, Mensing, and Anderson.  
Voting against – None. Motion carried.

## **2. TREASURER'S REPORT**

Motion by Anderson to accept the Treasurer's Report as presented and to file it subject to audit.  
Seconded by Feist.  
Voting unanimously in favor by were: Feist, Mathews, Mensing, and Anderson.  
Voting against – None. Motion carried.

## **3. PAYMENT OF BILLS**

Motion by Anderson to pay all outstanding bills. Seconded by Feist.  
Voting unanimously in favor by were: Feist, Mathews, Mensing, and Anderson.  
Voting against – None. Motion carried.

## **4. TRANSFER OF FUNDS TO PAY BILLS**

Motion by Mensing to approve the Transfer of Funds in the amount of \$58500.00 from Savings to Checking to pay the bills. Seconded by Mathews.  
Voting unanimously in favor by were: Feist, Mathews, Mensing, and Anderson.  
Voting against – None. Motion carried.

## **5. APPROVE the AUDIT ENGAGEMENT LETTER/BID from Peterson Co. LTD for 2020**

Motion by Feist to approve the Bid. Seconded by Mathews.  
Voting unanimously in favor by were: Feist, Mathews, Mensing, and Anderson.  
Voting against – None. Motion carried.

## **OLD BUSINESS**

### **1. GRIEVANCES/OTHER – None**

## **IV. NEW BUSINESS –**

**Myles** – NRCS Business

**Nicki** – FSA Business

**Dustin** – Drainage Business

## **ENCUMBERING –**

Motion by Mensing to approve the Cost-Share Encumbering Requests as presented for a total of \$19106.00. Seconded by Mathews.  
Voting unanimously in favor by were: Feist, Mathews, Mensing, and Anderson.  
Voting against – None. Motion carried.

## **VOUCHER PAYMENTS –**

Motion by Feist to approve the Cost Share Payments as presented for a total of \$15667.50.  
Seconded by Mensing.  
Voting unanimously in favor by were: Feist, Mathews, Mensing, and Anderson.  
Voting against – None. Motion carried.

*The complete and detailed list of Encumbering and Payment requests are attached to the official minutes and are available in the SWCD office.*

## **PROJECT LOG –**

Shane Johnson provided an updated Project Log for the Board to review.

**Review/discuss 18/19 Cost Share and 17/18 Capacity Financial Report** – Shane Johnson reviewed.

Motion by Mathews to approve 18/19 Cost Share report, and 17/18 Capacity Financial Report. Seconded by Mensing.

Voting unanimously in favor by were: Feist, Mathews, Mensing, and Anderson.

Voting against – None. Motion carried.

## **3. PROGRAM UPDATES –**

Shane Johnson reviewed proposed changes to ECWMP Structural Practices Cost Share Policy - 2021 Cost Share Policy – 1<sup>st</sup> reading: No action was taken

## **4. GRANTS, POLICY, CONTRACTS –**

Current Grants – Capacity Grant

Future Grants – Corn Growers 2021 RFP has been submitted

## **5. SUPERVISOR UPDATES -**

Board member Anderson mentioned there has not been a TSA meeting, since September 2020.

A list of upcoming meetings Board members could consider attending were reviewed:

January 15<sup>th</sup>, 2021

GBERBA Policy Meeting - Virtual (Neal)

Motion by Feist to approve the upcoming meeting for Board Supervisors. Seconded by Mathews.

Voting unanimously in favor by were: Feist, Mathews, Mensing, and Anderson.

Voting against – None. Motion carried.

## **V. MISCELLANEOUS -**

### **1. Next SWCD/County Sub-committee Meeting -**

Jeff Bell will contact Commissioner Roper about next meeting

Amy updated members that campaign finance reports are due by the end of the month. Also discussed SWCD business.

The next SWCD Regular Board meeting is scheduled for Wednesday February 10<sup>th</sup>, at 8:30 a.m.

## **VI. MEETINGS/EVENTS/TRAININGS FOR STAFF -**

Motion by Mensing to approve attendance to the following:

January 06 AgBMP Meeting, Virtual - Chad

January 06 LGU Soil Health Meeting with Anna Cates U of M – Nate and Hadley

January 15 GBERBA Policy Meeting – Amy and Nate

January 27 GBERBA Technical Meeting, Virtual – Nate, Amy, and Shane

Seconded by Mathews.

Voting unanimously in favor by were: Feist, Mathews, Mensing, and Anderson.

Voting against – None. Motion carried.

**VII. ADJOURNMENT –**

Motion by Anderson to adjourn the meeting. Seconded by Feist.

Voting unanimously in favor by were: Feist, Mathews, Mensing, and Anderson.

Voting against – None. Motion carried.

Chairman Bell adjourned the meeting at 1:04 p.m.