

FARIBAULT COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
SEPTEMBER 20, 2022

The Faribault County Board of Commissioners met in regular session at the Courthouse in the City of Blue Earth at 9:00 a.m. on September 20, 2022. The following members were present: Tom Loveall, Bruce Anderson, Bill Groskreutz, John Roper, and Greg Young Commissioners. Auditor/Treasurer/Coordinator Darren Esser, Acting Clerk to the Board Sarah Van Moer, Deputy Tom Elmer, Central Services Director Pam Krill, and members of the public M. Steele and K. Mertens also attended. Participating virtually were Faribault County employees K. Anderson, S. Hauskins, J. Blair, L. Rebuffoni, S. Asmus, M. Lore, and L. Mehrhof.

The meeting was called to order by Chair Young.

The pledge of allegiance was recited.

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Groskreutz/Roper motion carried unanimously to approve the synopsis and official proceedings of the September 6, 2022 regular and drainage authority meetings.

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The calendar was updated.

No members of the public appeared during public comment.

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Committee reports were given. Groskreutz reported on the MVAC, and the AMC Fall Conference. Roper reported on workforce, MVAC, and the AMC Fall Conference. Anderson reported on the AMC Fall Conference. Loveall reported on the insurance subcommittee regarding switching dental insurance carriers, and the Region Nine board of directors meeting. Young reported on the Riverside Heights SSD meeting, and Planning and Zoning.

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Pam Krill met regarding Central Services business.

Anderson/Loveall motion carried unanimously to approve the hiring of John Hanevik as Buildings/Facilities Maintenance Assistant.

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Chief Deputy Auditor Jessica Blair met regarding Auditor's Office business.

Roper/Anderson motion carried unanimously to adopt Resolution 22-CB-61 approving the proposed 2023 county levy and budget. Commissioners Groskreutz, Roper, Anderson, Loveall, and Young voted yes.

RESOLUTION

WHEREAS, the Faribault County Board of Commissioner has considered the financial needs of Faribault County,

BE IT THEREFORE RESOLVED, that the budget of Faribault County for 2023 will be set at \$37,086,085 in revenues and \$37,117,943 in expenditures.

BE IT FURTHER RESOLVED that a copy of said budget be kept on file in the Office of the County Auditor/Treasurer for public inspection.

BE IT THEREFORE RESOLVED that the levy of Faribault County for 2023 will be set at \$14,147,382 before state aid reductions.

BE IT FURTHER RESOLVED that the levy after reduction of program aid of \$700,855 be appropriated to the proper funds as follows:

General Fund (including Library)	\$8,599,430
Public Works Fund	1,221,376
Humans Services Fund	2,653,154
Courthouse Bonds 2020	180,000
Courthouse Bonds 2018	117,994
Jail Bonds	674,573
 Total Net Levy	 \$13,446,527

BE IT FURTHER RESOLVED that a certified copy of said levy will be on file with the County Auditor/Treasurer of Faribault County.

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Mark Daly met regarding Public Works business. Construction updates were given.

Anderson/Roper motion carried unanimously to approve the license agreement with Chuck Evan for pump lines within the CSAH 20 right of way.

Groskreutz/Loveall motion carried unanimously to approve the license agreement with Catherine Woitas for pump lines within the CSAH 20 right of way.

Anderson/Groskreutz motion carried unanimously to approve the license agreement with Sarah Kiel for pump lines within the CSAH 20 right of way.

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Roper/Groskreutz motion carried unanimously to adopt Resolution 22-CB-60 establishing by-laws for the Riverside Heights Subordinate Service District. Commissioners Groskreutz, Roper, Anderson, Loveall, and Young voted yes.

RESOLUTION

09-20-22

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Riverside Heights (SSD) SUBORDINATE SERVICE DISTRICT

Board Member By-Laws

The Faribault County Board of Commissioners established the Riverside Heights Subordinate Service District on May 3, 2022, to provide a sanitary sewage and waste disposal system for the residents of Riverside Housing Development.

The Faribault County Board of Commissioners also established a Riverside Heights SSD Board on June 21, 2022 to oversee the development of a wastewater project. The SSD Board membership terms, duties and responsibilities shall be as follows:

Membership:

The Voting Members of the Riverside Heights SSD Board shall consist of the following:

- Resident Owner of Riverside Heights / Task Force Member (1)
- Resident Owner of Riverside Heights / Task Force Member (1)
- Resident Owner of Riverside Heights / Task Force Member (1)
- Resident Owner of Riverside Heights / Task Force Member (1)
- Appointed Member of County Commissioner Board (1)

The Non-Voting Members of the Riverside Heights Advisory Staff:

- County Auditor (1)
- Faribault County Septic Inspector (1)

Terms:

Members of the Riverside Heights SSD Board shall be appointed by the Board of Commissioners and serve terms of four (4) years. Upon resignation, or the inability to fulfill a term, the SSD Board shall make recommendation to the Board of Commissioners for replacement of position.

Duties:

Subject to the approval of the Faribault County Board of Commissioners, the Members of the District Board shall do all things necessary to operate and maintain the sanitary sewer system included but not limited to the following:

- a. The District Board shall work with the County to develop and maintain sanitary sewer service project for the area legally described as the Riverside Heights Subordinate Service District.
- b. The District Board shall facilitate an appropriate "Sewer Connection Document" either as a stand-alone entity or as partnership with a sewage treatment provider.
- c. The District Board shall elect from its membership a chairperson, and a vice chair every two years. The duties of secretary shall be performed by the appointed Faribault County Septic Inspector. In case of absence or incapacity of the chair, the vice chair shall perform the chairpersons' duties. If the chair and the vice chair are absent from any meetings, all documents requiring signature of the Board shall be signed by a majority thereof.

- d. The District Board shall meet at least quarterly, more frequently if deemed necessary by the members, at a regular time and place, except that it may not set a quorum of its own meeting of less than three (3) members. Service District Chairperson may call special meetings with three-day notice. Meeting notifications, agendas, and minutes will be located on the Riverside Heights Subordinate Service District tab located withing the Faribault County Website. The secretary shall keep, or cause to be kept, a complete record of the District Board proceedings. The District Board shall review and approve minutes of its previous proceedings.
- e. Faribault County shall keep, or cause to be kept, a complete set of accounts and make reports thereon as requested by the District Board. All monies shall be kept in the Riverside Heights Sewer District Fund and disbursed only upon appropriate orders of the Riverside Heights Sewer District and/or the County Board of Commissioners. All monies collected by the district shall be deposited with the County Auditor and the Auditor shall deposit the same in the Riverside Heights Sewer District Fund.
- f. The District Board shall annually prepare an estimate of revenues and expenditures on a calendar year basis on a budget format prescribed by the County Auditor. A preliminary budget for the succeeding calendar year shall be submitted to the County on or before September 1st of each year. The County Board of Commissioners shall review the proposed budget ad meet jointly with the District Board if changes are recommended. Upon adoption by the County Board, the budget shall be included on the County financial system.
- g. The District Board may, on such terms as it deems advisable, employ persons or firms performing engineering or other services of a professional nature.
- h. The District Board may recommend to the County Board: to construct, improve, replace, repair, and maintain the sewage collection and disposal system. To adopt rules/regulations relating to the establishment and maintenance of sewer system. User fees as may be deemed advisable to support the operation of said system.
- i. If project funding sources allow, per diem and mileage rates to apply based on Faribault County authorized lay committee member rates.

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Loveall/Groskreutz motion carried unanimously to approve moving the first County Board and Drainage meetings of December 2022 to December 8, 2022.

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Groskreutz/Loveall motion carried unanimously to set the 2022 Truth in Taxation Hearing for 6:00 pm on Tuesday, December 20, 2022 in the courthouse.

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Groskreutz/Anderson motion carried unanimously to move the start time of the December 20, 2022 County Board and Drainage meetings from 9:00 a.m. to 3:00 p.m.

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Groskreutz/Anderson motion carried unanimously to approve training requests from M. Cook to attend a 2022 All Extension Conference in Duluth; and E. Bonin to attend a 2022 Fraud Fall Training in Shoreview.

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Discussion was held regarding the potential fiscal agent of the Le Sueur One Watershed, One Plan.

Loveall/Groskreutz motion failed that the Faribault County Board of Commissioners does not support GBERBA acting as the fiscal agent of the Le Sueur and Blue Earth One Watershed, One Plan. Commissioner Loveall voted yes. Commissioners Groskreutz, Roper, and Anderson voted no.

Loveall/Groskreutz motion carried unanimously that at this time the Faribault County Board of Commissioners does not support GBERBA acting as the fiscal agent of the Le Sueur One Watershed, One Plan.

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Anderson/Roper motion carried unanimously to pay the following bills:

Auditor warrants for August 1 to August 31, 2022 totaling \$2,282,590.71 as follows:

Auditor Warrant Approval List for August 1 through August 31, 2022		
Date	Amount	Description
8/4/2022 Total	202,900.30	Auditor Warrant Total
8/11/2022 Total	142,440.92	Auditor Warrant Total
8/18/2022 Total	1,840,200.12	Auditor Warrant Total
8/25/2022 Total	97,049.37	Auditor Warrants
Grand Total	2,282,590.71	Total Auditor Warrants

ACH-EFT warrants for August 1 to August 31, 2022 totaling \$2,319,488.31 as follows:

ACH - EFT Approval List for August 1 through August 31, 2022		
Date	Amount	Description
8/2/2022 Total	277,247.65	Commissioner Warrants
8/4/2022 Total	151,920.94	Auditor Warrants
8/11/2022 Total	3,343.54	Auditor Warrants
8/16/2022 Total	175,203.57	Commissioner Warrants
8/18/2022 Total	1,711,572.08	Auditor Warrants
8/25/2022 Total	200.53	Auditor Warrants
Grand Total	2,319,488.31	Total ACH - EFT Warrants

Audit list and auxiliary totaling \$1,254,466.17 as follows:

GENERAL REVENUE FUND	\$ 124,808.68
PUBLIC WORKS FUND	1,119,764.75
DITCH FUND	5,113.05
SETTLEMENT AGENCY FUND- REC	4,684.50
NON REV/DISB A FUND	95.19
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	\$ 1,254,466.17

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Anderson/Loveall motion carried unanimously to adjourn.

The meeting was adjourned for September 2022.

Greg Young, Chair

Sarah Van Moer, Acting Clerk to the Board