

**FARIBAULT COUNTY SOIL AND WATER CONSERVATION DISTRICT  
FARIBAULT COUNTY AG CENTER  
SWCD AG CENTER CONFERENCE ROOM  
BLUE EARTH, MN 56013  
REGULAR BOARD MEETING MINUTES  
March 10<sup>th</sup>, 2021**

**Chairman Bell called the Regular Board Meeting to order at 8:34 a.m.**

**SUPERVISORS PRESENT:**

JEFF BELL  
DAVE MATHEWS  
NEAL MENSING  
BILL ANDERSON

**SUPERVISORS ABSENT:**

RANDY FEIST

**STAFF & OTHERS PRESENT:**

Shane Johnson, Nate Carr, Hadley Mensing, Chad Viland, Merissa Lore, Myles Elsen – NRCS, Ciara Ahrens – NRCS, Nicki Miranowski – FSA

**I. APPROVALS**

**1. APPROVAL OF AGENDA/ADDITIONS**

Motion by Anderson to approve the Agenda. Seconded by Mathews.  
Voting unanimously in favor by were: Mathews, Mensing, and Anderson.  
Voting against – None. Motion Carried.

**2. APPROVAL OF MINUTES**

Motion by Mathews to approve the minutes of the February 10, 2021 SWCD Board meeting.  
Seconded by Anderson.  
Voting unanimously in favor by were: Mathews, Mensing, and Anderson.  
Voting against – None. Motion Carried.

**3. TREASURER'S REPORT**

Motion by Anderson to accept the Treasurer's Report as presented and to file it subject to audit.  
Seconded by Mensing.  
Voting unanimously in favor by were: Mathews, Mensing, and Anderson.  
Voting against – None. Motion carried.

**4. PAYMENT OF BILLS**

Motion by Anderson to pay all outstanding bills. Seconded by Mensing.  
Voting unanimously in favor by were: Mathews, Mensing, and Anderson.  
Voting against – None. Motion carried.

**5. TRANSFER OF FUNDS TO PAY BILLS**

Motion by Mensing to approve the Transfer of Funds in the amount of \$41,000.00 from Savings to Checking to pay the bills. Seconded by Mathews.  
Voting unanimously in favor by were: Mathews, Mensing, and Anderson.  
Voting against – None. Motion carried.

**II. OLD BUSINESS**

**1. GRIEVANCES/OTHER – None**

### **III. NEW BUSINESS**

#### **1. FSA UPDATE, NRCS UPDATE, DRAINAGE UPDATE –**

**Nicki – FSA Business**

**Myles/Ciara – NRCS Business**

**Merissa – Drainage Business**

#### **2. COST-SHARE CONTRACT/VOUCHER SPREADSHEET**

Shane Johnson and Nate Carr briefed the Board on the Cost-Share Requests.

##### **A. ENCUMBERING –**

Motion by Mathews to approve the Cost-Share Encumbering Requests as presented for a total of \$16,125.00. Seconded by Anderson.

Voting unanimously in favor by were: Mathews, Mensing, and Anderson.

Voting against – None. Motion carried.

##### **B. VOUCHER PAYMENTS –** None this month.

#### **3. GRANT UPDATES – Including Policy updates, Contract approval, etc.**

##### **A. FUTURE GRANTS –** None

##### **B. CURRENT GRANTS –**

###### **i. Cover Crop Policy Discussion**

Nate Carr discussed reducing the percentage of funds given to participants who have participated in the cover crop cost-share for multiple years in a row.

###### **ii. CD 62 Corn Growers**

Motion by Anderson to change the Corn Growers Authorized Representative/Contact Person to Chad Viland. Seconded by Mensing.

Voting unanimously in favor by were: Mathews, Mensing, and Anderson.

Voting against – None. Motion Carried

###### **iii. 2018 Capacity Financial Report**

Motion by Mensing to approve the Financial Report for the FY-18 Capacity Grant.

Seconded by Mathews.

Voting unanimously in favor by were: Mathews, Mensing, and Anderson.

Voting against – None. Motion carried.

#### **4. BOARD SUPERVISOR UPDATES –**

Board member Anderson mentioned there has not been a TSA meeting since September 2020.

A list of upcoming meetings for Board Members to consider attending were reviewed:

March 13<sup>th</sup>, 2021

GBERBA Policy/Technical Mtg., Virtual (Neal)

March 16<sup>th</sup>, 2021

TSA Board Mtg., Virtual (Bill)

### **IV. MISCELLANEOUS**

#### **1. APPROVE NATE'S CHANGE OF HOURS**

Motion by Mathews to approve Nate's change of hours from 7:00a.m. - 3:30p.m. to 8:00a.m. - 4:30p.m. effective on March 25, 2021. Seconded by Mensing.

Voting unanimously in favor by were: Mathews, Mensing, and Anderson.

Voting against – None. Motion carried.

## **2. WORK SESSION UPDATE**

### **A. CONSIDER STAFF JOB TITLES –**

No action was taken. A discussion was held regarding staff job titles, and a decision was made to postpone this activity until a later date.

### **B. CONTRACT FOR SERVICES**

No action was taken. A discussion was held regarding the Contract for Services with the County. A decision was made to further discuss at the April 14, 2021 SWCD Board Meeting.

## **3. CONSIDER/APPROVE THE HIRING OF OUTREACH TECHNICIAN**

### **A. 32 Hours per Week / Schedule**

Motion by Anderson to hire Hadley Mensing as the Outreach Technician at the agreed upon rate and benefit package, effective on April 5<sup>th</sup>, 2021. Seconded by Mathews.

Voting unanimously in favor by were: Bell, Mathews, and Anderson. Board member Mensing abstained.

Voting against – None. Motion Carried.

## **4. April Board Meeting – Wednesday, April 14, 2021, 8:30 a.m., Ag. Ctr. Conference Room**

## **V. MEETINGS/EVENTS/TRAININGS FOR STAFF –**

Motion by Mathews to approve attendance to the following:

March 3 <sup>rd</sup>	Walk-in-Access Program Webinar – Shane
March 5 <sup>th</sup>	BECE Meeting – Nate
March 8 <sup>th</sup>	DNR Floodplain & Shoreland Virtual Training- Chad
March 8 <sup>th</sup>	1W1P Policy Mtg. – Nate
March 9 <sup>th</sup>	Huntley Sewer District – Chad
March 11 <sup>th</sup>	SSTS AC – Chad
March 11 <sup>th</sup>	Safety Committee Mtg. – Shane
March 15 <sup>th</sup>	MN CREP Training – Hadley
March 16/18 <sup>th</sup>	FEMA Spring Flood Insurance Webinar – Chad
March 16-18 <sup>th</sup>	BWSR Wetland Restoration Webinar – Shane, Hadley
March 17 <sup>th</sup>	Bass Lake Work Session – Nate, Hadley
March 22 <sup>nd</sup>	Tree/Shrub Establishment Webinar – Hadley
March 22 <sup>nd</sup>	J.D. #4 – Shane
March 30 <sup>th</sup>	State Cost-Share Webinar – Shane, Hadley
April 6 <sup>th</sup>	LGU Soil Health Call UMN – Nate, Hadley

Seconded by Mensing.

Voting unanimously in favor by were: Mathews, Mensing, and Anderson.

Voting against – None. Motion carried.

## **VI. ADJOURNMENT –**

Motion by Anderson to adjourn the meeting. Seconded by Mathews.

Voting unanimously in favor by were: Mathews, Mensing, and Anderson.

Voting against – None. Motion carried.

**Chairman Bell adjourned the meeting at 11:52 a.m.**