

FARIBAULT COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
DECEMBER 19, 2023

The Faribault County Board of Commissioners met in regular session at the Courthouse in the City of Blue Earth at 3:00 p.m. on December 19, 2023. The following members were present: Tom Loveall, Bruce Anderson, Bill Groskreutz, John Roper, and Greg Young Commissioners. County Coordinator Brian Hov, County Attorney Cameron Davis, Deputy Tom Elmer, Acting Clerk to the Board Sarah Van Moer, and members of the public K. Mertens also attended. Participating virtually were Faribault County employees B. Rauenhorst, A. Wachlin, T. Hanevik, L. Mehrhof, E. Beske, E. Skaden, S. Hauskins, S. Asmus, M. Sonnek, and members of the public M. Steele, B. Willette, and M. Bassett.

The meeting was called to order by Chair Anderson.

The pledge of allegiance was recited.

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Young/Roper motion carried unanimously to approve the synopsis and official proceedings of the December 7, 2023 regular and drainage meetings.

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Groskreutz/Young motion carried unanimously to approve the agenda of December 19, 2023 with an addition.

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The calendar was updated.

No public comment was received.

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Committee reports were given. Groskreutz reported on MVAC executive and personnel. Roper reported on the City of Kiester meeting he attended with Anderson regarding the planned weather radar station on the Kiester water tower. Loveall reported on the Region 9 Board of Directors meeting. Anderson reported on MRCL.

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Jennifer Howard and Amber Patten met regarding EDA business.

Roper/Young motion carried unanimously to approve the 2024 CEDA contract for economic development services.

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Mark Goldberg of DDA Human Resources, Inc. met to present the results of the classification and compensation study.

Groskreutz/Young motion carried to adopt the 2024 pay structure. Commissioners Groskreutz, Roper, Young, and Anderson voted yes, Loveall voted no.

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Mark Daly met regarding public works business.

Young/Loveall motion carried unanimously to approve Resolution 23-RB14-98 for the Local Bridge Replacement Program grant agreement on project SAP 022-601-026. Commissioners Groskreutz, Roper, Loveall, Young, and Anderson voted yes.

R E S O L U T I O N
For Agreement to State Transportation Fund
Local Bridge Replacement Program
Grant Terms and Conditions
SAP 022-601-026
MnDOT Agreement 1054428

WHEREAS, Faribault County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No.22J63 on CSAH 1; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$197,691.43 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Faribault County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The proper county officers are authorized to execute a grant agreement with the Commissioner of Transportation concerning the above-referenced grant.

Young/Groskreutz motion carried unanimously to approve Resolution 23-RB13-97 for the Local Bridge Replacement Program grant agreement on project SAP 022-602-029. Commissioners Groskreutz, Roper, Loveall, Young, and Anderson voted yes.

R E S O L U T I O N
For Agreement to State Transportation Fund
Local Bridge Replacement Program
Grant Terms and Conditions
SAP 022-602-029
MnDOT Agreement 1054427

WHEREAS, Faribault County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No.22J62 on CSAH 2; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$207,012.06 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Faribault County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The proper county officers are authorized to execute a grant agreement with the Commissioner of Transportation concerning the above-referenced grant.

Roper/Young motion carried unanimously to approve Resolution 23-RB15-99 accepting the SP 022-598-011 Replace Bridge 9999 Project as completed and authorizing final payment to Midwest Contracting, LLC. Commissioners Groskreutz, Roper, Young, Loveall, and Anderson voted yes.

R E S O L U T I O N

WHEREAS, SP 022-598-011 Replace Bridge 9999 Project has in all things been completed; and

WHEREAS, the final contract amount is \$475,810.00 which is \$4,109.00 (3.6%) more than the original contract bid of \$471,701.00; and

WHEREAS, to date \$452,019.50 has been paid to the contractor leaving the balance of \$23,790.50; and

WHEREAS, the work has been performed satisfactorily and all necessary forms have been completed and received by the Highway Department;

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners in and for the County of Faribault, Minnesota, that we do hereby accept said completed project and authorize final payment to Midwest Contracting, LLC.

Roper/Groskreutz motion carried unanimously to approve Resolution 23-RB16-100 for 2024-2028 bridge replacement. Commissioners Groskreutz, Roper, Young, Loveall, and Anderson voted yes.

R E S O L U T I O N

WHEREAS, Faribault County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal, supplied by the local citizenry and local units of government; and

WHEREAS, Faribault County has identified those bridges that are high priority that require replacement, rehabilitation, or removal within the next five years;

NOW, THEREFORE BE IT RESOLVED that the following deficient bridges are high priority and Faribault County intends to replace or remove these bridges as soon as possible when funds are available.

Old Bridge Number	Road Number and Name	Crossing	LPI	Total Project Cost	Local or State Aid Funds	Township or State Bridge Funds Requested	Federal Funds	Proposed Construction Year
6784	CSAH 17/470A	JD 13F	60	280,000	150,000	130,000		2024
6785	CSAH 17/470A	JD 13F	59	420,000	220,000	200,000		2024
9967	CSAH 1/320A	JD 14	45	416,383	218,691	197,692		2024
92804	CSAH 2/35S	Brush Creek	39	435,024	228,012	207,012		2024
22524	T-10/50S	Brush Creek	53	520,000	10,000	510,000		2024
22511	CSAH 19/490A	CD 25	51	308,000	160,000	148,000		2025
L5327	T-168/580A	JCD 301	48	245,000	10,000	235,000		2025
L6346	T-147/230S	CD 86	48	360,000	10,000	350,000		2025
L9441	T-244/355A	Badger Creek	33	350,000	10,000	340,000		2025
L9579	T-170/570A	Brush Creek	47	495,000	10,000	485,000		2025
L9725	T-40/330A	JCD 214	40	308,000	10,000	298,000		2025
92369	CSAH 2/35S	Stream	35	315,000	165,000	150,000		2026
96980	CSAH 2/50S	Stream	45	225,000	120,000	105,000		2026
22507	T-136/4470A	CD 7	54	450,000	10,000	440,000		2026
L8841	T-127/200S	Rice Creek	40	415,000	10,000	405,000		2026
22516	CSAH 1/315A	Elm Creek	60	700,000	360,000	340,000		2027
89200	CR 112/70S	E Fk BE River	56	700,000	10,000	130,000	560,000	2027
89028	T-322/590A	JCD 301	42	135,000		135,000		2027
L5356	T-220/405A	CD 94	59	135,000	10,000	125,000		2027
L9764	T-256/320S	JD 7	39	510,000	10,000	500,000		2027

89034	CR 111/510A	JD 13	57	420,000	10,000	410,000		2028
22538	CR 114/97S	E Fk BE River	53	700,000	10,000	130,000	560,000	2028
L5281	T-49/480A	CD 55	47	280,000	10,000	270,000		2028
L8839	T-13/60S	JD 13F	58	475,000	10,000	465,000		2028

BE IT FURTHER RESOLVED that, Faribault County does hereby request authorization to replace, rehabilitate or remove said bridges; and

BE IT FURTHER RESOLVED that, Faribault County does request financial assistance with eligible approach grading and engineering costs on township bridges, as provided by law.

Discussion was held regarding the proposed 2024-2028 5-year plan map.

Groskreutz/Roper motion carried unanimously to approve the purchase of Trimble R12 survey equipment at a cost of \$45,178.12 in 2023 with 2024 budgeted funds.

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Gertrude Paschke met regarding Assessor's Office business. Two clerical errors needing correction to the 2023 pay 2024 PRISM file were presented.

Roper/Loveall motion carried unanimously to approve the correction to parcel 26.003.0700, the Faribault County building in Frost, reverting classification back to exempt status from commercial classification following the termination of the rental lease agreement.

Young/Groskreutz motion carried unanimously to approve the correction to parcel 10.016.0200 in Jo Daviess Township to remove the house from the record and change the value for taxes payable 2024 from \$502,900 to \$338,000.

Young/Groskreutz motion carried to accept the resignation of Gertrude Paschke as County Assessor effective December 29, 2023.

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Roper/Loveall motion carried unanimously to set the County Recorder salary for 2024 at \$89,003.20 based on an exempt 40-hour work week.

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Groskreutz/Young motion carried unanimously to set the County Attorney salary for 2024 at \$170,019.20 based on an exempt 40-hour work week.

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Groskreutz/Roper motion carried unanimously to approve a gambling permit application for Heartland-Faribault County Pheasants Forever to operate bingo and a raffle on February 24, 2024.

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Young/Loveall motion carried unanimously to approve a gambling permit for Ride 2 Remember to operate a raffle on April 7, 2024.

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Roper/Loveall motion carried unanimously to approve the hire of Kim Poole as senior auditor clerk.

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Groskreutz/Loveall motion carried unanimously authorizing the county auditor to advance funds to ditch accounts with negative balances.

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Loveall/Roper motion carried unanimously authorizing the county auditor to pay bills at year end 2023 and report those payments to the board in January 2024.

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Loveall/Roper motion carried to adopt Resolution 23-CB-101 designating certain funds as “committed”. Commissioners Groskreutz, Roper, Loveall, and Anderson voted yes, Young voted no.

RESOLUTION

WHEREAS, the Faribault County Board of Commissioners has adopted a policy in accordance with Governmental Accounting Standards Board (GASB) #54, *Fund Balance Reporting and Governmental Fund Definitions* and,

WHEREAS, the policy states that committed fund balance classifications include the portion of the fund balance that reflects constraints that the County has imposed upon itself by a formal action of the Board of Commissioners and that this constraint must be imposed prior to yearend but the amount can be determined at a later date,

THEREFORE, BE IT RESOLVED, that the Faribault County Board of Commissioners hereby declares that the following funds be designated as “Committed” as of the end of 2023; any unassigned and available funds in the Human Services Fund, Public Works Fund, Ditch Fund, and Debt Service Fund that are not Non-spendable or restricted according to GASB 54.

BE IT FURTHER RESOLVED, that the Faribault County Auditor-Treasurer shall determine the dollar amount of said committed funds and include these amounts in the financial statements of Faribault County.

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Roper/Groskreutz motion carried to approve the addition of one non-union HR Generalist position to the Central Services Department. Commissioners Groskreutz, Roper, Young, and Anderson voted yes, Loveall voted no.

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Roper/Young motion carried unanimously to pay the following bills:

Auditor warrants for November 1 to November 30, 2023 totaling \$7,452,238.21 as follows:

Auditor Warrant Approval List for November 1 to November 30, 2023			
WARRANT DATE	WARRANT NUMBER	AMOUNT	DESCRIPTION
11/2/2023 Total		194,245.19	
11/9/2023 Total		113,814.43	
11/13/2023 Total		643.62	
11/16/2023 Total		958,979.66	
11/20/2023 Total		1,217.00	
11/22/2023 Total		435,624.81	
11/27/2023 Total		10,018.00	
11/28/2023 Total		1,218,264.55	
11/30/2023 Total		4,568,742.95	
11/22/2023 Total		(49,312.00)	
Grand Total		7452238.21	

ACH-EFT warrants for November 1 to November 30, 2023 totaling \$5,594,730.52 as follows:

ACH/EFT Approval List for November 1 to November 30, 2023			
WARRANTDATE	WARRANTNUMBER	AMOUNT	DESCRIPTION
11/2/2023 Total		5,685.54	
11/7/2023 Total		339,962.30	
11/9/2023 Total		6,074.07	
11/16/2023 Total		586,576.73	
11/21/2023 Total		56,474.78	
11/22/2023 Total		117,324.28	
11/28/2023 Total		1,218,264.55	
11/30/2023 Total		3,264,368.27	
Grand Total		5594730.52	

Audit list and auxiliary totaling \$ 281,974.21 as follows:

GENERAL REVENUE FUND	\$ 156,733.06
PUBLIC WORKS FUND	62,051.73
DEBT SERVICE FUND	500.00
DITCH FUND	61,378.08
HUNTLEY SEWER DISTRICT	280.00
FORFEITED TAX SALE FUND	46.00
NON-REV/DISB A	985.34
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	\$ 281,974.21

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Young/Loveall motion carried unanimously to recess the meeting to drainage authority.

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The Truth in Taxation hearing was held at 6:00 p.m.

Julie McMackins and Jessi Sturtz of Abdo Solutions attended virtually and reviewed the budget process.

Public comment was received from D. Scherff, N. Tagatz, D. Esser, B. Wagner, W. Rosin, and P. Carr.

County Assessor Gertrude Paschke spoke regarding property values.

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Groskreutz/Young motion carried unanimously to approve Resolution 23-CB-102 certifying the 2024 county levy and budget. Commissioners Groskreutz, Roper, Young, and Anderson voted yes, Loveall voted no.

RESOLUTION

WHEREAS, the Faribault County Board of Commissioners has considered the financial needs of Faribault County,

BE IT THEREFORE RESOLVED that the budget of Faribault County for 2024 will be set at \$43,494,438 in revenues and transfers, and \$43,608,719 in expenditures and transfers.

BE IT FURTHER RESOLVED that a copy of said budget be kept on file in the Office of the County Auditor-Treasurer for public inspection.

BE IT THEREFORE RESOLVED that the levy of Faribault County for 2024 will be set at \$16,126,986 before state aid reductions.

BE IT FURTHER RESOLVED that the levy after reduction of program aid of \$905,324 be appropriated to the proper funds as follows:

General (including Library)	\$ 10,480,758.00
Public Works	\$ 1,150,380.00
Human Services	\$ 2,500,000.00
Courthouse Bonds 2021	\$ 258,289.00
Courthouse Bonds 2018	\$ 115,316.00
Jail Bonds	\$ 716,919.00
Total Net Levy	<u>\$ 15,221,662.00</u>

BE IT FURTHER RESOLVED that a certified copy of said levy will be on file with the County Auditor/Treasurer of Faribault County.

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Roper/Young motion carried unanimously to adjourn.

The meeting was adjourned Sine Die for 2023.

Bruce Anderson, Chair

Sarah Van Moer, Acting Clerk to the Board