

**FARIBAULT COUNTY SOIL AND WATER CONSERVATION DISTRICT
FARIBAULT COUNTY AG CENTER – CONFERENCE CENTER
BLUE EARTH, MN 56013**

**Regular Board Meeting Minutes
February 9, 2022**

Vice-Chairman Mathews called the Regular Board Meeting to order at 8:29 a.m.

SUPERVISORS PRESENT:

Dave Mathews
Neal Mensing
Bill Anderson
Jeff Bell

SUPERVISORS ABSENT:

Randy Feist

STAFF & OTHERS PRESENT:

Shane Johnson, Nate Carr, Hadley Mensing, Chad Viland | Ruth Sonnek-FSA | Brandon Berndt-NRCS

I. APPROVALS

1. APPROVAL OF AGENDA / ADDITIONS (noted in red) (Action Item)

Motion by Anderson to approve the Agenda. Seconded by Bell.
Voting unanimously in favor were: Anderson, Bell, and Mensing.
Voting against – None. Motion Carried.

2. APPROVAL OF MINUTES (Action Item)

Motion by Bell to approve the January 12, 2022, Regular Board Meeting Minutes. Seconded by Mensing.
Voting unanimously in favor were: Anderson, Bell, and Mensing.
Voting against – None. Motion Carried.

3. TREASURER'S REPORT (Action Item)

Motion by Mensing to approve the January 2022 Treasurer's Report as presented and to file it subject to audit. Seconded by Bell.
Voting unanimously in favor were: Anderson, Bell, and Mensing.
Voting against – None. Motion Carried.

4. PAYMENT OF BILLS (Action Item)

Motion by Bell to pay all outstanding bills. Seconded by Mensing.
Voting unanimously in favor were: Anderson, Bell, and Mensing.
Voting against – None. Motion Carried.

5. TRANSFER OF FUNDS TO PAY BILLS (Action Item)

Motion by Mensing to approve the Transfer of Funds in the amount of \$35,000.00 from Savings to Checking to pay the bills. Seconded by Bell.
Voting unanimously in favor were: Anderson, Bell, and Mensing.
Voting against – None. Motion Carried.

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II. OLD BUSINESS

- 1. Grievances / Other – None.**

III. NEW BUSINESS

1. FSA (8:45), NRCS (9:00), and DRAINAGE (9:15) UPDATE

-FSA – Ruth with FSA gave a CRP Update.

-NRCS – Brandon gave an NRCS Update.

-Drainage – No update this month.

2. COST SHARE CONTRACT / VOUCHER SPREADSHEET (Action Item)

A. Encumbering – None this month.

B. Voucher Payments – None this month.

3. STAFF PROGRAM & GRANT UPDATES – Including Policy Updates, Contract Approvals, etc.

A. Future Grants – No Update.

B. Current Grants – SWCD Current Grants

Nate Briefed the Board on the current Faribault County SWCD Grants.

4. BOARD SUPERVISOR UPDATES

A. Supervisor Updates from Meetings| Training | Events (Discussion Item)

Board member Mensing gave a GBERBA, Policy meeting update. He mentioned there is no talk on when in-person meetings will resume.

Nate gave a 1W1P meeting update for Board member Feist. He mentioned most of the meeting focused on priority areas within the county.

Nate gave an Area VI Conservation Districts Chair Meeting update for Board member Feist. The meeting discussed the Area VI MASWCD Meeting, which will be held on April 6, 2022 in New Ulm, MN – which Faribault County SWCD will host.

B. Upcoming Meetings | Training | Events for Supervisors (Action Item)

Motion by Bell to approve attendance to the following:

February 10 th	I90 Soil Health Tour; Fairmont, MN
February 11 th	I90 Soil Health Tour; Heron Lake
February 25 th	1W1P (Randy)

Seconded by Mensing.

Voting unanimously in favor were: Anderson, Bell, and Mensing.

Voting against – None. Motion Carried.

IV. MISCELLANEOUS

1. Staff Reports (Chad, Shane, Nate, Hadley)

SWCD staff members gave job and project updates to the Board.

2. Saturated Buffer Equipment Purchases (Action Item)

Chad briefed the Board on the equipment purchases needed for the saturated buffer. He mentioned the quote he received has expired, so the price may have increased.

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Motion by Bell to approve the Equipment Purchases for the Saturated Buffer with a cap of \$8,000.00.
Seconded by Mensing.

Voting unanimously in favor were: Anderson, Bell, and Mensing.

Voting against – None. Motion Carried.

3. Approve #12 on the Reorganizational Meeting Checklist (Action Item)

#12. Review and Approve the 2022 Board of Supervisors Operating Rules and Guidelines –

Motion by Bell to approve the 2022 Board of Supervisors Operating Rules and Guidelines. Seconded by Anderson.

Voting unanimously in favor were: Anderson, Bell, and Mensing.

Voting against – None. Motion Carried.

4. Approve #13 on the Reorganizational Meeting Checklist (Action Item)

#13 Review and Approve Personnel Policy (if necessary) –

Motion by Bell to add a \$500.00 credit card limit to the Personnel Policy (11.3.3.1c) - anything greater will need Board approval. Seconded by Mensing.

Voting unanimously in favor were: Anderson, Bell, and Mensing.

Voting against – None. Motion Carried.

Motion by Bell to approve the Personnel Policy with the amended changes, in addition to sending it to a lawyer for final approval. Seconded by Mensing.

Voting unanimously in favor were: Anderson, Bell, and Mensing.

Voting against – None. Motion Carried.

5. 2021 Audit (Action Item)

Motion by Mensing to approve Peterson Company LTD to perform the 2021 Financial Audit.

Seconded by Bell.

Voting unanimously in favor were: Anderson, Bell, and Mensing.

Voting against – None. Motion Carried.

6. Staff Clothing (Action Item)

Nate mentioned staff have not purchased new SWCD clothing for many years.

Motion by Bell to approve clothing purchases for SWCD employees with a \$300/person/year limit.

Seconded by Mensing.

Voting unanimously in favor were: Anderson, Bell, and Mensing.

Voting against – None. Motion Carried.

7. 2022 Supervisor Elections (Discussion Item)

Shane mentioned there are three (3) Board members (Bill, Randy, Dave) whose supervisor seats will be up for election this November (2022).

8. MSU Water Resource Center (Action Item)

Motion by Bell to approve the MSU, Mankato - Joint Powers Agreement contract #BECE-1.

Seconded by Mensing.

Voting unanimously in favor were: Anderson, Bell, and Mensing.

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Voting against – None. Motion Carried.

9. Contract for Services (Discussion Item)

Nate went over the Contract for Provision of Services between Faribault County and the Faribault County SWCD. After discussion, he mentioned he will send it to Darren, the County Auditor/Treasurer/Coordinator.

10. 2022 Outstanding Conservationist (Discussion Item)

Nate encouraged Board members to pay attention to landowners/producers within their district who are implementing conservation practices. One of the recipients will then be chosen for the 2022 Outstanding Conservationist Award for Faribault County.

11. March Board Meeting – Wednesday, March 9, 2022 – 8:30 a.m., Ag Ctr, Conference Room

V. MEETINGS | EVENTS | TRAINING FOR STAFF (Action Item)

Motion by Bell to approve attendance to the following:

February 11 th	I90 Soil Health Tour; Heron Lake, MN – Nate
February 14 th	Ag Chemical Handling Facilities – Hadley
February 14 th	FEMA Letters of Map Change – Chad
February 14 th	Floodplain Meeting – Chad
February 15/16 th	WCA Refresher; Virtual – Shane
February 16 th	Floodplain Meeting – Chad
February 23rd	MPCA TAP – Chad
February 23 rd	Floodplain Meeting – Chad
February 28 th	Floodplain Meeting – Chad
March 8 th	1W1P, Steering Team – Nate

Seconded by Mensing.

Voting unanimously in favor were: Anderson, Bell, and Mensing.

Voting against – None. Motion Carried.

VI. ADJOURNMENT

Motion by Anderson to adjourn the meeting. Seconded by Bell.

Voting unanimously in favor were: Anderson, Bell, and Mensing.

Voting against – None. Motion Carried.

Vice-Chairman Mathews adjourned the Regular Board Meeting at 12:05 p.m.