

**FARIBAULT COUNTY SOIL AND WATER CONSERVATION DISTRICT
FARIBAULT COUNTY AG CENTER – CONFERENCE ROOM
BLUE EARTH, MN 56013**

**Regular Board Meeting Minutes
December 8, 2021**

Chairman Bell called the Regular Board Meeting to order at 11:14 a.m.

SUPERVISORS PRESENT:

Jeff Bell
Randy Feist
Dave Mathews
Neal Mensing
Bill Anderson

SUPERVISORS ABSENT:

None

STAFF & OTHERS PRESENT:

Shane Johnson, Chad Viland, Nathan Carr, Hadley Mensing, Nicki Miranowski – FSA, Dustin Anderson – Drainage Department.

I. APPROVALS

1. APPROVAL OF AGENDA / ADDITIONS (noted in red)

Motion by Feist to approve the Agenda with the additions. Seconded by Mathews.
Voting unanimously in favor by were: Feist, Mathews, Mensing, and Anderson.
Voting against – None. Motion Carried.

2. APPROVAL OF MINUTES

Motion by Mensing to change the date from November 30th to November 10th on the November 10, 2021 Board Meeting Minutes. Seconded by Feist.
Voting unanimously in favor by were: Feist, Mathews, Mensing, and Anderson.
Voting against – None. Motion Carried.

Motion by Feist to approve the November 10, 2021, Board Meeting Minutes with the updated date.
Seconded by Mensing.
Voting unanimously in favor by were: Feist, Mathews, Mensing, and Anderson.
Voting against – None. Motion Carried.

3. TREASURER'S REPORT

Motion by Mensing to approve the November 2021 Treasurer's Report as presented and to file it subject to audit. Seconded by Feist.
Voting unanimously in favor by were: Feist, Mathews, Mensing, and Anderson.
Voting against – None. Motion Carried.

4. PAYMENT OF BILLS

Motion by Feist to pay all outstanding bills. Seconded by Anderson.
Voting unanimously in favor by were: Bell, Feist, and Anderson.
Voting against – None. Board members Mathews and Mensing abstained. Motion Carried.

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5. TRANSFER OF FUNDS TO PAY BILLS

Motion by Feist to approve the Transfer of Funds in the amount of \$170,000.00 from Savings to Checking to pay the bills. Seconded by Mathews.

Voting unanimously in favor by were: Feist, Mathews, Mensing, and Anderson.

Voting against – None. Motion Carried.

II. OLD BUSINESS

1. Grievances / Other – None

III. NEW BUSINESS

1. FSA UPDATE, NRCS UPDATE, AND DRAINAGE UPDATE

-Nicki – Gave an FSA update.

-NRCS – Nicki M gave an update for NRCS since they were unable to attend.

-Dustin - Gave a Drainage update.

The Board took a recess for lunch from 11:57a.m. to 12:27p.m.

2. COST SHARE CONTRACT / VOUCHER SPREADSHEET

A. Encumbering – Nate briefed the board on the contract amendment.

Motion by Mensing to approve the Amendment for contract #CC2020-09 to change the contract amount from \$11,055.00 to \$11,550.00. Seconded by Feist.

Voting unanimously in favor by were: Feist, Mathews, Mensing, and Anderson.

Voting against – None. Motion Carried.

B. Voucher Payments – Shane and Nate briefed the board on the Cost Share Payments.

Motion by Anderson to approve the Cost Share Payments as presented for a total of \$105,367.64. Seconded by Feist.

Voting unanimously in favor by were: Bell, Feist, and Anderson.

Voting against – None. Board members Mathews and Mensing abstained. Motion Carried.

The complete & detailed list of Encumbering and Payment requests are attached to the official minutes and are available in the SWCD office.

3. STAFF PROGRAM & GRANT UPDATES-Including Policy Updates, Contract Approvals, etc.

A. Future Grants – Rice Creek 319

Nate briefed the board on the Rice Creek 319 Project Workplan.

B. Current Grants – 2022 Corn Growers

Chad updated the board on the 2022 Corn Growers Grant.

Motion by Anderson to approve applying for additional funding. Seconded by Feist.

Voting unanimously in favor by were: Feist, Mathews, Mensing, and Anderson.

Voting against – None. Motion Carried.

C. BWSR Cost-Share Review – November 30, 2021

Nate mentioned Jill from BWSR visited the SWCD office on November 30, 2021, to perform a Cost-Share Review.

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4. BOARD SUPERVISOR UPDATES

A. Supervisor Updates from Trainings | Meetings | Events

Board member Mensing gave a GBERBA meeting update from November 19th, 2021.

B. Upcoming Meetings | Trainings | Events for Supervisors

Motion by Mensing to approve attendance to the following:

December 13-14 th	2021 MASWCD Annual Convention (Randy)
December 16 th	1W1P; Freeborn County (Randy)

Seconded by Mathews.

Voting unanimously in favor by were: Feist, Mathews, Mensing, and Anderson.

Voting against – None. Motion Carried.

IV. MISCELLANEOUS

1. Staff Reports (Chad, Shane, Nate, Hadley)

SWCD staff members gave project and job updates to the Board. Staff member Hadley Mensing had to leave early and was unable to give an update.

2. Approve Action Items from Personnel Committee Meeting

Motion by Feist to approve the Action Items from the Annual December Personnel Meeting.

Seconded by Mathews.

Voting unanimously in favor by were: Feist, Mathews, and Anderson.

Voting against – None. Board member Mensing abstained. Motion Carried.

3. Discuss Hosting Area VI MASWCD Meeting – March 2022

A discussion was held regarding hosting the next Area VI MASWCD Meeting in March of 2022.

4. Hadley's Change of Hours

Motion by Mathews to approve Hadley's change of hours from 7:30-4:00p.m on Monday, Wednesday, Friday to 7:30-4:30p.m and from 7:30-11:30a.m. on Tuesday, Thursday to 7:30-12:45p.m. Effective on December 27, 2021. Seconded by Feist.

Voting unanimously in favor by were: Feist, Mathews, and Anderson.

Voting against – None. Board member Mensing abstained. Motion Carried.

5. Nate's Change of Schedule

Motion by Feist to approve Nate's change of schedule effective on December 27, 2021. Seconded by Mensing.

Voting unanimously in favor by were: Feist, Mathews, Mensing, and Anderson.

Voting against – None. Motion Carried.

6. Soil Health Team Meeting

Nate mentioned the Soil Health Team held a meeting on December 2nd, 2021. The next meeting will be held on January 18th, 2021, starting at 8:30a.m in the Ag Center Conference Room.

7. Strip Till Meeting

Nate and Hadley hosted a Strip Till meeting on December 6th, 2021, at Julies Bar & Grill in Frost, MN. Nate mentioned there was a great turnout.

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8. KBEW Advertising

Motion by Feist to approve the KBEW Plan C Ad Proposal for 2022. Seconded by Mathews.

Voting unanimously in favor by were: Feist, Mathews, Mensing, and Anderson.

Voting against – None. Motion Carried.

9. Christmas Party Discussion

A discussion was held regarding a SWCD staff and Supervisor Christmas party. It was decided to have it in January. A final date and time will be determined at the January 2022 Board meeting.

10. January Board Meeting – Wednesday, January 12, 2022 – 8:30a.m., Ag Ctr Conference Room

V. MEETINGS | EVENTS | TRAININGS FOR STAFF

Motion by Mathews to approve attendance to the following:

December 9 th	SSTS AC – Chad – CANCELLED
December 13-14 th	2021 MASWCD Annual Convention – Nate, Hadley
December 16th	TAP Meeting, Virtual – Chad
December 20th	1W1P; Steering Team – Nate
January 11 th	1W1P; Steering Team – Nate

Seconded by Mensing.

Voting unanimously in favor by were: Feist, Mathews, Mensing, and Anderson.

Voting against – None. Motion Carried

VI. ADJOURNMENT

Motion by Anderson to adjourn the meeting. Seconded by Mathews.

Voting unanimously in favor by were: Feist, Mathews, Mensing, and Anderson.

Voting against – None. Motion Carried.

Chairman Bell adjourned the Regular Board Meeting at 3:00 p.m.