

FARIBAULT COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
DECEMBER 7, 2023

The Faribault County Board of Commissioners met in regular session at the Courthouse in the City of Blue Earth at 9:00 a.m. on December 7, 2023. The following members were present: Tom Loveall, Bruce Anderson, Bill Groskreutz, John Roper, and Greg Young Commissioners. County Coordinator Brian Hov, Deputy Tom Elmer, Acting Clerk to the Board Sarah Van Moer, and members of the public M. Steele, and K. Mertens also attended. Participating virtually were Faribault County staff E. Skaden, B. Rauenhurst, A. Wachlin, S. Hauskins, S. Asmus, T. Hanevik, E. Beske, L. Frommie, L. Adams, and M. Sonnek.

The meeting was called to order by Chair Anderson.

The pledge of allegiance was recited.

* * * * *

Young/Roper motion carried unanimously to approve the synopsis and official proceedings of the November 7, 2023 drainage meeting and November 21, 2023 regular and drainage meetings.

* * * * *

Groskreutz/Loveall motion carried unanimously to approve the agenda of December 7, 2023.

* * * * *

The calendar was updated.

No public comment was received.

* * * * *

Committee reports were given. Groskreutz reported on HRA, Toward Zero Deaths, and the AMC Annual Conference. Roper reported on the Blue Earth River One Watershed One Plan, SHIP, Rural Mn Energy Board, and solid waste commission. Young reported on Extension. Loveall reported on Region 9. Anderson reported on the AMC Annual Conference.

* * * * *

Chief Deputy Scott Adams met regarding sheriff's office business.

Young/Loveall motion carried unanimously to approve the updated jail fee schedule to be effective January 1, 2024.

* * * * *

Mark Daly met regarding public works business.

Groskreutz/Young motion carried unanimously to accept the low bid by R& E Enterprises in the amount of \$851,406.67 for 2024 box culverts.

Loveall/Groskreutz motion carried unanimously to advertise upcoming 2024 overlays, seal coat, and striping projects.

Loveall/Young motion carried unanimously to execute the SAP 022-658-004 and SAP 022-664-001 Reconstruction of Front Street in Kiester joint powers agreement.

Loveall/Young motion carried unanimously to approve the hire of Jade Warmka as the maintenance crew lead worker with the option of taking a county vehicle home.

Loveall/Roper motion carried unanimously to approve the designation of unspent 2022 funds to be spent in 2024 of \$499,000 for two Mack tandem dump trucks with snowplow equipment.

Groskreutz/Loveall motion carried unanimously to approve the designation of unspent 2023 funds to be spent in 2024 of \$466,660 for one Caterpillar Motor Grader 140.

Roper/Young motion carried unanimously to allow public works to purchase a budgeted Bobcat T770 from Yeager Implement for the quoted price of \$88,911 with a \$25,000 trade in credit for a net price of \$63,911.

Young/Loveall motion carried unanimously to approve Resolution 23-RB12-96 for 2023 bridges. Commissioners Groskreutz, Roper, Young, Loveall, and Anderson voted yes.

R E S O L U T I O N

WHEREAS, SAP 022-599-117 and SAP 022-599-122, 2023 Bridge Project has in all things been completed; and

WHEREAS, the final contract amount is \$1,329,998.58 which is \$49,608.77 (3.6%) less than the original contract bid of \$1,379,607.35; and

WHEREAS, to date \$1,324,998.58 has been paid to the contractor leaving the balance of \$5,000.00; and

WHEREAS, the work has been performed satisfactorily and all necessary forms have been completed and received by the Highway Department;

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners in and for the County of Faribault, Minnesota, that we do hereby accept said completed project and authorize final payment to ICON Constructors, LLC.

* * * * *

Young/Groskreutz motion carried unanimously to set a 3:00pm start time for the December 19th, 2023 board meeting.

* * * * *

Groskreutz/Roper motion carried unanimously to set the first board meeting of 2024 for January 2nd at 9:00am and to appoint the county coordinator to convene the meeting.

* * * * *

Young/Roper motion carried unanimously to set the date in which to accept bids to become the official county newspaper as 9:00am on January 2, 2024.

* * * * *

Roper/Groskreutz motion carried unanimously authorizing Athena Thompson to receive full access to all banking at First Bank, MAGIC, and Wells Fargo Advisors to perform the duties of Senior Treasurer Clerk.

* * * * *

Young/Loveall motion carried unanimously to approve Resolution 23-CB-95 delegating the authority to make electronic funds transfers in 2024 to Amy M. Sathoff, Faribault County Auditor/Treasurer and Athena Thompson, Faribault County Senior Treasurer Clerk. Commissioners Groskreutz, Roper, Young, Loveall, and Anderson voted yes.

RESOLUTION

WHEREAS, Minnesota Statute 471.38, allows for the use of electronic fund transfer as a means of making various payments,

WHEREAS, a local government may make an electronic funds transfer for the following:

- a. For a claim for payment of payroll or investment of excess money;
- b. For a payment of tax or aid anticipation certificates;
- c. For a payment of contributions to pension or retirement fund;
- d. For vendor payments; and
- e. For payment of bond principal, bond interest and a fiscal agent service charge from the debt redemption fund.

WHEREAS, the County board shall annually delegate the authority to make electronic funds transfers to the County Auditor/Treasurer and the County Senior Treasurer Clerk.

THEREFORE, BE IT RESOLVED, that the Faribault County Board delegates the authority to make electronic funds transfers in 2024 to Amy M. Sathoff, Faribault County Auditor/Treasurer and Athena Thompson, Faribault County Senior Treasurer Clerk.

BE IT FURTHER RESOLVED, that the County Auditor/Treasurer or Senior Treasurer Clerk will:

- a. provide a certified copy of this resolution to the disbursing bank;
- b. provide a list of all transactions made by electronic fund transfer to the County Board at its next regularly scheduled meeting.

* * * * *

Groskreutz/Roper motion carried unanimously to approve the hire of Jean Mosloski as administrative specialist in probation.

* * * * *

Loveall/Groskreutz motion carried unanimously to approve setting the 2024 mobile device reimbursement rate at \$50 per month for those enrolled in this stipend agreement with Faribault County.

* * * * *

Young/Groskreutz motion carried unanimously to approve a \$50 per month cell phone stipend for the parks manager, Dean Jahnke.

Groskreutz/Loveall motion carried unanimously to approve a \$50 per month cell phone stipend for the maintenance crew lead worker, Jade Warmka.

* * * * *

Young/Groskreutz motion carried unanimously to approve a 3% general wage increase (cost of living adjustment) and benefit contributions effective January 1st, 2024 for non-union employees of Faribault County.

* * * * *

Groskreutz/Roper motion carried unanimously to approve an SSTS loan in the amount of \$22,510.15 to Jeffrey and Mary Ovrebo for parcel 17.007.0502 in Seely Township.

* * * * *

Young/Groskreutz motion carried unanimously to approve training requests from K. Olson and T. Emery to attend an online legal description course.

* * * * *

Young/Roper motion carried unanimously to pay the following bills:

Audit list and auxiliary totaling \$ 1,035,456.91 as follows:

GENERAL REVENUE FUND	\$ 170,118.85
PUBLIC WORKS FUND	124,355.41
HUMAN SERVICES FUND	233,518.58
DITCH FUND	507,410.95
NON REV/ DISB AGE	53.12
	<hr/>
	\$ 1,035,456.91

* * * * *

The meeting was recessed to December 19th, 2023.

Bruce Anderson, Chair

Sarah Van Moer, Acting Clerk to the Board