

***Riverside Heights Subordinate Service District Meeting***  
***October 31, 2022 5:30 PM***  
***Commissioners Chamber Faribault County Courthouse***

Meeting call to order at 5:30 PM by Corey Survis

Old Business

1. Review and approve meeting minutes from September 12<sup>th</sup> meeting and October 13<sup>th</sup> special meeting.

Motion was made to approve minutes from the September 12<sup>th</sup> and October 13<sup>th</sup> meetings with the deletion of the document footer that references Huntley Sewer District by Young. Second by Roper. Passed 5-0

New Business

1. Bolton and Menk sewer engineering proposal

Katy Gehler of Bolton and Menk met with the group via Teams meeting format and broke down Bolton and Menk's proposal (20221017).

The first part of which would be the Preliminary evaluation (Scope of Work 1.0)

She said they hoped to have homeowner meetings or visit homeowners on site. Likely at least two meetings.

A Facility plan (Scope of Work 2.0) would follow.

There was discussion among the to group on what Bolton and Menk was proposing and where the project was within the process.

Motion was made by Roper to except Bolton and Menk's proposal and move forward with the Preliminary Evaluation (Scope of Work 1.0). This was seconded by Murray. Passed 5-0.

2. Miscellaneous New Business items - None
3. Staff Updates - None
4. Meeting Schedule

A motion was made not to set a next meeting date at this time, it was felt that a special meeting would need to be called once Bolton and Menk finishes the Preliminary Evaluation, by Blees. Second by Young. Passed 5-0.

*The Faribault County Board of Commissioners established the Riverside Heights (SSD) Subordinate Service District, on May 3, 2022, to provide a sanitary sewage and waste disposal system for the residents of Riverside Heights.*

Miscellaneous – None

Corey Survis adjourned the meeting at 5:49 PM.

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