

**FARIBAULT COUNTY SOIL AND WATER CONSERVATION DISTRICT  
FARIBAULT COUNTY AG. CENTER  
415 SOUTH GROVE ST., SUITE 8  
BLUE EARTH, MN 56013  
BOARD MEETING MINUTES  
DECEMBER 12, 2018**

**1. MEETING WAS CALLED TO ORDER BY CHAIRMAN NEAL MENSING AT 11:45 A.M.**

**2. SUPERVISORS PRESENT:**

CHAIRMAN – NEAL MENSING  
VICE CHAIRMAN – BILL ANDERSON  
SECRETARY – JEFF BELL  
TREASURER – DAVE MATHEWS  
P/R – RANDY FEIST

**SUPERVISORS ABSENT:**

NONE

**3. STAFF PRESENT:**

PROGRAM ADMINISTRATOR – MICHELE STINDTMAN  
ADMINISTRATIVE ASSISTANT – AMY HUBER  
PROGRAM TECHNICIAN – SHANE JOHNSON  
CONSERVATION TECHNICIAN – NATE CARR

**I. APPROVALS**

**1. APPROVAL OF AGENDA WITH ADDITION OF ITEM IV.5, ACCEPT THE RETIREMENT NOTICE FROM LINDA BERNDT TO RETIRE JANUARY 31, 2019.**

Motion by Anderson to approve the Agenda with additions. Second by Mathews.

ANDERSON – Yes, BELL – Yes, MATHEWS– Yes, FEIST – Yes

MOTION CARRIED

**2. APPROVAL OF MINUTES**

Motion by Bell to approve the minutes of the November 14, 2018 SWCD Board Meeting. Second by Mathews.

ANDERSON – Yes, BELL – Yes, MATHEWS– Yes, FEIST – Yes

MOTION CARRIED

**3. TREASURER'S REPORT**

Motion by Anderson to accept the Treasurer's Report as presented and to file it subject to audit. Second by Bell.

ANDERSON – Yes, BELL – Yes, MATHEWS– Yes, FEIST – Yes

MOTION CARRIED

**4. PAYMENT OF BILLS**

Motion by Feist to pay all outstanding bills. Second by Mathews.

ANDERSON – Yes, BELL – Yes, MATHEWS– Yes, FEIST – Yes

MOTION CARRIED

## **5. TRANSFER OF FUNDS**

Motion by Mathews to approve the transfer of \$35,000.00 from the district savings account to the district checking account to pay current expenses. Second by Feist.

ANDERSON – Yes, BELL – Yes, MATHEWS– Yes, FEIST – Yes

MOTION CARRIED

Motion by Bell to authorize staff to transfer funds from the district savings account to the district checking account to cover end of year expenses, including fourth quarter payroll. Second by Feist.

ANDERSON – Yes, BELL – Yes, MATHEWS– Yes, FEIST – Yes

MOTION CARRIED

## **II. OLD BUSINESS**

### **1. GRIEVANCES – None**

## **III. NEW BUSINESS -**

### **1. NRCS/Josiah –**

**Updates/Reports were given on:** the recent MASWCD convention he just attended; mentioned the EQIP application cut-off date is coming up in January; indicated they are reorganizing the NRCS staffing, which will have the same staffing cap, but is a slow process to reorganize; said rates are available online now; mentioned the farm bill has passed the senate, now waiting to see if it will pass in the house; does not know of a CSP deadline yet; said he works harder on programs he has had success with when working with producers – said there is a lot of work that goes into applying for some of the programs on behalf of the producer and can be very discouraging if the producer does not qualify for a program.

### **FSA/Nicki –**

**Updates/Reports were given on:** the proposed Farm bill that recently passed in the senate and some of the changes that are in it – waiting to see if it passes the house; mentioned they have everything entered and ready to go once the 2<sup>nd</sup> half of the MFP payments are approved for payment; discussed the looming possibility of a Government shut-down and the implications it has on the FSA office if lawmakers cannot reach an agreement to fund the government by December 21<sup>st</sup>; is encouraging folks to get things in to their office in case there is a shutdown; mentioned Jean Millman was recently elected to the County Committee Board; lastly she stated that Norma Cartwright will be retiring from their office the end of March, 2019 – she has over 20 years of service at the FSA Office.

### **2. COST-SHARE CONTRACT and VOUCHER SPREADSHEET**

Nate Carr and Shane Johnson reviewed the Cost-share contracts proposed for payment and or encumbering this month. Shane mentioned a few Landowners were not able to get their projects done, therefore the funds will need to be paid back.

### **ENCUMBERING –**

Motion by Bell to approve the Encumbering List attached to the December 12, 2018 SWCD Minutes. Second by Feist.

ANDERSON – Yes, BELL – Yes, MATHEWS– Yes, FEIST – Yes

MOTION CARRIED

### **VOUCHER PAYMENTS -**

Motion by Bell to approve the Payments (from Vouchers) on the list attached to the December 12, 2018 SWCD Minutes. Second by Mathews.

ANDERSON – Yes, BELL – Yes, MATHEWS– Yes, FEIST – Yes

MOTION CARRIED

### **3. GRANTS UPDATE/OTHER -**

Michele mentioned that we did not receive Grant 319 – will be applying for this again. She also stated we would like to apply for the Ag Water Quality Certification Program funds. Herman would come and do coffee shop talks about this.

Motion by Bell to approve application for funds for the MN Agriculture Water Quality Certification Technical Assistance Funds. Second by Mathews.

ANDERSON – Yes, BELL – Yes, MATHEWS– Yes, FEIST – Yes

MOTION CARRIED

### **4. PROGRAM UPDATES -**

**Michele –**

A group from Frost that plans Frost Fest would like to host an Enviro Show this coming summer and wondered if the SWCD would be able to donate funds towards this event since it is related to environmental stewardship, water quality, etc. Michele suggested we set up an Educational Fund that applicants can apply for donations up to \$200.00 for events such as these.

Motion by Mathews to allow for applications/requests from outside groups for appropriate Educational donations up to \$200.00, which would be paid for through Grants. Second by Feist.

ANDERSON – Yes, BELL – Yes, MATHEWS– Yes, FEIST – Yes

MOTION CARRIED

Michele and Nate briefly discussed the 2019 Soil Health Plan.

### **SUPERVISOR UPDATE -**

Board Member Anderson updated the Board on the TSA meeting he attended in September.

### **IV. MISCELLANEOUS**

1. The Personnel Committee met prior to the regular board meeting.

Motion by Bell to approve the Personnel Committee's action as discussed with the Program Administrator. Second by Mathews.

ANDERSON – Yes, BELL – Yes, MATHEWS– Yes, FEIST – Yes

MOTION CARRIED

2. January Board Meeting - The January Board Meeting is scheduled to be held on Wednesday, January 9, 2019, 8:30 a.m. in the SWCD office.
3. Bids for a used HP Z-Book 17/Windows 8/Laptop, which was recently replaced with a newer Laptop, were opened. There was only one bid submitted from Linda Berndt for \$10.00.

Motion by Bell to award the bid of \$10.00 to Linda Berndt for purchase of the used HP Z-Book 17/Windows 8/Laptop. Second by Feist.

ANDERSON – Yes, BELL – Yes, MATHEWS– Yes, FEIST – Yes

MOTION CARRIED

4. Nate mentioned the upcoming Tree Sign-up dates are set for Friday, January 11<sup>th</sup>, from 8:00 – 4:30 and Saturday, January 12<sup>th</sup> from 8:00 – Noon. The public can sign up in advance as well.
5. Linda Berndt submitted her request to officially retire from regular employment as of January 31, 2019. Michele mentioned they may ask her to come in and help out after retirement if there were occasions Amy is gone, etc.

Motion by Bell to approve the retirement of Linda Berndt effective January 31, 2019. Second by Mathews.

ANDERSON – Yes, BELL – Yes, MATHEWS– Yes, FEIST – Yes

MOTION CARRIED

## **V. UPCOMING MEETINGS**

Motion by Feist to approve attendance to the following meetings:

December 18	BECE, Mankato - Michele
December 18	TSA
December 19	GBERBA Tech, Mankato
December 19	ISTS Regulator's Mtg., Owatonna – Chad
December 20	TAP - Chad
January 8	PC/BOA, Ag. Center - Amy
January 8	JAA – Chad, Shane, Nate
January 9	MAWQCP - Nate

Second by Mathews.

ANDERSON – Yes, BELL – Yes, MATHEWS– Yes, FEIST – Yes

MOTION CARRIED

## **Adjournment –**

Motion by Feist to adjourn the meeting. Second by Mathews.

ANDERSON – Yes, BELL – Yes, MATHEWS– Yes, FEIST – Yes

MOTION CARRIED

Chairman Mensing adjourned the meeting at 1:40 p.m.

---

SWCD Secretary of Board of Supervisors

## SWCD BOARD MEETING COST SHARE ENCUMBERING REQUEST

Board Meeting Date

December 12, 2018

**Board Chair Signature** \_\_\_\_\_

[illegible]

## SWCD BOARD MEETING COST SHARE PAYMENT REQUEST

Board Meeting Date

December 12, 2018

Board Chair Signature \_\_\_\_\_

PAYMENTS (from Vouchers)							Project Type (BMP/NRCS #)	Total Cost	Pymt Type	Payment Amount	Check #
Action	Contract #	Grant Source	Landowner Name	Site Address	Township	Sec					
Payment	B18-40	Buffer Cost/Share	John Vee		Kiester	33	Buffer Strip(2)	\$ 300.00	Final	\$ 225.00	29520
Payment	B18-20	Buffer Cost/Share	Eugene Jacobson		Kiester	20	Buffer Strip(2)	\$ 275.00	Final	\$ 206.25	29519
Payment	B18-9	Buffer Cost/Share	Steve Frandle		Rome	25	Buffer Strip(2)	\$ 127.24	Final	\$ 95.43	95.43
Payment	B18-10	Buffer Cost/Share	Harvey Hagedorn		JoDaviess	10	Buffer Strip(1)	\$ 290.00	Final	\$ 217.50	29523
Payment	B18-46	Buffer Cost/Share	Evelyn Kluender		Seely	2	Buffer Strip (4.4)	\$ 1,732.00	Final	\$ 787.50	29524
Payment	B18-65	Buffer Cost/Share	Todd Ristau		Elmore	25	Buffer Strip (1.5)	\$ 350.00	Final	\$ 262.50	29518
Payment	B18-69	Buffer Cost/Share	Randy Peter		Elmore	22	Buffer Strip(1.25)	\$ 275.00	Final	\$ 206.25	29519
Payment	LS319-SH-18	319 FY16 LeSueur River TMDL	Jeff Warmka		Walnut Lake	8	Cover Crops(40)	\$ 760.00	Final	\$ 570.00	29525
Payment	LS319-SH-17	319 FY16 LeSueur River TMDL	Tom Warmka		Walnut Lake	7	Cover Crops (40)	\$ 760.00	Final	\$ 570.00	29526
Payment	319-TMDL-22-24	GBERBA #37 319 Drng/Cover Crops/Intake	Ron Volsen		Kiester	30	Cover Crops (80)	\$ 3,282.40	Final	\$ 2,461.80	GBERBA
Payment	319-TMDL-22-25	GBERBA #37 319 Drng/Cover Crops/Intake	Eric Volsen		Kiester	4	Cover Crops (78)	\$ 4,516.00	Final	\$ 2,925.00	GBERBA
Payment	319-TMDL-22-18	GBERBA #37 319 Drng/Cover Crops/Intake	Jeff Schultz		Clark	35	Cover Crops (40)	\$ 1,594.53	Final	\$ 1,195.90	GBERBA
Payment	319-TMDL-22-10	GBERBA #37 319 Drng/Cover Crops/Intake	Scott Volz		Emerald	26	Cover Crops(80)	\$ 3,403.20	Final	\$ 2,552.40	GBERBA
Payment	319-TMDL-22-07	GBERBA #37 319 Drng/Cover Crops/Intake	Schimek Enterprises		Barber	3	Cover Crops (80)	\$ 2,560.00	Final	\$ 1,920.00	GBERBA
Payment	319-TMDL-22-06	GBERBA #37 319 Drng/Cover Crops/Intake	William Rauenhurst		Barber	13	Cover Crops (80 Acres)	\$ 2,320.00	Final	\$ 1,740.00	GBERBA
Payment	319-TMDL-22-14	GBERBA #37 319 Drng/Cover Crops/Intake	Brent Haase		Blue Earth	21	Cover Crops (52)	\$ 1,492.92	Final	\$ 1,119.69	GBERBA
Payment	319-TMDL-22-15	GBERBA #37 319 Drng/Cover Crops/Intake	Scott Haase		Elmore	10	Cover Crops(43)	\$ 1,234.53	Final	\$ 925.90	GBERBA
Payment	319-TMDL-22-16	GBERBA #37 319 Drng/Cover Crops/Intake	Kenneth Haase		JoDaviess	12	Cover Crops (45.5)	\$ 2,302.30	Final	\$ 1,706.25	GBERBA
Payment	319-TMDL-22-22	GBERBA #37 319 Drng/Cover Crops/Intake	Dominic Schultz		Blue Earth	35	Cover Crops (70 Acres)	\$ 2,535.00	Final	\$ 1,901.25	GBERBA
Payment	319-TMDL-22-03	GBERBA #37 319 Drng/Cover Crops/Intake	Andy Linder		Blue Earth	14	Cover Crops (80)	\$ 2,320.00	Final	\$ 1,740.00	GBERBA
Payment	319-TMDL-22-05	GBERBA #37 319 Drng/Cover Crops/Intake	Matt Alford		Emerald	12	Cover Crops (53)	\$ 1,877.79	Final	\$ 1,877.79	GBERBA
Payment	319-TMDL-22-04	GBERBA #37 319 Drng/Cover Crops/Intake	J-Ace Farms		Emerald	12	Cover Crops(80)	\$ 2,834.40	Final	\$ 2,125.80	GBERBA
Payment	319-TMDL-22-23	GBERBA #37 319 Drng/Cover Crops/Intake	Greg Johanson		JoDaviess	20	Cover Crops(20)	\$ 1,020.00	Final	\$ 750.00	GBERBA
Payment	319-TMDL-22-19	GBERBA #37 319 Drng/Cover Crops/Intake	Ryan Hagedorn		Verona	35	Cover Crops (75)	\$ 2,770.00	Final	\$ 2,077.50	GBERBA
Payment	319-TMDL-22-21	GBERBA #37 319 Drng/Cover Crops/Intake	Tim Peterson		Verona	34	Cover Crops (80)	\$ 2,703.00	Final	\$ 2,027.25	GBERBA
Payment	319-TMDL-22-08	GBERBA #37 319 Drng/Cover Crops/Intake	Neal Mensing		JoDaviess	25	Cover Crops (80)	\$ 2,576.00	Final	\$ 1,932.00	GBERBA
Payment	319-TMDL-22-02	GBERBA #37 319 Drng/Cover Crops/Intake	Ryan O'Hara		JoDaviess	32	Cover Crops(34)	\$ 1,992.00	Final	\$ 1,275.00	GBERBA
Payment	319-TMDL-22-09	GBERBA #37 319 Drng/Cover Crops/Intake	Clint Eastman		Winnebago	29	Cover Crops(76)	\$ 2,844.00	Final	\$ 2,133.00	GBERBA
Payment	319-TMDL-22-20	GBERBA #37 319 Drng/Cover Crops/Intake	Trails End Farms		Walnut Lake	7	Cover Crops(77)	\$ 2,926.00	Final	\$ 2,194.50	GBERBA
										\$ 39,721.46	TOTAL