



Grant All-Detail Report

Accelerated Implementation Grant 2015

Grant Title - MN Lake and Blue Earth Small Scale Watershed Planning

Grant ID - C15-2138

Organization - Faribault County SWCD

Grant Awarded Amount	\$42,500.00	Grant Execution Date	3/17/2015
Required Match Amount	\$10,625.00	Grant End Date	12/31/2018
Required Match %	25%	Grant Day To Day Contact	Michele Stindtman

Budget Summary

	Budgeted	Spent	Balance Remaining*
Total Grant Amount	\$42,500.00	\$26,929.10	\$15,570.90
Total Match Amount	\$11,000.00	\$4,526.05	\$6,473.95
Total Other Funds	\$0.00	\$0.00	\$0.00
Total	\$53,500.00	\$31,455.15	\$22,044.85

*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.

Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Charrette Planning	Planning and Assessment	Current State Grant	MN Lake and Blue Earth Small Scale Watershed Planning	\$20,000.00	\$11,579.62	12/31/2017	N
Civic Engagement	Education/Information	Current State Grant	MN Lake and Blue Earth Small Scale Watershed Planning	\$5,000.00	\$4,317.81	4/1/2017	N
Civic Engagement	Education/Information	Local Fund	Landowner Match	\$6,000.00	\$4,436.05	9/30/2015	Y
Project Oversight and Reporting	Administration/Coordination	Current State Grant	MN Lake and Blue Earth Small Scale Watershed Planning	\$2,500.00	\$2,218.93	12/31/2017	N

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Watershed Plans	Planning and Assessment	Current State Grant	MN Lake and Blue Earth Small Scale Watershed Planning	\$15,000.00	\$8,812.74	12/31/2017	N
Watershed Plans	Planning and Assessment	Local Fund	City Match	\$5,000.00	\$90.00	10/31/2016	Y

Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit
510M - Subwatershed Analysis	8	0	0 COUNT	0 COUNT
510M - Subwatershed Analysis	10	0	0	0
104M - Workshop/Clinics	6	0	0 COUNT	0 COUNT
104M - Workshop/Clinics	6	0	0	0

Proposed Activity Indicators

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool	Comments
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Final Indicators Summary

Indicator Name	Total Value	Unit
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Grant Activity

Grant Activity - Charrette Planning			
Description	<p>The Nonpoint Pollution Specialist will work with city staff and contracted staff to obtain documents already developed in association with surface water and stormwater management.</p> <p>Previous assessments conducted by the Faribault County SWCD will be reviewed.</p> <p>GIS data will be analyzed.</p> <p>This information will be reviewed and utilized in the plan as appropriate.</p> <p>This will be done for each city associated with this grant.</p>		
Category	PLANNING AND ASSESSMENT		
Start Date	17-Mar-15	End Date	
Has Rates and Hours?	Yes		
Actual Results	<p>The first fiscal year saw the development of nonstructural policies such as; impermeable cover maximum ordinances, urban forestry ordinance and policy, stormwater utility fee development, street reconstruction policy, sidewalk policy and winter maintenance policy. These policies will be included in the final plan. \$1981.43 was utilized for staff time (55.5hrs at \$35.70/hr).</p> <p>The Second Fiscal year result in finalizing nonstructural policies for Winter Maintenance, Green Streets, Urban Forestry, Green Infrastructure, and Inflow and Infiltration. The City of Winnebago has a draft plan out for review and will finalize and adopt their plan withing the first half of 2017. MN Lake's city engineer will start developing the technical memorandums for the plan. The plan is laid out and waiting for technical data. The plan will be finalized and adopted by the end of the 2017 fiscal year. \$7000 was paid to Bolton & Menk for Engineering Analysis and mapping data.</p> <p>See attachments for 2016 hourly rate and budget breakdown totaling \$1,390.28.</p> <p>Fiscal year 3: Planning meetings to review data were held with both Winnebago and MN Lake staff and elected officials. Staff time for these events totaled 22.5 hours at \$45.30/hr for Qtr 1 totaling \$1,019.25. Final planning efforts for Winnebago in Qtr 4, 4.5 hours at \$41.91/hr totaling \$188.66.</p>		

Activity Action - Data Collection			
Practice	510M - Subwatershed Analysis	Count of Activities	2
Description			
Proposed Size / Units	0.00	Lifespan	1 Year
Actual Size/Units		Installed Date	
Mapped Activities	No		

Activity Action - SWOT Development & Review			
Practice	510M - Subwatershed Analysis	Count of Activities	4
Description			
Proposed Size / Units	0.00	Lifespan	1 Year
Actual Size/Units		Installed Date	
Mapped Activities	No		

Grant Activity - Civic Engagement			
Description	<p>The first civic engagement event will be held at the beginning of the planning process to get input from landowners, business owners, state departments (MN DOT, DNR, etc.), elected officials, city staff, and others of their concerns regarding surface water.</p> <p>The second civic engagement event will occur prior to the final plan being completed to present findings and solutions to interested parties and key stakeholders (group involved in first civic engagement event). This will allow for the final plan to have realistic goals and implementation.</p> <p>The third and final civic engagement event will be in conjunction with the public hearing to adopt the plan.</p> <p>For more detailed information please see the flow chart attachment.</p> <p>Sign in sheets will be at all of these events and will be utilized as match towards the grant.</p> <p>This will be done with both cities associated with this grant.</p>		
Category	EDUCATION/INFORMATION		
Start Date	17-Mar-15	End Date	
Has Rates and Hours?	Yes		
Actual Results	<p>First fiscal year: Two civic engagement events were held in Winnebago to obtain public input at a total cost of \$28.08 in invoiced expenses. Public meeting on June 10, 2015 generated \$1,095 in inkind match. An Open House on Sept 17, 2015 generated \$770 in inkind match. One elected official tour was held to obtain input generating \$562.30 in inkind match. One civic engagement meeting was held in Minnesota Lake and a survey was sent out and reviewed to direct the final plan. All events utilized \$3,597.11 in staff time (100.75 hrs @ \$35.70/hr).</p> <p>Second fiscal year: Minnesota Lake had multiple city council meetings and a survey review meeting totaling \$2,008.75 in city staff and council match.</p> <p>\$195 was spent on having the city engineer review the proposed structural practices and practicalities.</p> <p>See attachments for 2016 hourly rate and budget breakdown, totaling \$225.82.</p> <p>Fiscal year 3: NPC prepared and attended MN Lake city council meeting to review finding and obtain public input on the survey findings for the plan. NPC had 6 staff hours at \$45.30/hr for Qtr 1, totaling \$271.80.</p>		

Activity Action - Initial Charrette Workshp			
Practice	104M - Workshop/Clinics	Count of Activities	2
Description			
Proposed Size / Units	0.00	Lifespan	Unknown
Actual Size/Units		Installed Date	
Mapped Activities	No		

Activity Action - Follow up Workshop			
Practice	104M - Workshop/Clinics	Count of Activities	2
Description			
Proposed Size / Units	0.00	Lifespan	Unknown
Actual Size/Units		Installed Date	
Mapped Activities	No		

Activity Action - Final Plan Approval			
Practice	104M - Workshop/Clinics	Count of Activities	2
Description			
Proposed Size / Units	0.00	Lifespan	Unknown
Actual Size/Units		Installed Date	
Mapped Activities	No		

Activity Action - Landowner Match			
Practice	104M - Workshop/Clinics	Count of Activities	6
Description			
Proposed Size / Units	0.00 COUNT	Lifespan	Unknown
Actual Size/Units	COUNT	Installed Date	
Mapped Activities	No		

Grant Activity - Project Oversight and Reporting

Description	The Faribault County's Nonpoint Pollution Specialist will track all expenditures and match for this grant. The Nonpoint Pollution Specialist will complete all annual reporting requirements as required by BWSR,		
Category	ADMINISTRATION/COORDINATION		
Start Date	17-Mar-15	End Date	
Has Rates and Hours?	Yes		
Actual Results	<p>First fiscal year: Tracking of expenses and match for the first fiscal year. Reporting for the first fiscal year. Staff hours totaled \$517.65 (14.5 hrs @\$35.70/hr).</p> <p>Second fiscal year: Tracking of expenses and match for the second fiscal year. Reporting for the second fiscal year. See attachments for 2016 hourly rate and budget breakdown, totaling \$152.74.</p> <p>Third fiscal year: Tracking of expenses and match for the Interim report with payment totaled 5.5 hours at \$45.30/hr, totaling \$249.15 in Qtr 1 of 2017. Tracking of expenses and match for 2,3&4 quarters of 2017 totals \$1,299.39 for 32.5 hr of work by the NPC.</p>		

Grant Activity - Watershed Plans			
Description	<p>All data previously established or reviewed that is relevant will be incorporated in to the final plans. Data included in the final plan may include policy and ordinance revisions, new policies and ordinances, detailed documents for any and all structural BMPs.</p> <p>The goal of the final plan is to give each city included in the grant the ability to accurately plan for the future so that can cost effectively establish stormwater management projects.</p>		
Category	PLANNING AND ASSESSMENT		
Start Date	17-Mar-15	End Date	
Has Rates and Hours?	Yes		
Actual Results	<p>First fiscal year: took data from civic engagement events to direct civil engineers and SWCD staff to develop plan. Staff hours spent \$71.40 (2 hrs @ \$71.40).</p> <p>Second fiscal year: the City of Winnebago's engineering firm moved forward with technical memorandums that resulted in targeted locations of specific best management practices. These practices are mapped and will be located in the plan. Match was obtained from a meeting with city personnel to review engineers findings. See attachments for 2016 hourly rate and budget breakdown, totaling \$3884.50.</p> <p>Fiscal year 3: Plans writing and editing for Winnebago subwatershed plan for NPC was 42.5 hrs at \$45.30/hr in Qtr 1, totaling \$1925.25. Edits and draft presented to City of Winnebago and Committee in Qtr 3, edits based on comments completed in Qtr 4 of 2017. Work done in Quarters 2, 3 & 4 totaled 73 hrs/\$2,895.10.</p>		

Activity Action - Plan Development			
Practice	510M - Subwatershed Analysis	Count of Activities	2
Description			
Proposed Size / Units	0.00	Lifespan	Unknown
Actual Size/Units		Installed Date	
Mapped Activities	No		

Activity Action - Final Plan			
Practice	510M - Subwatershed Analysis	Count of Activities	2
Description			
Proposed Size / Units	0.00	Lifespan	Unknown
Actual Size/Units		Installed Date	
Mapped Activities	No		

Activity Action - City Match			
Practice	510M - Subwatershed Analysis	Count of Activities	6
Description			
Proposed Size / Units	0.00 COUNT	Lifespan	Unknown
Actual Size/Units	COUNT	Installed Date	
Mapped Activities	No		

Activity Action - Project Implementation			
Practice	510M - Subwatershed Analysis	Count of Activities	2
Description			
Proposed Size / Units	0.00 COUNT	Lifespan	Unknown
Actual Size/Units	COUNT	Installed Date	
Mapped Activities	No		

Grant Attachments

Document Name	Document Type	Description
2015 Competitive Grant	Grant Agreement	2015 Competitive Grant - Faribault County SWCD
2015 Competitive Grant executed	Grant Agreement	2015 Competitive Grant - Faribault County SWCD
2016 budget	Grant	MN Lake and Blue Earth Small Scale Watershed Planning
2016 financial report	Grant	MN Lake and Blue Earth Small Scale Watershed Planning
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/11/2018
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/29/2018
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 06/16/2017

Document Name	Document Type	Description
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 06/16/2017
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 05/19/2017
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 05/17/2017
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 05/09/2017
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 04/13/2017
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 03/30/2017
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/26/2017
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 02/08/2016
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 02/02/2016
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/12/2016
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/04/2016
Application	Workflow Generated	Workflow Generated - Application - 09/26/2014
Budget and Gantt Spreadsheet	Grant	MN Lake and Blue Earth Small Scale Watershed Planning
Charrette Planning	Journal	Journal Dated - 03/04/2015
Financial Report	Grant	MN Lake and Blue Earth Small Scale Watershed Planning
Flow Chart	Grant	MN Lake and Blue Earth Small Scale Watershed Planning
Grant Balance	Grant	MN Lake and Blue Earth Small Scale Watershed Planning
Hr Rate	Grant	MN Lake and Blue Earth Small Scale Watershed Planning
Meeting agenda	Journal	Journal Dated - 03/04/2015
Technical Memo	Grant	MN Lake and Blue Earth Small Scale Watershed Planning
Technical Memo	Grant	MN Lake and Blue Earth Small Scale Watershed Planning
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 09/29/2015
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 01/28/2015
grantmap_12583_2014-09-26_12-02-34-PM.jpg	Grant	MN Lake and Blue Earth Small Scale Watershed Planning