

FARIBAULT COUNTY  
BOARD OF COMMISSIONERS  
OFFICIAL PROCEEDINGS  
FEBRUARY 16, 2021

The Faribault County Board of Commissioners met pursuant to the recess of February 2, 2021 in regular session via teleconference in the City of Blue Earth at 9:00 a.m. on February 16, 2021. The following members were present: Bruce Anderson, Bill Groskreutz, Tom Loveall, John Roper, and Greg Young Commissioners. County Auditor/Treasurer/Coordinator Darren Esser and Acting Clerk to the Board Clara Vereide were also present. Also participating in the call were Faribault County employees: County Attorney Kathryn Karjala, Central Services Director Lexi Scholten, K. Anderson, Blair, and Lewis; members of public: Milton Steele and Kevin Mertens.

The meeting was called to order by Chair Roper.  
The pledge of allegiance was recited.

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Young/Anderson motion carried unanimously to approve the synopsis and official proceedings of the February 2, 2021 regular and drainage authority meetings.

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Groskreutz/Anderson motion carried unanimously to approve the agenda of February 16, 2021.

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The calendar was updated.

No member of the public appeared during public comment.

Committee reports were given. Anderson reported on MRCI; Young reported on JoDaviess Township meeting; Groskreutz reported on transit, EDA, State Community Health Services; and Roper reported on State Auditor.

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County Attorney Kathryn Karjala met regarding office business.

Young/Groskreutz motion carried unanimously to accept LaMarr Piper resignation effective January 5, 2021.

Groskreutz motion died for lack of second to accept guidelines for requested resolutions and proclamations as presented.

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Public Works Director Mark Daly met regarding office business.

Loveall/Young motion carried unanimously to approve Resolution 21-RB01-18 final payment of 2020 box culverts to Landwehr Construction Inc. Commissioners Anderson, Groskreutz, Loveall, Roper, and Young voted yes.

## **RESOLUTION**

**WHEREAS,** SAP 022-598-009, County Road 25 bridge project has in all things been completed; and

**WHEREAS,** the final contract amount is \$246,828.11 which is \$6,917.11 (3%) more than the original contract bid of \$239,911.00; and

**WHEREAS,** to date \$245,593.97 has been paid to the contractor leaving a balance of \$1,234.14; and

**WHEREAS,** SAP 022-599-118, 590<sup>th</sup> Avenue bridge project has in all things been completed; and

**WHEREAS,** the final contract amount is \$406,173.78 which is \$43,854.12 (10%) less than the original contract bod of \$450,027.90; and

**WHEREAS,** to date \$404,142.91 has been paid to the contractor leaving a balance of \$2,030.87; and

**WHEREAS,** SAP 022-623-004, CSAH 23 bridge project has in all things been completed; and

**WHEREAS,** the final contract amount is \$116,670.92 which is \$12,662.08 (10%) less that the original contract bid of \$129,333.00; and

**WHEREAS,** to date \$116,087.57 has been paid to the contractor leaving a balance of \$583.35; and

**WHEREAS,** the work has been performed satisfactorily and all necessary forms have been completed and received by the Highway Department.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners in and for the County of Faribault, Minnesota, that we do hereby accept said completed projects and authorize final payment to Landwehr Construction, Inc.

Loveall/Young motion carried unanimously to approve Resolution 21-RB02-19 an accelerated construction agreement for 2021 bridges with Minnesota Department of Transportation. Commissioners Anderson, Groskreutz, Loveall, Roper, and Young voted yes.

## **RESOLUTION**

**WHEREAS,** Minnesota Department of Transportation (MnDOT) Contract Number DCP 1030022 has been executed between Faribault County and MnDOT and

**WHEREAS,** Faribault County is proposing a federal aid project to replace bridge number 9978 with bridge number 22623 and bridge number 22503 with bridge number 22J58

and bridge number 9984 with bridge number 22622, hereinafter referred to as the "Project";

**WHEREAS,** Faribault County desires to proceed with the construction of the Project in advance of the year it is programmed for the federal funds;

**BE IT RESOLVED,** that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as agent of Faribault County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

**BE IT FURTHER RESOLVED,** the County Board Chairman and the County Auditor/Treasurer/Coordinator are hereby authorized and directed for and on behalf of Faribault County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation MnDOT Contract Number 1046066," a copy of which said agreement was before the County Board and which is made a part hereof by reference.

Loveall/Anderson motion carried unanimously to approve Resolution 21-RB03-20 to advance State Aid funds from 2020 to 2021. Commissioners Anderson, Groskreutz, Loveall, Roper, and Young voted yes.

### RESOLUTION

**WHEREAS,** the County of Faribault is planning to implement County State Aid Street Project(s) in 2021 which will require State Aid funds in excess of those available in its State Aid Regular/Municipal Construction Account, and

**WHEREAS,** said County is prepared to proceed with the construction of said project(s) through the use of an advance from the County State Aid Construction Fund to supplement the available funds in their State Aid Regular/Municipal Construction Account, and

**WHEREAS,** the advance is based on the following determination of estimated expenditures:

		CSAH Reg	CSAH Mun
Account Balance as of date	2/10/2021	\$ 3,442,864	\$ 64,185
Less estimated disbursements:			
Project #	SAP 022-616-028	\$ 2,670,000	\$ 270,000
Project #	SAP 022-601-024	\$ 116,512	
Project #	SAP 022-601-025	\$ 1,461,600	
Project #	Others	\$ 575,470	\$ 291,926
Project Finals (overruns-if any)		\$	\$ 181,033
Total Estimated Disbursements		\$ 4,823,582	\$ 742,959

Advance Amount (amount in excess of acct balance) \$	<u>1,380,718</u>	<u>\$ 678,774</u>
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**WHEREAS,** repayment of the funds so advanced will be made in accordance with the provisions of Minnesota Statutes 162.08, Subd. 5 & 7 and Minnesota Rules, Chapter 8820, and

**WHEREAS,** the County acknowledges advance funds are released on a first-come-first-serve basis and this resolution does not guarantee the availability of funds.

**NOW, THEREFORE, BE IT RESOLVED,** that the Commissioner of Transportation be and is hereby requested to approve this advance for financing approved County State Aid Highway Project(s) of the County of Faribault in an amount up to \$2,100,000.00 in accordance with Minnesota Rules 8820.1500, Subp. 9. I hereby authorize repayments from subsequent accruals to the Regular/Municipal Construction Account of said County from future year allocations until fully repaid.

Young/Groskreutz motion carried unanimously to approve Resolution 21-RB04-21 to sponsor City of Blue Earth's Local Road Improvement Program for Giant Drive and Fairview Street. Commissioners Anderson, Groskreutz, Loveall, Roper, and Young voted yes.

## R E S O L U T I O N

**WHEREAS,** the City of Blue Earth wishes to apply for funding through the Local Road Improvement Program administered by the Minnesota Department of Transportation for street improvements by reconstructing portions of Giant Drive and Fairview Street, and

**WHEREAS,** the proposed project includes reconstructing the existing gravel sections of Giant Drive and Fairview Street to a 36-foot-wide urban roadway with curb and gutter to improve surface and drainage conditions, and reduce overall maintenance and seasonal closures, and

**WHEREAS,** Giant Drive serves as a half-mile frontage road loop serving over a dozen businesses along the west side of Minnesota Trunk Highway (TH) 169 thereby reducing traffic volume and providing access control along the state highway, and

**WHEREAS,** Fairview Street provides the only access to local businesses including Subway, Bevcomm, Yeager Implement and Garlicks Water Conditioning, and

**WHEREAS,** the proposed project will promote pedestrian safety and provide multimodal transportation options with the construction of sidewalk along the south side of Fairview Street and a shared use path connection to the existing Unity Trail to the west, and

**WHEREAS,** the proposed sidewalk and trail will provide safe and accessible options for pedestrian travel to and from the pedestrian facilities along TH 169 and the Unity Trail which provides access to the city campground, fitness center and county fairgrounds, and

**WHEREAS,** the Local Road Improvement Program (LRIP) requires a city, such as Blue Earth, that is not a State Aid city, to have a county sponsor and the support of the County Board, and

**WHEREAS,** the proposed year for said project construction is 2022.

**NOW THEREFORE**, be it resolved that the County of Faribault supports the City of Blue Earth's pursuit of Local Road Improvement Program (LRIP) funds for the reconstruction of Giant Drive and Fairview Street, and

**BE IT FURTHER RESOLVED** that the County of Faribault agrees to sponsor the City of Blue Earth Local Road Improvement Project application to MnDOT and act as the city's fiscal agent for this project.

Young/Anderson motion carried unanimously to approve Resolution 21-RB05-22 to sponsor City of Blue Earth's Local Road Improvement Program for Rice Street from 14<sup>th</sup> Street East to 17<sup>th</sup> Street East. Commissioners Anderson, Groskreutz, Loveall, Roper, and Young voted yes.

## **RESOLUTION**

**WHEREAS**, the City of Blue Earth wishes to apply for funding through the Local Road Improvement Program administered by the Minnesota Department of Transportation for street improvements by reconstructing Rice Street from 14<sup>th</sup> Street East to 17<sup>th</sup> Street East and 17<sup>th</sup> Street East from Rice Street to Ramsey Street,

**WHEREAS**, the proposed project includes reconstructing an existing rural section of roadway to a 36-foot-wide urban roadway with curb and gutter,

**WHEREAS**, Rice Street includes the only access to a multi-field baseball complex and home of the Blue Earth Junior Pirates baseball team,

**WHEREAS**, Rice Street provides the only access to the Blue Earth High School football field and track and field complex which is the primary playing and competition facility the local high school football, soccer, and track and field teams,

**WHEREAS**, Rice and 17<sup>th</sup> Street East provides access the St. Luke's Lutheran Care Center which provides assisted living, subsidized housing, and adult day care services to approximately 150 residents and is staffed by approximately 200 full and part-time employees,

**WHEREAS**, the proposed project will promote pedestrian safety and provide multimodal transportation options with the construction of sidewalk along the west side of Rice Street and north side of 17<sup>th</sup> Street East,

**WHEREAS**, the proposed sidewalk facility will provide St. Luke's Lutheran Care Center employees a safe and accessible option for walking to work, and its residents safe and accessible outside walking and recreation opportunities,

**WHEREAS**, the proposed sidewalk will provide safe and accessible options for pedestrian travel to sporting and practice events at the nearby high school sports facility and the baseball complex,

**WHEREAS,** the Local Road Improvement Program (LRIP) requires a city, such as Blue Earth, that is not a State Aid city, to have a county sponsor and the support of the County Board,

**WHEREAS,** the proposed year for said project construction is 2022.

**NOW THEREFORE,** be it resolved that the County of Faribault supports the City of Blue Earth's pursuit of Local Road Improvement Program (LRIP) funds for the reconstruction of Rice Street and 17<sup>th</sup> Street, and

**BE IT FURTHER RESOLVED** that the County of Faribault agrees to sponsor the City of Blue Earth Local Road Improvement Project application to MnDOT and act as the city's fiscal agent for this project.

Young/Loveall motion carried unanimously to approve Resolution 21-RB06-23 to sponsor Jo Daviess Township's Local Road Improvement Program for reconstruction of 345<sup>th</sup> Avenue. Commissioners Anderson, Groskreutz, Loveall, Roper, and Young voted yes.

### **RESOLUTION**

**WHEREAS,** Jo Daviess Township wishes to apply for funding through the Local Road Improvement Program administered by the Minnesota Department of Transportation for road improvements by reconstructing 345<sup>th</sup> Avenue from CSAH 16 to 100<sup>th</sup> Street and 85<sup>th</sup> Street from 330<sup>th</sup> Avenue to 360<sup>th</sup> Avenue; and

**WHEREAS,** these road improvements will enhance safety and cost effectiveness with increased sight line, drainage, snow removal and aggregate issues; and

**WHEREAS,** the Local Road Improvement Program (LRIP) requires a township, such as Jo Daviess, to have a county sponsor and the support of the County Board; and

**WHEREAS,** Jo Daviess Township has provided by resolution, the assurance that the township will pay all costs associated with the project and that all aspects of LRIP funding requirements are met and the project's schedule is adhered to;

**BE IT RESOLVED,** that the County of Faribault supports Jo Daviess Township's pursuit of Local Road Improvement Program (LRIP) funds for the reconstruction of 345<sup>th</sup> Avenue and 85<sup>th</sup> Street

**BE IT FURTHER RESOLVED,** that the County of Faribault agrees to sponsor Jo Daviess Township's Local Road Improvement Program application to MnDOT and act as the township's fiscal agent for this project.

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Loveall/Anderson motion carried unanimously to hire Craig Hougen as Shop Lead Worker in Public Works Department.

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Anderson/Groskreutz motion carried unanimously to approve the Genetec SPP with VTI Security protection plan for \$7,050.00 for the period of February 15, 2021 to February 14, 2022.

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Young/Anderson motion carried unanimously to approve quote from MAVO Systems for the rehabilitation of the west side of the Attorney's Office building \$23,390.00. One other quote was received from Envirobate for \$44,830.00.

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Young/Anderson motion carried unanimously to approve Resolution 21-CB-24 setting a public hearing for the capital improvement bond at 9:30 a.m. on March 16, 2021 in the board room of the Faribault County Courthouse and via teleconference. Commissioners Anderson, Groskreutz, Loveall, Roper, and Young voted yes.

## **RESOLUTION**

**BE IT RESOLVED** by the Board of Commissioners (the Board) of Faribault County, Minnesota (the Issuer), as follows:

1. Adoption of Capital Improvement Plan. The Capital Improvement Plan (the "CIP") has been prepared pursuant to Minnesota Statutes, Section 373.40 (the "Act"). The CIP covers a five-year period beginning with the date of its adoption; sets forth the estimated schedule, timing, and details of specific capital improvements by year, together with the estimated costs, the need for the improvements, and sources of revenue to pay for the improvements. The CIP must be approved by the County Board following published notice and a public hearing.
2. Approval of the Issuance of Capital Improvement Plan Bonds. The County intends to issue its capital improvement plan bonds, in one or more series (the "Bonds") in an amount not to exceed \$4,000,000 to finance the construction of various capital improvements, as described in the CIP, pursuant to Minnesota Statutes, Section 373.40.
3. Public Hearing. A public hearing is hereby scheduled to be held on the approval of the CIP and the issuance of the Bonds on March 16, 2021 and notice thereof in substantially the form attached hereto shall be published in the official newspaper of the County at least 14 days, but not more than 28 days prior to the hearing. The hearing will afford any interested party an opportunity to discuss the CIP and the Bonds.

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Loveall/Anderson motion carried unanimously to approve request from J. Peterson to attend a 1-day armorer's class in Algona IA.

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Faribault County Soil and Water Conservation District's request to automate the phone system was discussed.

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Young/Loveall motion carried unanimously to pay the following bills:  
Auditor warrants for January 1 to January 31, 2021 totaling \$ 1,150,557.17 as follows:

<u>Date</u>	<u>Amount</u>	<u>Description</u>
01/07/2021	490,916.58	Auditor warrants
01/12/2021	502.25	Auditor warrants
01/14/2021	202,817.15	Auditor warrants
01/21/2021	342,137.52	Auditor warrants
01/28/2021	114,183.67	Auditor warrants

ACH-EFT warrants for January 1 to January 31, 2021 totaling \$ 1,128,988.11 as follows:

<u>Date</u>	<u>Amount</u>	<u>Description</u>
01/05/2021	284,283.97	Commissioner warrants
01/07/2021	325,008.28	Auditor warrants
01/14/2021	4,178.91	Auditor warrants
01/19/2021	229,357.27	Commissioner warrants
01/21/2021	280,465.05	Auditor warrants
01/28/2021	5,694.63	Auditor warrants

Audit list and auxiliary totaling \$ 356,997.52 as follows:

GENERAL REVENUE FUND	\$ 120,637.69
PUBLIC WORKS FUND	59,108.55
COUNTY LIBRARY FUND	73.50
FORFEITED TAX SALE FUND	92.00
NON REVENUE/DISB A	5,001.65
DITCH FUND	<u>172,084.13</u>
	\$ 356,997.52

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The meeting was adjourned for February 2021.

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John Roper, Chair

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Clara Vereide, Acting Clerk to the Board