



Grant All-Detail Report Buffer Law 2016

Grant Title - 2016 - Buffer Law (Faribault County SWCD)

Grant ID - P16-2662

Organization - Faribault County SWCD

Grant Awarded Amount	\$30,000.00	Grant Execution Date	11/10/2015
Required Match Amount	\$0.00	Grant End Date	12/31/2017
Required Match %	0%	Grant Day To Day Contact	Michele Stindtman

Budget Summary

	Budgeted	Spent	Balance Remaining*
Total Grant Amount	\$30,000.00	\$30,000.00	\$0.00
Total Match Amount			\$0.00
Total Other Funds	\$0.00	\$0.00	\$0.00
Total	\$30,000.00	\$30,000.00	\$0.00

*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.

Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Match
Buffer Law Administration/Coordination	Administration /Coordination	Current State Grant	2016 - Buffer Law (Faribault County SWCD)	\$4,142.65	\$4,142.65	12/19/2016	N
Buffer Law Education	Education/Information	Current State Grant	2016 - Buffer Law (Faribault County SWCD)	\$1,570.57	\$1,570.57	12/19/2016	N

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Match
Buffer Law Inventory/Mapping	Inventory/Mapping	Current State Grant	2016 - Buffer Law (Faribault County SWCD)	\$10,622.61	\$10,622.61	12/19/2016	N
Buffer Law Project Development	Project Development	Current State Grant	2016 - Buffer Law (Faribault County SWCD)	\$13,664.17	\$13,664.17	12/19/2016	N

Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit
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Proposed Activity Indicators

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool	Comments
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Final Indicators Summary

Indicator Name	Total Value	Unit
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Grant Activity

Grant Activity - Buffer Law Administration/Coordination			
Description	Administration and coordination of the MN Buffer Law Program.		
Category	ADMINISTRATION/COORDINATION		
Start Date	10-Nov-15	End Date	19-Dec-16
Has Rates and Hours?	No		
Actual Results	Administration and coordination of the MN Buffer Law Program, including indirect expenses (rent, insurance, office supplies, phone, postage, copy machine), life insurance, employee reimbursement, meeting/registration, and public notices. QuickBooks Report Attached.		

Grant Activity - Buffer Law Education			
Description	Education on the MN Buffer Law.		
Category	EDUCATION/INFORMATION		
Start Date	10-Nov-15	End Date	19-Dec-16
Has Rates and Hours?	Yes		
Actual Results	Education on the MN Buffer Law including Faribault County Fair, press releases, website maintenance, radio advertisement. A meeting was held at the Faribault County Fair for LO to ask site specific questions. Staff created a display board which was loaned out to surrounding counties on the law. There were 2 articles in the Faribault County Register. Staff keep website up to date with the latest buffer news and information. QuickBooks Report Attached.		

Grant Activity - Buffer Law Inventory/Mapping			
Description	Inventory and mapping for the MN Buffer Law.		
Category	INVENTORY/MAPPING		
Start Date	10-Nov-15	End Date	19-Dec-16
Has Rates and Hours?	Yes		
Actual Results	<p>Prior to the DNR map, staff reviewed all watercourses in Faribault County and developed a polygon layer of affected waters. This was buffered to identify all affected parcels in the county.</p> <p>2,437 parcels were identified as affected by the Buffer Law. All of these were reviewed through 2016 aerial photography to check for compliance. They were labeled as compliant, not compliant, or not applicable. Unknown parcels were reviewed to find out who to contact. 904 parcels were determined to be not compliant, while 1533 are either compliant or not applicable. This averages out to 63% compliant in 2016.</p> <p>Staff developed a web map through ArcGIS Online for LO to search their parcel and see how it is affected by the law. Staff also demoed the trial version of the state's tracking program, provided feedback, and created the county database utilizing state standards and structure. Staff continue to track compliance utilizing ArcGIS.</p> <p>Staff made 43 comments to the DNR Buffer Map.</p> <p>QuickBooks Report Attached.</p>		

Grant Activity - Buffer Law Project Development			
Description	Project development for the MN Buffer Law.		
Category	PROJECT DEVELOPMENT		
Start Date	10-Nov-15	End Date	19-Dec-16
Has Rates and Hours?	Yes		
Actual Results	<p>2015 - Hired Conservation Technician to create buffer implementation plan, create inventory, coordinate landowner meetings, produce informational material, complete landowner notification, track compliance, compile information on financial assistance and seed options, complete field work, assist in determining alternative practices and other waters. Nathan Carr 97.25 hrs * 28.59 (2780.38 Grant)</p> <p>2016 - Held 9 LO meetings, 6 in March in conjunction with Farm Bureau and 3 in September once the final map came out. Developed powerpoint, maps, and handout material for meetings. 339 LO were in attendance. Formed local Buffer Team and held meetings as necessary.</p> <p>Developed newsletter and letter to send out to affected LO. 2217 letters were sent out to all parcels whether they were in compliance or not. Newsletters included information on law, exemptions, where required, width, tracking, timeline, public waters, shoreland, public ditches, what to plant, who to contact, and funding options. Staff has had numerous LO interaction in the office and in the field to determine top of bank or look at sites. When out in the field staff has answered many questions and measured buffer width. Staff continues promotion of the law; options including funding, contractors, and seed options; and meeting with LO.</p> <p>QuickBooks Report Attached.</p>		

Grant Attachments

Document Name	Document Type	Description
2016 Buffer Law and MAWQCP Grants	Grant Agreement	2016 Buffer Law & MAWQCP - Faribault County SWCD
2016 Buffer Law and MAWQCP Grants executed	Grant Agreement	2016 Buffer Law & MAWQCP - Faribault County SWCD
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/12/2016
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 02/08/2016
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 02/02/2016
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 12/20/2016
Financial Report	Grant	2016 - Buffer Law (Faribault County SWCD)
Financial Report 2016	Grant	2016 - Buffer Law (Faribault County SWCD)

Document Name	Document Type	Description
Quickbooks Report	Grant	2016 - Buffer Law (Faribault County SWCD)
Signed Buffer Request Form	Grant	2016 - Buffer Law (Faribault County SWCD)



Financial Report

Buffer Law 2016

Grant Title: 2016 - Buffer Law (Faribault County SWCD)

Grant ID: P16-2662

Organization: Faribault County SWCD

Grant Revenue	Amount
Total Awarded	\$30,000.00

Grant Expenditures

Grant Activity Category	Amount
Education/Information	\$1,570.57
Administration/Coordination	\$4,142.65
Inventory/Mapping	\$10,622.61
Project Development	\$13,664.17
Total Spent	\$30,000.00
Returned Amount	\$0.00
Balance Remaining	\$0.00
Percent Spent	100%

This is to certify that the information is a true and accurate representation of the grant program accounts for the 2016 - Buffer Law (Faribault County SWCD)- Faribault County SWCD. We believe our records are complete and subject to an audit.

Michelle Stedman 12/20/16
OFFICIAL SIGNATURE DATE

Please sign, scan, and upload this form to the attachments tab in eLINK.

If returning program funds, please use the Returned Check form.

Make checks payable and mail to:

Board of Water and Soil Resources

520 Lafayette Road N.

St. Paul, MN 55155

Buffer Expense	Type	Date	Num	Name	Memo	Split	Amount
Buffer-Wage/Fringe/Indirec							
Education/Information							
	Check	05/11/2016	28617	Faribault County Treasurer	Tech8.5hrs @27.05	Checking FNB	229.91
	Check	07/27/2016	28689	Faribault County Treasurer	Asst Mgr19.25hrs @36.25, Tech25hrs @25.71	Checking FNB	1,340.66
Total Education/Information							1,570.57
Inventory							
	Check	05/11/2016	28617	Faribault County Treasurer	Asst Mgr46.25hrs @41.46, Tech180hrs @27.05, Admin22hrs @34.26	Checking FNB	7,540.95
	Check	07/27/2016	28689	Faribault County Treasurer	Asst Mgr85hrs @36.25	Checking FNB	3,081.66
Total Inventory							10,622.61
Project Development							
	Check	05/11/2016	28617	Faribault County Treasurer	Tech141.5hrs @27.05	Checking FNB	3,827.30
	Check	07/27/2016	28689	Faribault County Treasurer	Asst Mgr8.25hrs @36.25, Tech253.5hrs @25.71	Checking FNB	6,816.63
	General Journal	11/30/2016	2016-5		Tech12/21/15-12/31/15 39hrs @36.40	Administration/Coordination	1,419.37
Total Project Development							12,063.30
Buffer-Wage/Fringe/Indirec - Other							
	Check	05/23/2016	28628	MN Life	Nate	Checking FNB	5.00
	Check	06/27/2016	28648	MN Life	Nate	Checking FNB	5.00
	Check	07/25/2016	28688	MN Life	Nate	Checking FNB	5.00
	General Journal	11/30/2016	2016-5		Qtrs. 1,2,3 Indirect Exp.	Administration/Coordination	2,486.64
Total Buffer-Wage/Fringe/Indirec - Other							2,501.64
Total Buffer-Wage/Fringe/Indirec							26,758.12
Buffer Admin.							
Buffer-Employee Reimb.							
	Check	02/24/2016	28532	Nathan Carr	Mileage Reimb.	Checking FNB	29.16
Total Buffer-Employee Reimb.							29.16
Buffer-Maintenance Costs							
	Check	07/11/2016	28673	Midwest IT Systems	Switch	Checking FNB	124.66
Total Buffer-Maintenance Costs							124.66
Buffer-Miscellaneous							
	Check	01/14/2016	28497	Blue Earth Custom Embroidery	NC - Clothing	Checking FNB	189.00
	Check	05/17/2016	28621	Houston Engineering	Buffer Suport	Checking FNB	693.00
Total Buffer-Miscellaneous							882.00
Buffer-Mtg./Reg./Dues							
	Check	01/13/2016	28495	VISA	NC - Convention	Checking FNB	134.48
	Check	01/25/2016	28498	Nathan Carr	Reg. Reimbursement	Checking FNB	20.00
	Check	03/01/2016	28533	Area VI Assn.	Nate	Checking FNB	18.00
	Check	03/21/2016	28556	MASWCD	Nate Reg.	Checking FNB	80.00
	Check	03/29/2016	28557	R&R	Buffer Mtg. - Walters	Checking FNB	40.00
	Check	03/31/2016	28560	Julie's	Buffer Mtg.	Checking FNB	30.00
	Check	06/22/2016	28647	Nathan Carr	Mileage Reimb.	Checking FNB	21.60
	Deposit	06/29/2016	316851	Faribault County Farm Bureau	Buffer Mtg. Reimb.	District Savings	-500.00
	Check	07/18/2016	28684	Nathan Carr	Registration Reimb.	Checking FNB	25.00
Total Buffer-Mtg./Reg./Dues							-130.92
Buffer-Public Notices							
	Check	04/06/2016	28574	KBEW	Buffer Mtg. Ads	Checking FNB	199.20
	Check	04/06/2016	28573	Faribault County Register	Buffer Mtg. Ads	Checking FNB	300.80
Total Buffer-Public Notices							500.00
Total Buffer Admin.							1,404.90
Buffer Expense - Other							
	Check	04/06/2016	28582	VISA	NC Mtg. Exp.	Checking FNB	236.11
Total Buffer Expense - Other							236.11
Total Buffer Expense							28,399.13
2016 TOTAL							28,399.13
Personal Services 2015							
Buffer Salary & Fringe							
	Check	12/23/2015	28475	MN Life	Nathan	Checking FNB	5.00
	Check	12/31/2015	8	Faribault County Treasurer	Tech58.25hrs @27.40	Checking FNB	1,595.87
Total Buffer Salary & Fringe							1,600.87
Total Personal Services							1,600.87
2015 TOTAL							1,600.87