

**FARIBAULT COUNTY SOIL & WATER CONSERVATION DISTRICT
FARIBAULT COUNTY AG CENTER – CONFERENCE ROOM
BLUE EARTH, MN 56013**

**Regular Board Meeting Minutes
July 13, 2022**

Chairman Feist called the Regular Board Meeting to order at 8:29 a.m.

SUPERVISORS PRESENT:

Randy Feist
Neal Mensing
Bill Anderson
Jeff Bell

SUPERVISORS ABSENT:

Dave Mathews

STAFF & OTHERS PRESENT:

Shane Johnson, Nate Carr, Hadley Mensing | Nicki Miranowski – FSA | Ciara Ahrens & Brandon Berndt – NRCS

I. APPROVALS

1. APPROVAL OF AGENDA / ADDITIONS (noted in red) (Action Item)

Motion by Anderson to approve the agenda. Seconded by Bell.

Voting unanimously in favor by were: Anderson, Bell, and Mensing.

Voting against – None. Motion Carried.

2. APPROVAL OF JUNE 8, 2022, REGULAR BOARD MEETING MINUTES (Action Item)

Motion by Bell to approve the June 8, 2022, Regular Board Meeting Minutes. Seconded by Mensing.

Voting unanimously in favor by were: Anderson, Bell, and Mensing.

Voting against – None. Motion Carried.

3. APPROVAL OF JUNE 22, 2022, SPECIAL BOARD MEETING MINUTES (Action Item)

Motion by Bell to approve the June 22, 2022, Special Board Meeting Minutes. Seconded by Anderson.

Voting unanimously in favor by were: Anderson, Bell, and Mensing.

Voting against – None. Motion Carried.

4. TREASURER’S REPORT (Action Item)

Motion by Mensing to approve the June 2022 Treasurer’s Report as presented and to file it subject to audit. Seconded by Bell.

Voting unanimously in favor by were: Anderson, Bell, and Mensing.

Voting against – None. Motion Carried.

5. PAYMENT OF BILLS (Action Item)

Motion by Bell to pay all outstanding bills. Seconded by Mensing.

Voting unanimously in favor by were: Anderson, Bell, and Mensing.

Voting against – None. Motion Carried.

6. TRANSFER OF FUNDS TO PAY BILLS (Action Item)

Motion by Mensing to approve the Transfer of Funds in the amount of \$31,000.00 from Savings to Checking to pay the bills. Seconded by Bell.

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Voting unanimously in favor by were: Anderson, Bell, and Mensing.
Voting against – None. Motion Carried.

II. OLD BUSINESS

1. Grievances / Other – None.

III. NEW BUSINESS

1. FSA, NRCS, and Drainage Update

-FSA – Nicki gave an FSA update.
-NRCS – Ciara & Brandon gave an NRCS update.
-Drainage – No update this month.

2. COST SHARE CONTRACT / VOUCHER SPREADSHEET

A. Encumbering (Action Item) – Nate & Hadley briefed the Board on the Cost Share Requests. Motion by Bell to approve the Cost Share Encumbering Requests as presented for a total of \$6,000.00. Seconded by Mensing.
Voting unanimously in favor by were: Anderson, Bell, and Mensing.
Voting against – None. Motion Carried.

B. Voucher Payments – None this month.

The complete and detailed list of Encumbering and Payment requests are attached to the Official Minutes and are available in the SWCD office.

3. STAFF PROGRAM & GRANT UPDATES – Including Policy Updates, Contract Approvals, etc.

A. Future Grants – None.

B. Current Grants – Rice Creek, Non-Structural Policies (Action Item)

Nate & Hadley went over the Rice Creek Non-Structural Policies with the Board, which included Cover Crops, Strip-Till, No-Till, and Vertical Tillage.

Motion by Mensing to approve the Rice Creek Non-Structural Policies. Seconded by Bell.
A discussion followed the motion regarding payment rates for Strip-Till, No-Till, and Vertical Tillage.

Motion by Bell to rescind the original motion. Seconded by Mensing.
Voting unanimously in favor by were: Anderson, Bell, and Mensing.
Voting against – None. Motion Carried.

Motion by Bell to approve the Rice Creek Cover Crop Policy, and to table the Strip-Till, No-Till, and Vertical Tillage Policies until the August board meeting. Seconded by Mensing.
Voting unanimously in favor by were: Anderson, Bell, and Mensing.
Voting against – None. Motion Carried.

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C. QuickBooks Update (Action Item)

Shane gave a QuickBooks update, and mentioned he receive an email regarding updating the QuickBooks program to the 2022 version. He was unsure of the exact cost but estimated it should be no greater than \$600.00.

Motion by Bell to approve updating the QuickBooks to the 2022 version for a total of 2 years. Seconded by Anderson. Further discussion followed regarding the total cost for the update.

Motion by Bell to rescind the original motion. Seconded by Anderson.

Voting unanimously in favor by were: Anderson, Bell, and Mensing.

Voting against – None. Motion Carried.

Motion by Bell to approve updating the QuickBooks to the 2022 version for a total of 2 years, and up to \$600.00. Seconded by Anderson.

Voting unanimously in favor by were: Anderson, Bell, and Mensing.

Voting against – None. Motion Carried.

D. Resolution to Adopt Shellrock & Winnebago 1W1P (Action Item)

Nate explained to the Board we had the option to adopt the Shellrock & Winnebago 1W1P water plan for a 600-acre area within Faribault County. If we did not accept this already-written plan, we would have to write a new county water plan for this area.

Motion by Mensing to approve the Resolution to Adopt the Shellrock & Winnebago 1W1P. Seconded by Anderson.

Voting unanimously in favor by were: Anderson, Bell, and Mensing.

Voting against – None. Motion Carried.

The Board took a short recess at 9:55 a.m. and resumed the meeting at 10:01 a.m.

4. BOARD SUPERVISOR UPDATES

A. Supervisor Updates from Meetings | Trainings | Events (Discussion Item)

Board members Feist and Mensing gave a Local Working Group meeting update.

Board members Mathews, Anderson, and Bell gave a SWCD Special Board meeting update that was held on June 22, 2022.

Board member Anderson gave a SCTSA, 1W1P, and Area VI meeting update.

B. Upcoming Meetings | Trainings | Events for Supervisors (Action Item)

Motion by Bell to approve attendance to the following:

July 13 th	County Joint Board Meeting (All Supervisors)
July 15 th	GBERBA, Policy / Technical Joint Meeting (Neal)
July 22 nd	1W1P; Mankato (Randy)
August 2 nd	Soil Health Team Meeting (Jeff, Neal)

Seconded by Mensing.

Voting unanimously in favor by were: Anderson, Bell, and Mensing,

Voting against – None. Motion Carried.

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IV. MISCELLANEOUS

1. Staff Reports (Chad, Shane, Nate, Hadley)

SWCD staff members gave job & project updates to the Board. Staff member Chad Viland was unable to attend.

2. SWCD Budget & County Budget (Action Item)

Nate went over the proposed 2023 County Budget & the preliminary 2023 SWCD Budget with the Board.

Motion by Bell to approve the 2023 proposed County Budget. Seconded by Mensing.

Voting unanimously in favor by were: Anderson, Bell, and Mensing.

Voting against – None. Motion Carried.

3. (Summer) Tree Pre-Ordering Open House Discussion (Discussion Item)

Hadley and Nate mentioned they will be hosting a Tree Pre-Ordering open house on August 5, 2022, at the Faribault SWCD office. This is not a time for people to place their 2023 tree order yet, but to inform staff what they would like on the order form. The hope is to avoid extras at the end of the tree sale.

4. Tree Order / Pickup Discussion (Discussion Item)

Hadley brought up the large tree pickup to the Board again (First mentioned at the June 8, 2022, Board Meeting). Staff and Board members discussed the following options:

- 1.) No Change – the buyer is responsible for picking up trees on their own time.
- 2.) The SWCD will rent an enclosed trailer, and a staff member will pick up all the large potted trees prior to the SWCD's tree delivery date.
- 3.) Pickup trees will no longer be available through the SWCD.

After discussing the options, it was decided to go with 2.) The SWCD will rent an enclosed trailer and pick up the trees prior to the tree delivery date. No additional charge will be asked of the buyer.

5. Faribault County Fair – July 27-30th (Discussion Item)

Hadley showed the Board what will be included at the SWCD's fair booth this year, and mentioned she will be setting on Tuesday, prior to the start of the fair.

6. August Board Meeting – Wednesday, August 10, 2022 – 8:30 a.m. Ag Ctr Conference Room

V. MEETINGS | EVENTS | TRAININGS FOR STAFF

Motion by Bell to approve attendance to the following:

- | | |
|--------------------------|---|
| July 12 th | 1W1P, Steering Team – Nate |
| July 27 th | Windbreaks: Odor Control for Pig Farmers; Mapleton, MN – Hadley |
| July 27-30 th | Faribault County Fair – Hadley |
| August 2 nd | Soil Health Team Meeting – Nate, Hadley |
| August 9 th | 1W1P, Steering Team – Nate |

Seconded by Mensing.

Voting unanimously in favor by were: Anderson, Bell, and Mensing.

Voting against – None. Motion Carried.

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VI. ADJOURNMENT

Motion by Anderson to adjourn the meeting. Seconded by Mensing.

Voting unanimously in favor by were: Anderson, Bell, and Mensing.

Voting against – None. Motion Carried.

Chairman Feist adjourned the Regular Board Meeting at 11:50 a.m.