

FARIBAULT COUNTY  
BOARD OF COMMISSIONERS  
OFFICIAL PROCEEDINGS  
AUGUST 11, 2023

The Faribault County Board of Commissioners met in special session at the Courthouse in the City of Blue Earth at 1:00 p.m. on August 11, 2023. The following members were present: Bill Groskreutz, John Roper, and Greg Young, Commissioners. Engineer/Coordinator Mark Daly, County Recorder Sherry Asmus, Planning & Zoning Administrator Sara Hauskins, Auditor/Treasurer staff Cassandra Lewis, Amy Huber, and Athena Thompson, County Assessor Gertrude Paschke, Acting Clerk to the Board Sarah Van Moer and members of the public K. Mertens, M. Steele, and C. Carlson also attended. Commissioner Bruce Anderson appeared via interactive technology due to traveling to Florida. Faribault County staff L. Mehrhof, B. Rauenhorst, and M. Lore attended virtually. Commissioner Tom Loveall was absent.

The meeting was called to order by Acting Chair Groskreutz.

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Young/Roper motion carried unanimously to approve the agenda of August 11<sup>th</sup>, 2023. Commissioners Anderson, Young, Roper, and Groskreutz voted yes.

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A list of documents that would ordinarily be signed by the auditor/treasurer was reviewed.

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Discussion was held regarding workflow between offices related to the processing of deeds and mortgages. Input from staff was received.

Roper/Young motion carried unanimously to approve Resolution 23-CB-71 granting temporary authority to the Faribault County Recorder to collect State Deed Tax and Mortgage Registration Tax and make land transfers until an auditor and/or treasurer is in place. Commissioners Anderson, Young, Roper, and Groskreutz voted yes.

## R E S O L U T I O N

### Transfer of Duties

Pursuant to 375A.11

**WHEREAS**, Faribault County is responsible for processing deeds and mortgages for land transfers within its jurisdictional boundaries, and

**WHEREAS**, the Faribault County Board of Commissioners and Faribault County Recorder have come to an agreement that it is in the best interest of the County in terms of workflow, procedures and documentation that the Faribault County Recorder be temporarily granted the authority to collect State Deed Tax and Mortgage Registration Tax on documents presented for recording, to fulfill MS 287.25. Further, land transfers are to be made by the Faribault County Recorder until such time as an Auditor and/or Treasurer is in place.

**NOW THEREFORE, BE IT RESOLVED**, that effective immediately, the Faribault County Board of Commissioners grant temporary authority and responsibility to the Faribault County Recorder to receipt funds regarding the processing of, functions of examination, verification and certification that the appropriate taxes have been collected prior to the recording of said Deeds & Mortgages, and perform administrative duties required of the official responsible for collecting such taxes. Further, Deed transfers will be processed by the Recorder until such time as an auditor and/or treasurer is in place.

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Young/Roper motion carried unanimously to adjourn the meeting. Commissioners Anderson, Young, Roper, and Groskreutz voted yes.

The meeting was adjourned.

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Bill Groskreutz, Acting Chair

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Sarah Van Moer, Acting Clerk to the Board