

FARIBAULT COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
DECEMBER 20, 2022

The Faribault County Board of Commissioners met in regular session at the Courthouse in the City of Blue Earth at 3:00 p.m. on December 20, 2022. The following members were present: Bruce Anderson, Bill Groskreutz, John Roper, and Greg Young Commissioners. Auditor/Treasurer/Coordinator Darren Esser, Acting Clerk to the Board Sarah Van Moer, and member of the public K. Mertens also attended. Participating virtually were Faribault County employees K. Anderson, P. Krill, J. Blair, B. Rauenhorst, and C. Davis, and member of the public M. Steele. Commissioner Tom Loveall was absent.

The meeting was called to order by Chair Young.

The pledge of allegiance was recited.

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Groskreutz/Roper motion carried unanimously to approve the synopsis and official proceedings of the December 8, 2022 regular and drainage authority meetings.

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Roper/Anderson motion carried unanimously to approve the agenda of December 20, 2022.

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Roper/Groskreutz motion carried unanimously to recess to Drainage Authority.

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Roper/Anderson motion carried unanimously to come back into regular session.

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The calendar was updated.

No one appeared during public comment.

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Committee reports were given. Groskreutz reported on MVAC, and comments from constituents. Anderson reported on MRCI, and reclamation of wind turbines. Young discussed employee recognition.

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Chief Deputy Auditor Jessica Blair and Veteran's Service Officer Jenna Schmidtke met regarding repurchase of a tax forfeited parcel in Wells by the former owner.

Groskreutz/Anderson motion carried unanimously to adopt Resolution 22-CB-93 approving the repurchase of Parcel # 30.200.7170 by the prior owner. Commissioners Groskreutz, Roper, Anderson, and Young voted yes.

R E S O L U T I O N

WHEREAS, Parcel 30.200.7170 was forfeited to the State of Minnesota in favor of the Taxing Districts and

WHEREAS, the prior owner, Randall Krowiorz has applied to repurchase the parcel pursuant to Minn. Stat. 282.241 to 282.324, and

WHEREAS, the Faribault County Board of Commissioners has considered the application to repurchase the parcel and finds that it would be a hardship for the owner to lose said parcel and that the repurchase would be in the public's best interest,

WHEREAS, the repurchase price was paid in full December 15, 2022.

BE IT RESOLVED that Randall Krowiorz, the former owner of parcel #30.200.7170 described as: Lots Seven (7) and Eight (8) in Block Thirty-Four (34), according to the Original Plat to the City of Wells, Faribault County, Minnesota; according to the Plat of said City on file and of record in the office of the County Recorder of said County be allowed to repurchase said parcel with the payment in full of the reinstated taxes, assessments, fees, and costs as follows:

| | | | | | |
|---|--|--|--|--|-----------|
| Basic Sales Price (Tax, Special Assessments, Penalty, Interest) | | | | | 9,055.80 |
| State Deed Tax | | | | | 29.88 |
| State Deed Fee | | | | | 25.00 |
| Publication Fee (2008) | | | | | 20.00 |
| Confession of Judgement Fee (2013) | | | | | 100.00 |
| Forfeiture Fee (2019) | | | | | 120.00 |
| County Repurchase Service Fee | | | | | 100.00 |
| County Recording Fee | | | | | 46.00 |
| Current 2022 Tax & Penalty | | | | | 786.72 |
| *Estimated* 2023 Tax | | | | | 595.64 |
| Total Repurchase Price | | | | | 10,879.05 |

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Mark Daly met regarding Public Works business. Construction updates were given.

Anderson/Groskreutz motion carried unanimously to accept the low bid from Ulland Brothers in the amount of \$9,638,642.57 for the 2023 Overlays project.

Anderson/Groskreutz motion carried unanimously to adopt Resolution 22-RB14-94 for an updated Delegated Contract Process with MnDOT. Commissioners Groskreutz, Roper, Anderson, and Young voted yes.

R E S O L U T I O N

For State of Minnesota and Faribault County Agency Agreement for Federal Participation in Construction

WHEREAS, The Minnesota Department of Transportation wishes to cooperate closely with local units of government to coordinate the delivery of transportation services and maximize the efficient delivery of such services at all levels of government; and

WHEREAS, MnDOT and local governments are authorized by Minnesota Statutes sections 471.59, 174.02, and 161.20, to undertake collaborative efforts for the design, construction, maintenance, and operation of state and local roads; and

THEREFORE, BE IT RESOLVED:

1. That pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of Faribault County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.
2. That the proper County officers are hereby authorized and directed for and on behalf of Faribault County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 1052171", a copy of which said agreement was before the County Board and which is made a part hereof by reference.

Anderson/Groskreutz motion carried unanimously to approve utilizing a consultant for recruitment services to assist in filling the vacant assistant county engineer or staff engineer positions at a cost of \$8,000.

Groskreutz/Anderson motion carried unanimously to authorize the engineer to bid up to \$30,000 total for three used pup trailers on MnBid.

Roper/Anderson motion carried unanimously to approve the purchase of the side by side currently leased from Yeager Implement for a purchase price of \$15,073.00.

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Pam Krill met regarding Central Services business.

Roper/Anderson motion carried unanimously to approve moving Melanie Gottberg from part time to full time legal secretary in the attorney's office.

Groskreutz/Anderson motion carried unanimously to approve the request for a classification study for the attorney's office utilizing department funds.

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Roper motion died for lack of a second to raise commissioner wages 8%.

Groskreutz/Anderson motion carried unanimously to increase commissioner wages 5% for 2023.

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Groskreutz/Roper motion carried unanimously approving courthouse HVAC Mechanical change order #1 for pipe rerouting around lower-level void at a cost of \$2,019.47.

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Anderson/Groskreutz motion carried unanimously approving courthouse HVAC Mechanical change order #4 for inclusion of the snow melt system at a cost of \$6,794.00 for mechanical and \$1,537.44 for electrical.

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Anderson/Groskreutz motion carried unanimously approving courthouse HVAC Carpentry change order #3 for installation of a larger roof hatch at a cost of \$7,189.57.

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Anderson/Roper motion carried unanimously approving pay application #4 of \$66,595.76 to Kraus-Anderson Construction Company.

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Groskreutz/Anderson motion carried unanimously approving pay applications #4 in the amount of \$39,045 to Century Construction, pay application #4 in the amount of \$22,011.97 to Custom Drywall, pay application #1 in the amount of \$14,250 to Sonus Interiors, pay application #2 in the amount of \$3,705 to Steinbrecher Painting Company, pay application #6 in the amount of \$360,107 to Associated Mechanical Contractors, Inc., and pay application #5 in the amount of \$29,754 to Laketown Electric, Inc. – Mankato.

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Anderson/Roper motion carried unanimously authorizing the County Auditor to advance funds to ditch accounts with negative balances.

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Groskreutz/Roper motion carried unanimously authorizing the County Auditor to pay bills at year end 2022 and report those payments to the Board in January 2023.

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Anderson/Roper motion carried unanimously to adopt Resolution 22-CB-95 to designate certain funds as “committed”. Commissioners Groskreutz, Roper, Anderson, and Young voted yes.

RESOLUTION

WHEREAS, the Faribault County Board of Commissioners has adopted a policy in accordance with Governmental Accounting Standards Board (GASB) #54, *Fund Balance Reporting and Governmental Fund Definitions* and,

WHEREAS, the policy states that committed fund balance classifications include the portion of the fund balance that reflects constraints that the County has imposed upon itself by a formal action of the Board of Commissioners and that this constraint must be imposed prior to yearend but the amount can be determined at a later date,

THEREFORE, BE IT RESOLVED, that the Faribault County Board of Commissioners hereby declares that the following funds be designated as “Committed” as of the end of 2022; any unassigned and available funds in the Human Services Fund, Public Works Fund, Ditch Fund, and Debt Service Fund that are not Non-spendable or restricted according to GASB 54.

BE IT FURTHER RESOLVED, that the Faribault County Auditor-Treasurer shall determine the dollar amount of said committed funds and include these amounts in the financial statements of Faribault County.

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Anderson/Roper motion carried unanimously approving the designation of unspent 2022 funds to be spent in 2023 as outlined.

| | | Original Budget Year | New Budget Year | |
|-------------|---------------------|----------------------------|-----------------------|--|
| Account | Department | 2022 | 2023 | Use |
| 01-061-6103 | Central Services | 4,900.00 | 4,900.00 | Unused personnel funds for potential 2023 AMC membership |
| 01-063-6622 | Data Processing | 30,000.00 | 30,000.00 | New payroll system |
| 01-111-6622 | Buildings & Grounds | 100,000.00 | 100,000.00 | Annex roof replacement |
| 01-121-6622 | Veteran Services | 54,000.00 | 54,000.00 | Veteran's transport vehicle |

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Groskreutz/Roper motion carried unanimously approving an increase of \$116,202 to the 2022 budget as listed.

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Groskreutz/Anderson motion carried unanimously to temporarily move regular County Board meetings in January and February 2023 to the Annex Minnesota Room at 412 North Nicollet Street, Blue Earth, MN and to temporarily discontinue the teleconferencing option for said meetings.

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Anderson/Groskreutz motion carried unanimously approving SSTs grants in the amount of \$6,000 to the Donald and June Scheid Trust for parcel #01.007.0300 in Barber Township.

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Groskreutz/Anderson motion carried to approve the training request from B. Gehrking to attend a 2023 Canine Police Detector Trial in Plymouth.

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Roper/Groskreutz motion carried unanimously to pay the following bills:

Auditor warrants for November 1 to November 30, 2022 totaling \$2,098,534.14 as follows:

| Auditor Warrant Approval List for November 1 through November 30, 2022 | | | |
|--|-----------------|------------------------|--|
| Date | Amount | Description | |
| 11/3/2022 Total | 296,575.57 | Auditor Warrants | |
| 11/10/2022 Total | 1,508,667.19 | Auditor Warrants | |
| 11/17/2022 Total | 265,692.69 | Auditor Warrants | |
| 11/23/2022 Total | 27,598.69 | Auditor Warrants | |
| Grand Total | \$ 2,098,534.14 | Total Auditor Warrants | |

ACH-EFT warrants for November 1 to November 30, 2022 totaling \$1,945,625.87 as follows:

| ACH - EFT Approval List for November 1 through November 30, 2022 | | | |
|--|-----------------|-----------------------|--|
| Date | Amount | Description | |
| 11/1/2022 Total | 318,973.19 | Commissioner Warrants | |
| 11/3/2022 Total | 30,032.34 | Auditor Warrants | |
| 11/10/2022 Total | 1,382,006.68 | Auditor Warrants | |
| 11/15/2022 Total | 103,071.90 | Commissioner Warrants | |
| 11/17/2022 Total | 94,716.04 | Auditor Warrants | |
| 11/23/2022 Total | 16,825.72 | Auditor Warrants | |
| Grand Total | \$ 1,945,625.87 | | |

Audit list and auxiliary totaling \$ 234,992.90 as follows:

| | |
|------------------------|--------------|
| GENERAL REVENUE FUND | \$ 96,699.96 |
| PUBLIC WORKS FUND | 54,712.28 |
| DEBT SERVICE FUND | 500.00 |
| DITCH FUND | 78,011.82 |
| HUNTLEY SEWER DISTRICT | 80.00 |

12-20-22

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| | |
|-------------------------|---------------|
| FORFEITED TAX SALE FUND | 4,956.92 |
| NON REV/DISB A FUND | 31.92 |
| | <hr/> |
| | \$ 234,992.90 |

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Annie Nichols and Jennifer Howard met to present a draw request from Bevcomm for the broadband grant project for the board's review.

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The CDBG-CV Broadband Grant hearing was held at 5:50 p.m.

Present were CEDA staff A. Nichols and J. Howard, and B. Eckles with Bevcomm.

No one appeared during the public comment period.

Nichols gave an update and stated that the construction process seems to be progressing smoothly with minimal impacts to residents.

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The Truth in Taxation hearing was held at 6:00 p.m.

Chief Deputy Auditor Jessica Blair reviewed the budget process.

No one appeared during the public comment period.

Anderson/Groskreutz motion carried unanimously to adopt Resolution 22-CB-96 certifying the 2023 county levy and budget. Commissioners Groskreutz, Roper, Anderson, and Young voted yes.

R E S O L U T I O N

WHEREAS, the Faribault County Board of Commissioners has considered the financial needs of Faribault County,

BE IT THEREFORE RESOLVED that the budget of Faribault County for 2023 will be set at \$36,715,246 in revenues and transfers, \$36,992,895 in expenditures and transfers.

BE IT FURTHER RESOLVED that a copy of said budget be kept on file in the Office of the County Auditor-Treasurer for public inspection.

BE IT THEREFORE RESOLVED that the levy of Faribault County for 2023 will be set at \$13,774,961 before state aid reductions.

BE IT FURTHER RESOLVED that the levy after reduction of program aid of \$700,855 be appropriated to the proper funds as follows:

| | |
|-----------------------------|-------------------------|
| General (including Library) | \$ 8,464,929.00 |
| Public Works | \$ 1,219,380.00 |
| Human Services | \$ 2,417,230.00 |
| Courthouse Bonds 2021 | \$ 180,000.00 |
| Courthouse Bonds 2018 | \$ 117,994.00 |
| Jail Bonds | \$ 674,573.00 |
| Total Net Levy | <u>\$ 13,074,106.00</u> |

BE IT FURTHER RESOLVED that a certified copy of said levy will be on file with the County Auditor/Treasurer of Faribault County.

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Groskreutz/Anderson motion carried unanimously to adjourn.

The meeting was adjourned Sine Die for 2022.

Greg Young, Chair

Sarah Van Moer, Acting Clerk to the Board