

**FARIBAULT COUNTY SOIL & WATER CONSERVATION DISTRICT
FARIBAULT COUNTY AG CENTER – CONFERENCE ROOM
BLUE EARTH, MN 56013**

**Regular Board Meeting Minutes
December 14, 2022**

Chairman Feist called the Regular Board Meeting to order at 9:12 a.m.

SUPERVISORS PRESENT:

Randy Feist
Neal Mensing
Bill Anderson
Jeff Bell

SUPERVISORS ABSENT:

Dave Mathews

STAFF & OTHERS PRESENT:

Shane Johnson, Nate Carr, Hadley Mensing, Chad Viland – SWCD Staff | Dustin Anderson – Drainage Dept. | Nick Segar & Brandon Berndt – NRCS

I. APPROVALS

1. APPROVAL OF AGENDA / ADDITIONS (noted in red) (Action Item)

Motion by Mensing to approve the agenda with the addition of miscellaneous item IV.2.5. Seconded by Bell.

Voting unanimously in favor by were: Anderson, Bell, and Mensing.

Voting against – None. Motion Carried.

2. APPROVAL OF NOV. 9, 2022, REGULAR BOARD MEETING MINUTES (Action Item)

Motion by Bell to approve the November 9, 2022, Regular Board Meeting Minutes. Seconded by Mensing.

Voting unanimously in favor by were: Anderson, Bell, and Mensing.

Voting against – None. Motion Carried.

3. APPROVE TREASURER’S REPORT (Action Item)

Motion by Anderson to approve the November 2022 Treasurer’s Report as presented and to file it subject to audit. Seconded by Bell.

Voting unanimously in favor by were: Anderson, Bell, and Mensing.

Voting against – None. Motion Carried.

4. PAYMENT OF BILLS (Action Item)

Motion by Bell to pay all outstanding bills. Seconded by Mensing.

Voting unanimously in favor by were: Anderson, Bell, and Mensing.

Voting against – None. Motion Carried.

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5. TRANSFER OF FUNDS TO PAY BILLS (Action Item)

Motion by Bell to approve the Transfer of Funds in the amount of \$345,000.00 from Savings to Checking to pay the bills. Seconded by Mensing.

Voting unanimously in favor by were: Anderson, Bell, and Mensing.

Voting against – None. Motion Carried.

II. OLD BUSINESS

1. Grievances / Other – None.

III. NEW BUSINESS

1. Drainage, FSA, and NRCS Update

-Drainage – Dustin gave an overview of the CD64 repairs.

-FSA – No update

-NRCS – Nick and Brandon gave an NRCS update.

2. COST SHARE CONTRACT / VOUCHER SPREADSHEET

A. Encumbering (Action Item) – Shane and Nate briefed the Board on the Cost Share Requests.

Motion by Bell to approve the Cost Share Encumbering Requests as presented for a total of \$72,016.31. Seconded by Mensing.

Voting unanimously in favor by were: Anderson, Bell, and Mensing.

Voting against – None. Motion Carried.

B. Voucher Payments (Action Item) – Shane, Hadley, and Nate updated the Board on the Cost Share Payments.

Motion by Bell to approve the Cost Share Payments as presented for a total of \$283,645.71. Seconded by Anderson.

Voting unanimously in favor by were: Anderson, Bell, and Feist. Board member Mensing abstained.

Voting against – None. Motion Carried.

The complete and detailed list of Encumbering and Payment requests are attached to the Official Minutes and are available in the SWCD office.

3. STAFF PROGRAM & GRANT UPDATES – Including Policy Updates, Contract Approvals, etc.

A. Future Grants – No Update.

B. Current Grants – Rice Creek 319

Nate gave an update to the Board on the Rice Creek 319 Grant.

4. BOARD SUPERVISOR UPDATES

A. Supervisor Updates from Meetings | Trainings | Events (Discussion Item)

-Board member Mensing gave an Area 6 MASWCD, and GBERBA meeting update.

-Board Member Feist gave a 1W1P meeting update, and mentioned they chose Waseca Co. to be the Fiscal Agent.

-Board members Bell and Mensing gave a Soil Health Team meeting update.

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B. Upcoming Meetings | Trainings | Events for Supervisors (Action Item)

Motion by Bell to approve attendance to the following:

December 15th 1W1P; Mankato

Seconded by Mensing.

Voting unanimously in favor by were: Anderson, Bell, and Mensing.

Voting against – None. Motion Carried.

IV. MISCELLANEOUS

1. Staff Reports (Chad, Shane, Nate, Hadley)

SWCD staff members gave job and project updates to the Board.

2. 2023 SWCD Budget (Action Item)

Nate presented the preliminary 2023 SWCD Budget to the Board.

Motion by Bell to approve the preliminary 2023 SWCD Budget. Seconded by Mensing.

Voting unanimously in favor by were: Anderson, Bell, and Mensing.

Voting against – None. Motion Carried.

2.5. Approve Action Items from Personnel Committee Meeting (Action Item)

Motion by Anderson to approve the action items from the SWCD Personnel Committee Meeting.

Seconded by Bell.

Voting unanimously in favor by were: Anderson, Bell, and Feist. Board member Mensing abstained.

Voting against – None. Motion Carried.

3. KBEW Advertising (Action Item)

Nate presented different KBEW advertising plans to the Board for 2023.

Motion by Anderson to approve “Plan C” – 350 (:30) commercials in 2023. Seconded by Bell.

Voting unanimously in favor by were: Anderson, Bell, and Mensing.

Voting against – None. Motion Carried.

~~4. Shane Transfer PTO (Action Item)~~

5. Buffer Law Violations (Action Item)

Nate mentioned Hadley & him looked at all the public water buffers in the county, and 49 were found to be in violation. This list will need to be sent to the Drainage Department, where they will handle the violations.

Motion by Bell to approve sending the list to the Drainage Department. Seconded by Mensing.

Voting unanimously in favor by were: Anderson, Bell, and Mensing.

Voting against – None. Motion Carried.

6. Tree Open House Advertisement (Action Item)

Hadley mentioned the price to advertise the Tree Open House in the Faribault County Register, for 2 weeks, would be \$221.00/week.

Motion by Anderson to approve a Tree Open House advertisement in the Faribault County Register for 2 weeks (Issues: 1/3 and 1/10). Seconded by Mensing.

Voting unanimously in favor by were: Anderson, Bell, and Mensing.

Voting against – None. Motion Carried.

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7. Tree Open House – January 13-14th, 2023 (Discussion Item)

Hadley mentioned the 2023 Tree Open House will be held from 9:00am-3:30pm on Friday (1/13), and from 8:00am-12:00pm on Saturday (1/14).

8. Bass Lake Discussion (Discussion Item)

Nate informed the Board he spoke with members of the Bass Lake Clean Water Coalition about future funding and moving forward.

9. SWCD Christmas Party (Discussion Item)

The SWCD Board wanted to take the staff out for a Christmas party supper. It was decided to have the Christmas party on Thursday, January 12th at 6:30pm in Albert Lea, MN.

10. SWCD Involvement in Drainage Improvements (Discussion Item)

Board member Bell brought up the idea about SWCD supervisors and staff being more involved in drainage improvements. This would include being present at meetings & hearings that we are helping fund.

11. January Board Meeting – Wednesday, January 11, 2023 – 8:30 a.m., Ag Center Conference Room

V. APPROVE MEETINGS | TRAININGS | EVENTS FOR STAFF (Action Item)

Motion by Bell to approve attendance to the following:

December 15 th	SSTS TAP – Chad
December 19 th	Soil Health Day; Le Center, MN – Nate, Hadley
January 10, 12 th	Basic Hydrology; Webinar – Hadley

Seconded by Mensing.

Voting unanimously in favor by were: Anderson, Bell, and Mensing.

Voting against – None. Motion Carried.

VI. ADJOURNMENT

Motion by Anderson to adjourn the meeting. Seconded by Bell.

Voting unanimously in favor by were: Anderson, Bell, and Mensing.

Voting against – None. Motion Carried.

Chairman Feist adjourned the Regular Board Meeting at 12:11 p.m.