

**FARIBAULT COUNTY SOIL AND WATER CONSERVATION DISTRICT  
FARIBAULT COUNTY AG. CENTER  
415 SOUTH GROVE ST., SUITE 8  
BLUE EARTH, MN 56013  
BOARD MEETING MINUTES  
SEPTEMBER 12, 2018**

**1. MEETING WAS CALLED TO ORDER BY CHAIRMAN NEAL MENSING AT 8:30 AM.**

**2. SUPERVISORS PRESENT:**

CHAIRMAN – NEAL MENSING  
VICE-CHAIRMAN – BILL ANDERSON  
SECRETARY – JEFF BELL  
P/R – RANDY FEIST

**3. STAFF PRESENT:**

ASSISTANT PROGRAM ADMINISTRATOR – BRANDEE DOUGLAS  
PROGRAM TECHNICIAN – SHANE JOHNSON  
OTHER STAFF as NECESSARY

**I. APPROVALS**

**1. APPROVAL OF AGENDA**

Motion by Anderson to approve the Agenda. Second by Bell.  
ANDERSON – Yes, BELL – Yes, FEIST – Yes  
MOTION CARRIED

**2. APPROVAL OF MINUTES**

Motion by Feist to approve the minutes of the August 8, 2018 SWCD Board Meeting. Second by Bell.  
ANDERSON – Yes, BELL – Yes, FEIST – Yes  
MOTION CARRIED

**3. TREASURER'S REPORT**

Motion by Bell to accept the Treasurer's Report as presented and to file it subject to audit.  
Second by Feist.  
ANDERSON – Yes, BELL – Yes, FEIST – Yes  
MOTION CARRIED

**4. PAYMENT OF BILLS**

Motion by Feist to pay all outstanding bills. Second by Bell.  
ANDERSON – Yes, BELL – Yes, FEIST – Yes  
MOTION CARRIED

**5. TRANSFER OF FUNDS**

Motion by Bell to approve the transfer of \$10,000.00 from the district savings account to the district checking account. Second by Feist.  
ANDERSON – Yes, BELL – Yes, FEIST – Yes  
MOTION CARRIED

**II. OLD BUSINESS**

**1. GRIEVANCES – None**

### **III. NEW BUSINESS**

#### **1. NRCS –**

**Updates/Reports:** Personnel update; lease discussion and changes; lowered payment rates for cover crops/tillage in EQIP; Farm Bill update; and December – March need to hold a local work group meeting.

#### **FSA – Karen**

**Updates/Reports:** The Board was provided with an update of the MFP program along with a handout.

#### **2. COST-SHARE CONTRACT and VOUCHER SPREADSHEET**

##### **ENCUMBERING –**

Motion by Feist to approve Encumbering the list attached to September 2018 SWCD Minutes. Second by Anderson.

ANDERSON – Yes, BELL – Yes, FEIST – Yes

MOTION CARRIED

##### **VOUCHER PAYMENTS –**

Motion by Anderson to approve the Payments (from Vouchers) on the list attached to September 2018 SWCD Minutes. Second by Bell.

ANDERSON – Yes, BELL – Yes, FEIST – Yes

MOTION CARRIED

##### **OTHER –**

Shane Johnson provided the Board with an update of the Benz wetland project as well as a CREP update.

#### **3. GRANTS UPDATE**

##### **GRANTS –**

##### **Existing –**

##### **FY16 Capacity Amendment – Brandee.**

Motion by Bell to request an extension to BWSR for the FY16 Local Capacity to December 2019 or request a workplan amendment to spend grant dollars. Second by Feist.

ANDERSON – Yes, BELL – Yes, FEIST – Yes

MOTION CARRIED

##### **OTHER –**

Discussion was held on Buffer cost share contracts expiring 11/1 and an update was given on the Brush Creek 319 grant.

#### **4. PROGRAM UPDATES –**

##### **Administrative Assistant Position –**

Motion by Feist to hire Amy Huber as the Administrative Assistant at the agreed upon rate and benefit package. Second by Bell.

ANDERSON – Yes, BELL – Yes, FEIST – Yes

MOTION CARRIED

##### **SRF/Ag BMP LOAN –**

Motion by Feist to raise the SRF/Ag AMP loan to \$200,000 for the Benz project. Second by Bell.

ANDERSON – Yes, BELL – Yes, FEIST – Yes

MOTION CARRIED

## **SUPERVISOR/OTHER UPDATE – None**

## **DRAINAGE DEPARTMENT UPDATE -**

Updates were given on: CD 21 AND CD 62

## **BUFFER ENFORCEMENT UPDATE -**

Three landowners were taken off the list – six need a field verification. There was also discussion on cost-share seeding getting flooded and needing to reseed. An option of a reminder postcard where the landowners can sign and return a seeding date was discussed. The Board will receive an update next month on the number of waivers that expire November 1<sup>st</sup>.

## **III. MISCELLANEOUS**

- 1. October Board Meeting** - The October Board Meeting was scheduled to be held on Wednesday, October 10, 2018, 8:30 AM in the SWCD office. However, some board members could not attend and wanted staff to schedule the next meeting with harvest and weather in mind.
- 2. 2018 Outstanding Conservationist** – Motion by Bell to approve Eric Volsen as 2018 Outstanding Conservationist. Second by Feist.  
ANDERSON – Yes, BELL – Yes, FEIST – Yes  
MOTION CARRIED
- 3. Ron Schara Calendars** – Motion by Anderson to approve the purchase of 2019 Ron Schara Outdoor Calendars. Second by Bell.  
ANDERSON – Yes, BELL – Yes, FEIST – Yes  
MOTION CARRIED

## **IV. UPCOMING MEETINGS**

Motion by Anderson to approve attendance to the following meetings:

September 13	Regional Soil Health Team, Albert Lea - Nate
September 14	GBERBA Policy, Mankato – Neal
September 18	SCTSA
September 19	GBERBA Tech., Mankato -
September 20	Septic Regulators, Owatonna - Chad
	Soil Health Field Day, Rauenhorst Farm – Staff & Supervisors
September 26	BECE, Ext. Mtg. Room – Michele
October 9	WCA Mtg., Mankato – Shane
	PC/BOA, Ag. Center - Linda

Second by Feist.

ANDERSON – Yes, BELL – Yes, FEIST – Yes

MOTION CARRIED

## **Adjournment –**

Motion by Feist to adjourn the meeting. Second by Anderson.

ANDERSON – Yes, BELL – Yes, FEIST – Yes

MOTION CARRIED

Chairman Mensing adjourned the meeting at 10:45 AM.

## SWCD BOARD MEETING COST SHARE ENCUMBERING AND/OR PAYMENT REQUEST

Board Meeting Date	9/12/18
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Board Chair Signature \_\_\_\_\_

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