

**FARIBAULT COUNTY SOIL & WATER CONSERVATION DISTRICT
FARIBAULT COUNTY AG CENTER – CONFERENCE ROOM
BLUE EARTH, MN 56013**

**Regular Board Meeting Minutes
May 10, 2023**

Chairman Feist called the Regular Board Meeting to order at 8:30 a.m.

SUPERVISORS PRESENT:

Randy Feist
Michael Humburg
Bill Anderson
Neal Mensing
Jeff Bell

SUPERVISORS ABSENT:

None

STAFF & OTHERS PRESENT:

Shane Johnson, Nate Carr, Hadley Mensing, and Chad Viland – SWCD Staff

I. APPROVALS

1. APPROVAL OF AGENDA / ADDITIONS (noted in red) (Action Item)

Motion by Bell to approve the Agenda. Seconded by Mensing.
Voting unanimously in favor by were: Anderson, Bell, Humburg, and Mensing.
Voting against - None. Motion Carried.

2. APPROVAL OF APRIL 12, 2023, BOARD MEETING MINUTES (Action Item)

Motion by Anderson to approve the April 12, 2023, Regular Board Meeting Minutes. Seconded by Bell.
Voting unanimously in favor by were: Anderson, Bell, Humburg, and Mensing.
Voting against – None. Motion Carried.

3. APPROVE TREASURER’S REPORT (Action Item)

Motion by Bell to approve the April 2023 Treasurer’s Report as presented and to file it subject to audit.
Seconded by Mensing.
Voting unanimously in favor by were: Anderson, Bell, Humburg, and Mensing.
Voting against – None. Motion Carried.

4. PAYMENT OF BILLS (Action Item)

Motion by Mensing to pay all outstanding bills. Seconded by Bell.
Voting unanimously in favor by were: Anderson, Bell, Humburg, and Mensing.
Voting against – None. Motion Carried.

5. TRANSFER OF FUNDS TO PAY BILLS (Action Item)

Motion by Bell to approve the Transfer of Funds in the amount of \$41,000.00 from Savings to Checking to pay the bills. Seconded by Mensing.
Voting unanimously in favor by were: Anderson, Bell, Humburg, and Mensing.
Voting against – None. Motion Carried.

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II. OLD BUSINESS

- 1. Grievances / Other** (Discussion Item) – None.

III. NEW BUSINESS

- 1. FSA, NRCS, and Drainage Update** – No Updates

2. COST SHARE CONTRACT / VOUCHER SPREADSHEET

- A. Encumbering** (Action Item) – Shane, Nate, and Hadley updated the Board on the Cost Share Requests.

Motion by Bell to approve the Cost Share Requests as presented for a total of \$27,577.29.

Seconded by Humburg.

Voting unanimously in favor by were: Anderson, Bell, Humburg, and Mensing.

Voting against – None. Motion Carried.

- B. Voucher Payments** (Action Item) – Shane updated the Board on the Cost Share Payments.

Motion by Bell to approve the Cost Share Payments as presented for a total of \$4,296.29.

Seconded by Mensing.

Voting unanimously in favor by were: Anderson, Bell, Humburg, and Mensing.

Voting against – None. Motion Carried.

3. STAFF PROGRAM & GRANT UPDATES – Including Policy Updates, Contract Approvals, etc.

- A. Future Grants** – No Update

- B. Current Grants – Brush Creek Grant** (Discussion Item)

Nate mentioned the Brush Creek 319 Grant ends this summer. He also noted that some of the structural practices from 2022 came in much lower than expected, so there is additional funding for soil health practices.

4. BOARD SUPERVISOR UPDATES

- A. Supervisor Updates from Meetings | Trainings | Events** (Discussion Item)

Board member Feist gave a 1W1P meeting update which was held on 4.28.2023.

- B. Upcoming Meetings | Trainings | Events for Supervisors** (Action Item)

Motion by Bell to approve attendance to the following:

May 12th GBERBA, Policy (Neal)

May 26th 1W1P, Blue Earth (Randy)

Seconded by Mensing.

Voting unanimously in favor by were: Anderson, Bell, Humburg, and Mensing.

Voting against – None. Motion Carried.

IV. MISCELLANEOUS

- 1. Staff Reports** (Chad, Shane, Nate, Hadley)

SWCD staff gave job & project updates to the Board.

- 2. Faribault County Fair Sponsorship** (Action Item)

Motion by Bell to approve the “Blue” Sponsorship (\$500.00) for the 2023 Faribault County Fair.

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Seconded by Mensing.

Voting unanimously in favor by were: Anderson, Bell, Humburg, and Mensing.

Voting against – None. Motion Carried.

3. Blue Earth 1W1P (Discussion Item)

Nate mentioned the City of Fairmont and Mankato want to be involved in the 1W1P process.

4. Credit Card (Discussion Item)

Nate mentioned he applied for and received a Capital One credit card (under his name), which will only be used for SWCD purchases. After some discussion, the Board decided this would suffice for now, but in the future, they would like an official SWCD credit card.

5. SWCD Building Storage (Discussion Item)

SWCD staff informed the Board that storage at the Hwy Department is getting crammed. They brought up the idea of finding a different storage building to rent/buy if something becomes available.

6. Quarterly Mileage Payments (Discussion Item)

Shane asked Board members if they would rather have direct deposits for mileage payments instead of checks. After some discussion, it was decided to stay the same, and continue with checks.

7. June Board Meeting – Wednesday, June 14, 2023 – 8:30 a.m., Ag Ctr, Conference Room

V. APPROVE MEETINGS | EVENTS | TRAININGS FOR STAFF

Motion by Bell to approve attendance to the following:

May 11 th	Bass Lake Meeting, Delavan School
June 2 nd	SSTS Soils Training, Zoom – Chad
June 8 th	SSTS Soils Training, Fairmont – Chad
June 13 th	1W1P, Steering Team – Nate
June 13 th	Huntley Sewer District Meeting – Chad
June 14 th	SSTS TAP – Chad

Seconded by Mensing.

Voting unanimously in favor by were: Anderson, Bell, Humburg, and Mensing.

Voting against – None. Motion Carried.

VI. ADJOURNMENT

Motion by Anderson to adjourn the meeting. Seconded by Bell.

Voting unanimously in favor by were: Anderson, Bell, Humburg, and Mensing.

Voting against – None. Motion Carried.

Chairman Feist adjourned the Regular Board Meeting at 9:40 a.m.