

FARIBAULT COUNTY  
BOARD OF COMMISSIONERS  
OFFICIAL PROCEEDINGS  
AUGUST 1, 2023

The Faribault County Board of Commissioners met in regular session at the Courthouse in the City of Blue Earth at 9:00 a.m. on August 1, 2023. The following members were present: Tom Loveall, Bruce Anderson, Bill Groskreutz, John Roper, and Greg Young Commissioners. Engineer/Coordinator Mark Daly, Auditor/Treasurer Jessica Blair, County Attorney Cameron Davis, Deputy Tom Elmer, Acting Clerk to the Board Sarah Van Moer, and members of the public M. Steele, and K. Mertens also attended. Participating virtually were Faribault County staff L. Mehrhof, S. Robbins, B. Rauenhorst, S. Hauskins, P. Krill, S. Asmus, and B. Douglas.

The meeting was called to order by Chair Anderson.

The pledge of allegiance was recited.

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Young/Roper motion carried unanimously to approve the synopsis and official proceedings of the July 18, 2023 regular and drainage meetings.

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Roper/Loveall motion carried unanimously to approve the agenda of July 11, 2023, removing item 14.

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The calendar was updated.

C. Carlson spoke regarding CD24 during public comment.

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Committee reports were given. Groskreutz reported on EDA, South Central EMS, Personnel Committee, and a Mn Social Services Association presentation. Roper reported on Traverse des Sioux Library Board and Rural Mn Energy Board. Anderson reported on a BEA school meeting and Personnel Committee.

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Mark Daly met regarding Public Works business. Construction updates were given.

Groskreutz/Young motion carried unanimously to approve Resolution 23-RB05-65 accepting the 2023 CIPP project as complete and authorizing payment to Subsurface, Inc. Commissioners Groskreutz, Roper, Young, Loveall, and Anderson voted yes.

**RESOLUTION**

**WHEREAS**, SAP 613-029 and SAP 022-621-030, 2023 CIPP Project has in all things been completed; and

**WHEREAS**, the final contract amount is \$373,120.00 which is \$23,193.00 (6.0%) less than the original contract bid of \$396,313.00; and

**WHEREAS**, to date \$0.00 has been paid to the contractor leaving the balance of \$373,120.00; and

**WHEREAS**, the work has been performed satisfactorily and all necessary forms have been completed and received by the Highway Department;

**NOW THEREFORE BE IT RESOLVED** by the Board of Commissioners in and for the County of Faribault, Minnesota, that we do hereby accept said completed project and authorize final payment to Subsurface, Inc.

Loveall/Young motion carried unanimously to advertise for SAP 022-601-026 and SAP 022-602-029 (2024 Box Culverts).

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Greg Ous and Angela Piltaver of the Minnesota Department of Transportation gave a presentation on the 10-year Capital Highway Investment Plan (CHIP). Also attending from MnDOT were Lisa Bigham, Mike O'Rourke, and Angelica Tejada.

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Sarah Eischens of the Minnesota Department of Corrections met to present the Sentencing to Services (STS) quarterly reports and announce the hire of Jason Casias as the new STS crew leader for Faribault County.

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Amy Wachlin met regarding License Bureau business.

Young/Loveall motion carried unanimously to deposit state funds received in the amount of \$17,682.39 into the license bureau account to assist the office with day-to-day expenses.

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Auditor/Treasurer Jessica Blair met regarding office business.

Loveall/Groskreutz motion carried unanimously to designate Engineer/Coordinator Mark Daly and Public Works Accountant Jennifer Luhmann to jointly assume signatory responsibilities on an interim basis for the county's Minnesota Association of Governments Investing for Counties account, Wells Fargo Advisors account, and for the county's main checking, lock box, payment processing, and over remittance accounts at First Bank Blue Earth.

Young/Groskreutz motion carried unanimously to designate the Faribault County Auditor as signer for the Ag Best Management Practices loan program.

Groskreutz/Roper motion carried unanimously to approve an increase of \$34,000 to the 2023 budget for the classification and compensation study.

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A public hearing was held to consider a resolution to abate the county portion of property tax according to the New Construction Property Tax Abatement Policy. Property owner Ron Howe attended. Discussion was held regarding the policy and procedure.

Loveall/Roper motion carried approving Resolution 23-CB-66 abating the county portion of property tax on parcel 31.643.1510 in the City of Winnebago. Commissioner Groskreutz voted no, Commissioners Roper, Young, Loveall, and Anderson voted yes.

**R E S O L U T I O N**  
**APPROVING PROPERTY TAX ABATEMENT FOR**  
**CERTAIN PROPERTY LOCATED IN FARIBAULT**  
**COUNTY**

**BE IT RESOLVED** By the County Board of Commissioners of Faribault County, Minnesota as follows:

**WHEREAS**, Minnesota Statute § 469.1813 gives authority to the County Board to grant an abatement of property taxes imposed by the County Board if certain criteria are met; and

**WHEREAS**, in addition to the statutory requirements, the County of Faribault has adopted a Tax Abatement Policy for New Construction of Single and Multi-Family Homes; and

**WHEREAS**, the property located at 233 2nd ST NW, Winnebago MN, Parcel ID: 31.643.1510 will be developed into a single-family or multi-family home; and

**WHEREAS**, Ron and Carolyn Howe have made an application to the City of Winnebago for the abatement of taxes as to the above-described parcel with approved Resolution # 815-2023; and

**WHEREAS**, Ron and Carolyn Howe have made an application to the County of Faribault for the abatement of taxes as to the above-described parcel; and

**WHEREAS**, the applicant(s) and the County of Faribault have met the statutory requirements outlined under Minnesota Statute § 469.1813, subd. 1;

**NOW, THEREFORE BE IT RESOLVED BY THE COUNTY BOARD:**

The County of Faribault does hereby grant an abatement of the County of Faribault share of real estate taxes upon the above-described parcel.

The tax abatement will be 100% of the county's portion of property taxes. The abatement period will begin not more than two years following approval of this resolution.

The County of Faribault shall provide the awarded abatement payment following payment of due real estate taxes annually. One single payment shall be made to the owner of record by December 30th of that calendar year.

The abatement shall be null and void if property taxes are not paid on or before the respective payment due dates each year.

The Auditor-Treasurer is authorized and directed to execute and deliver any agreements, certificates or other documents that the County determines are necessary to implement this Resolution.

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Julie McMackins and Jean McGann of Abdo Financial Solutions met virtually to present a proposal for temporary accounting services.

Young/Loveall motion carried unanimously to accept the proposal from Abdo Financial Solutions.

Loveall/Young motion carried unanimously to authorize Mark Daly to sign the proposal.

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Sheriff Mike Gormley met regarding office business.

Young/Roper motion carried unanimously to approve moving budgeted funds for bailiff services to the sheriff budget and set the per diem for bailiffs at \$150 per full day or \$75 per half day of 4 hours or less.

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Discussion was held regarding the roles and responsibilities of a county coordinator versus a county administrator.

Loveall motion died for lack of a second to separate the coordinator position from the Auditor/Treasurer and to combine it with another position.

Groskreutz/Young motion carried to remove coordinator duties from the Auditor/Treasurer/Coordinator position and create a full-time stand-alone coordinator position, adding that the coordinator may or may not assume some of the Central Services duties. Commissioner Roper voted no, Commissioners Groskreutz, Young, Loveall, and Anderson voted yes.

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Young/Loveall motion carried unanimously to approve the hire of Jaci Miller as part-time clerk typist in the recorder's office.

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Groskreutz/Loveall motion carried unanimously to approve training requests from E. Skaden to attend the Mn CVSO Assistants Association Conference in Gull Lake, and B. Meyers to attend an ALICE Instructor Training in Duluth.

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Drainage Project Manager Dustin Anderson met regarding buffer compliance.

Young/Groskreutz motion carried unanimously to issue a combined Corrective Action Notice – Administrative Penalty Order to bring 8 parcels into compliance with the Minnesota Buffer Law and Faribault County Buffer Ordinance.

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GIS Coordinator Brandee Douglas met regarding office business.

Young/Loveall motion carried unanimously to approve the purchase of a HP Designjet XL3600 Multifunction Printer for the low bid of \$10,690.00 from Master Graphics and a MasterPlan maintenance plan.

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Loveall/Young motion carried unanimously to pay the following bills:  
Audit list and auxiliary totaling \$1,093,899.23 as follows:

GENERAL REVENUE FUND	\$ 76,460.30
PUBLIC WORKS FUND	775,082.81
HUMAN SERVICES FUND	233,518.58
DITCH FUND	7,791.00
NON REV/ DISB A FUND	1,046.54
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	\$ 1,093,899.23

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Groskreutz/Young motion carried unanimously to adjourn.  
The meeting was recessed to August 15<sup>th</sup>, 2023.

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Bruce Anderson, Chair

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Sarah Van Moer, Acting Clerk to the Board