

**FARIBAULT COUNTY SOIL & WATER CONSERVATION DISTRICT
FARIBAULT COUNTY AG CENTER – CONFERENCE ROOM
BLUE EARTH, MN 56013**

**Regular Board Meeting Minutes
April 12, 2023**

Chairman Feist called the Regular Board Meeting to order at 8:31 a.m.

SUPERVISORS PRESENT:

Randy Feist
Michael Humburg
Bill Anderson
Neal Mensing
Jeff Bell

SUPERVISORS ABSENT:

None

STAFF & OTHERS PRESENT:

Shane Johnson, Nate Carr, Hadley Mensing – SWCD Staff

I. APPROVALS

1. APPROVAL OF AGENDA / ADDITIONS (noted in red) (Action Item)

Motion by Bell to approve the Agenda. Seconded by Mensing.
Voting unanimously in favor by were: Anderson, Bell, Humburg, and Mensing.
Voting against – None. Motion Carried.

2. APPROVAL OF MARCH 8, 2023, BOARD MEETING MINUTES (Action Item)

Motion by Anderson to approve the March 8, 2023, Regular Board Meeting Minutes. Seconded by Humburg.
Voting unanimously in favor by were: Anderson, Bell, Humburg, and Mensing.
Voting against – None. Motion Carried.

3. APPROVE TREASURER'S REPORT (Action Item)

Motion by Mensing to approve the March 2023 Treasurer's Report as presented and to file it subject to audit. Seconded by Bell.
Voting unanimously in favor by were: Anderson, Bell, Humburg, and Mensing.
Voting against – None. Motion Carried.

4. PAYMENT OF BILLS (Action Item)

Motion by Bell to pay all outstanding bills. Seconded by Humburg.
Voting unanimously in favor by were: Anderson, Bell, Humburg, and Mensing.
Voting against – None. Motion Carried.

5. TRANSFER OF FUNDS TO PAY BILLS (Action Item)

Motion by Mensing to approve the Transfer of Funds in the amount of \$45,000.00 from Savings to Checking to pay the bills. Seconded by Bell.
Voting unanimously in favor by were: Anderson, Bell, Humburg, and Mensing.
Voting against – None. Motion Carried.

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II. OLD BUSINESS

- 1. Grievances / Other** (Discussion Item) – None

III. NEW BUSINESS

- 1. FSA, NRCS, and Drainage Update** – No Updates

2. COST SHARE CONTRACT / VOUCHER SPREADSHEET

- A. Encumbering** (Action Item) – Shane, Hadley, and Nate updated the Board on the Cost Share Requests.

Motion by Bell to approve the Cost Share Requests as presented for a total of \$88, 417.00.

Seconded by Mensing.

Voting unanimously in favor by were: Anderson, Bell, Humburg, and Mensing.

Voting against – None. Motion Carried.

- B. Voucher Payments** – None.

3. STAFF PROGRAM & GRANT UPDATES – Including Policy Updates, Contract Approvals, etc.

- A. Future Grants – Cover Crop Grant**

Nate mentioned quite a few of the District's cover crop funding will be ending. He asked the Boards opinion on applying for another grant. After discussion, they agreed that the District should be on the lookout for a request for proposal for additional funding.

- B. Current Grants** – No Update.

4. BOARD SUPERVISOR UPDATES

- A. Supervisor Updates from Meetings | Trainings | Events** (Discussion Item)

Board members Anderson and Mensing gave a CD62 bioreactor meeting update.

Board member Anderson gave a TSA board meeting update.

Board member Anderson and Feist gave a 1W1P meeting update.

- B. Upcoming Meetings | Trainings | Events for Supervisors** (Action Item)

Motion by Bell to approve attendance to the following:

April 28th 1W1P, Mankato (Randy)

Seconded by Mensing.

Voting unanimously in favor by were: Anderson, Bell, Humburg, and Mensing.

Voting against – None. Motion Carried.

IV. MISCELLANEOUS

- 1. Staff Reports** (Chad, Shane, Nate, Hadley)

SWCD staff gave job & project updates to the Board. Staff member Viland submitted a written report.

- 2. Submittal of Le Sueur Watershed Management Plan** (Action Item)

Motion by Bell to support the submittal of the final draft Le Sueur River Comprehensive Watershed Management Plan to BWSR and the other plan review agencies by the Policy

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Committee of the Le Sueur River One Water One Plan Planning Partnership. Seconded by Mensing.

Voting unanimously in favor by were: Anderson, Bell, Humburg, and Mensing.

Voting against – None. Motion Carried.

3. Employee Association Dues (Action Item)

Shane mentioned that prior to covid, there was an Employee Association which hosted training and get-togethers for SWCD staff and supervisors; and they are ramping up again.

Motion by Bell to approve the Employee Association Dues. Seconded by Humburg.

Voting unanimously in favor by were: Anderson, Bell, Humburg, and Mensing.

Voting against – None. Motion Carried.

4. Conference Room Bids (Action Item)

Nate mentioned he received (2) construction bids and (1) electrical bid to convert the conference room into an office. After some discussion, it was decided to approve *Paul Smith Construction LLC* and *Tvedten Electric, Inc.*

Motion by Bell approve hiring *Paul Smith Construction LLC* and *Tvedten Electric, Inc.* for the conference room conversion. Seconded by Mensing.

Voting unanimously in favor by were: Anderson, Bell, Humburg, and Mensing.

Voting against – None. Motion Carried.

5. Credit Card Options (Action Item)

Nate mentioned he applied for a District credit card through *U.S Bank* and is waiting to hear back. If denied, he mentioned other options could be a debit card through *First Bank (Blue Earth)*, or quarterly reimbursements for staff. No decision was made, and the motion was tabled to next month once *U.S Bank* is heard from.

6. Blue Earth 1W1P (Discussion Item)

Nate updated the Board on the Blue Earth 1W1P.

7. May Board Meeting – Wednesday, May 10, 2023 – 8:30 a.m., Ag Center Conference Room

V. APPROVE MEETINGS | EVENTS | TRAININGS FOR STAFF (Action Item)

Motion by Bell to approve attendance to the following:

April 18/19 th	Tree Delivery & Pickup – Hadley, Nate, Shane
April 28 th	1W1P, Mankato – Nate
May 8 th	Private Well Forum, Webex – Shane
May 9 th	1W1P, Steering Team – Nate

Seconded by Humburg.

Voting unanimously in favor by were: Anderson, Bell, Humburg, and Mensing.

Voting against – None. Motion Carried.

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VI. ADJOURNMENT

Motion by Anderson to adjourn the meeting. Seconded by Bell.

Voting unanimously in favor by were: Anderson, Bell, Humburg, and Mensing.

Voting against – None. Motion Carried.

Chairman Feist adjourned the Regular Board Meeting at 10:06 a.m.