

FARIBAULT COUNTY SWCD BOARD MEETING AGENDA

Wednesday, January 8, 2020 at 8:30 a.m.

Ag Center Conference Room – Blue Earth, MN 56013

I. REORGANIZATIONAL MEETING CALLED TO ORDER BY ACTING CHAIR (See Attached Checklist)

- I.1 Oath of Office
- I.2 Election of Chair/Vice Chair/Secretary/Treasurer/Public Relations
- I.3 Approve Committee Assignments for 2020
- I.4 Approve the items as listed on the Reorganizational Checklist beginning with item #5 - #14

II. NEW CHAIRMAN CALLS REGULAR MEETING TO ORDER

III. APPROVE AGENDA/MEETING MINUTES/TREASURER'S REPORT/BILLS/TRANSFER OF FUNDS

- III.1 Approve Agenda/**Additions (noted in red)**
- III.2 Approve December 11, 2019 Board Mtg. Minutes
- III.3 Approve Treasurer's Report
- III.4 Approve Payment of Bills
- III.5 Approve the Transfer of Funds from Savings to Checking to Pay Current Bills

IV. OLD BUSINESS

- IV.1 Grievances/other

V. NEW BUSINESS

- V.1 FSA Update & NRCS Update
- V.2 COST SHARE CONTRACT/VOUCHER SPREADSHEET/PROJECT LOG (Includes ALL Grant Sources)
 - A. Approve Encumbering Contracts (See additional spreadsheet)
 - B. Approve Payments (See additional spreadsheet)
 - C. Review Project Log
- V.3 GRANT UPDATES - Including Policy Updates, Contract Approval, etc.
 - A. Future Grants – **Discuss Grant Sub-contracts per recommendation of MCIT**
 - B. Current Grants –
- V.4 STAFF PROGRAM UPDATES – Including Meeting Updates
 - A. Buffer Compliance Update – Dusty/Faribault County Buffer Compliance Coordinator
- V.5 BOARD SUPERVISOR UPDATES
 - A. Supervisor Updates from attendance at Trainings/Meetings/Other
 - B. Approve Upcoming Meetings/Events/Trainings for Board Supervisors to Consider Attending:
 - January 9, 15, or 27 Farm Bill/SWCD Meetings (Winnebago, Wells, Blue Earth)
 - January 10** **GBERBA Policy Mtg., Mankato**

VI. MISCELLANEOUS

- VI.1 Discuss/Approve Hiring a Summer Intern – Hadley Mensing
- VI.2 **Consider/Approve an Employee's Request to move excess PTO over the 400 maximum carry-over limit to their Emergency Sick Leave account**
- VI.3 Discuss set up of office space for New P&Z Admin Asst, New Intern & Amy
- VI.4 Approve Audit Engagement Letter with Peterson Company LTD for 2020
- VI.5 Review/Approve KBEW Radio Ad Plan for 2020
- VI.6 **Discuss/consider an outside Consultant to assist with Office Development**
- VI.7 February Board Meeting – Wednesday, February 12, 2020, 8:30 a.m., FSA Conference Room

VII. APPROVE MEETINGS/EVENTS/TRAININGS FOR STAFF:

Jan. 9	FSA Farm Bill/SWCD Meeting, Winnebago – Nate
Jan. 9	MPCA/C.E. Event, Mankato – Michele
Jan. 9	MPCA Walking Tour, Mankato - Chad
Jan. 10 - 11	Tree Open House/SWCD Office – Nate/Amy
Jan. 15	FSA Farm Bill/SWCD Meeting, Wells – Nate
Jan. 16	MN Dept. of Revenue Training, Webinar – Amy
Jan. 22	GBERBA Technical Meeting, Mankato - Michele
Jan. 27	FSA Farm Bill/SWCD Meeting, Blue Earth – Nate/Staff
Jan 28	Safety Training, Faribault County Law Enf. Ctr. – All Staff
Jan 28-29	MOWA (wastewater) Conference, Mankato - Chad

VIII. Motion to Adjourn