

FARIBAULT COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
JULY 18, 2023

The Faribault County Board of Commissioners met in regular session at the Courthouse in the City of Blue Earth at 9:00 a.m. on July 18, 2023. The following members were present: Tom Loveall, Bruce Anderson, Bill Groskreutz, John Roper, and Greg Young Commissioners. Engineer/Coordinator Mark Daly, Auditor/Treasurer Jessica Blair, Deputy Tom Elmer, Acting Clerk to the Board Sarah Van Moer, and members of the public K. Mertens, and M. Steele also attended. Participating virtually were Faribault County employees B. Rauenhorst, P. Krill, S. Robbins, B. Douglas, and S. Hauskins.

The meeting was called to order by Chair Anderson.

The pledge of allegiance was recited.

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Young/Roper motion carried unanimously to approve the synopsis and official proceedings of the July 11, 2023 regular and drainage authority meetings.

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Groskreutz/Roper motion carried unanimously to approve the agenda of July 18, 2023.

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The calendar was updated.

No public comment was received.

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Committee reports were given. Groskreutz reported on Health & Human Services Exec, Personnel Committee, Community Health, and MVAC. Roper reported on MVAC, and the Human Services budget.

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A public hearing was held to consider a resolution establishing the appointed office of the County Auditor-Treasurer.

Public comment was received from J. Welder and B. Baldwin.

Young/Groskreutz motion carried to approve Resolution 23-CB-64 establishing the appointed office of the county auditor-treasurer. Commissioners Groskreutz, Roper, Young, and Anderson voted yes, Commissioner Loveall voted no.

RESOLUTION

**ESTABLISHING THE APPOINTED OFFICE OF
COUNTY AUDITOR-TREASURER**

WHEREAS, the Laws of Minnesota 2019, chapter 10, article 2, Sections 17–22 amended Minnesota Statutes 2018. Section 375.08; Section 375A.10; and Section 375A.12; and adopted Minnesota Statute Section 375A.1205 to allow under certain circumstances each County Board of the State of Minnesota to fill the vacancy of an elected office of County Auditor-Treasurer by appointment; and

WHEREAS, Jessica Blair is the current officer holder in the position of County Auditor-Treasurer in Faribault County; and

WHEREAS, on June 20, 2023, Jessica Blair notified the Faribault County Board of Commissioners she is resigning from the office of County-Auditor Treasurer effective August 10, 2023; and

WHEREAS, on June 27, 2023, Jessica Blair, as incumbent Auditor/Treasurer, did notify the Faribault County Board of Commissioners, pursuant to Minn. Stat. §375A.1205 subd.2, that she does not intend to file for reelection at the expiration of her current term or upon vacating her office, and

WHEREAS, on June 27, 2023 the Faribault County Board of Commissioners accepted the resignation of Jessica Blair as County Auditor-Treasurer effective on August 10, 2023; and

WHEREAS, the Faribault County Board of Commissioners desires to henceforth make the office of County Auditor-Treasurer not elected but filled by appointment by the County Board as provided for in Minnesota Statute §375A.1205, and

WHEREAS the Faribault County Board of Commissioners, at a special session held on June 27, 2023, resolved to publish notice of intent to consider establishing the appointed office of Auditor/Treasurer at a public meeting held on July 18, 2023, and

WHEREAS, as of July 18, 2023, said notice has been published for two consecutive weeks, and

WHEREAS public hearing on the matter will be/was held on July 18, 2023

NOW THEREFORE, BE IT RESOLVED, that the Faribault County Board of Commissioners does hereby establish the appointed office of County Auditor-Treasurer.

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Auditor/Treasurer Jessica Blair met regarding office business.

Groskreutz/Roper motion carried unanimously to designate the county coordinator as the authorized officer of the US Bank credit card account increasing their credit limit to \$25,000.00 for the uses approved in the Faribault County Credit Card Policy and to replace Jessica Blair as administrator for the account.

Roper/Loveall motion carried unanimously to approve Resolution 23-CB-63 appointing Amy Wachlin as deputy registrar of motor vehicles in Faribault County. Commissioners Groskreutz, Roper, Young, Loveall, and Anderson voted yes.

R E S O L U T I O N

WHEREAS, pursuant to Chapter 7406.0350 Subp. 7-A, the Commissioner of Public Safety shall transfer a deputy registrar appointment of a county official if the county board verifies to the commissioner that the proposed successor deputy registrar meets the qualifications for a deputy registrar as specified in Chapter 7406 of the Minnesota Administrative Rules and Minnesota Statutes, section 168.33, and

WHEREAS, a successor deputy registrar must not be appointed without certification of the appointment by the commissioner of public safety, and

WHEREAS, current deputy registrar, Jessica Blair will resign as of August 10, 2023, and

WHEREAS, the Faribault County Board of Commissioners has considered the qualifications of Amy Wachlin as deputy registrar,

BE IT RESOLVED that Amy Wachlin meets the qualifications for a deputy registrar as specified in Chapter 7406 of the Minnesota Administrative Rules and Minnesota Statutes, section 168.33;

BE IT FURTHER RESOLVED that Amy Wachlin be appointed deputy registrar upon certification by the commissioner of public safety beginning August 11, 2023.

BE IT FINALLY RESOLVED that Amy Wachlin shall also continue as Faribault County License Bureau Office Supervisor.

Loveall/Young motion carried unanimously to set a public hearing to consider a New Construction Tax Abatement application by Ron and Carolyn Howe for parcel number 31.643.1510 at 11:00am on Tuesday, August 1, 2023 in the courthouse boardroom.

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Mark Daly met regarding Public Works business. Construction updates were given.

Loveall/Young motion carried unanimously to approve allowing the engineer to adjust the 5-year plan.

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Annie Nichols met regarding EDA business.

Young/Groskreutz motion carried unanimously to approve the reimbursement of broadband grant expenses as listed for a total of \$296,309.36 in grant administration funds, with \$251,278.14 allocated to the EDA and \$45,031.22 allocated to the Auditor/Treasurer's Office.

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Central Services Director Pam Krill met regarding office business.

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Roper/Groskreutz motion carried unanimously to approve the hire of Tyler Stallman as Parks Manager effective August 7, 2023.

Roper/Groskreutz motion carried to approve the proposal from David Drown Associates for a full classification and compensation study at a cost not to exceed \$34,000. Commissioners Groskreutz, Roper, Young, and Anderson voted yes, Commissioner Loveall voted no.

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Young/Loveall motion carried unanimously approving courthouse HVAC project pay application #3 in the amount of \$14,867.06 to Sterling Systems, Inc.

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Groskreutz/Roper motion carried unanimously to approve the training requests from M. Lore, B. Douglas, and D. Anderson to attend the Mn Assoc of Drainage Inspectors Summer Conference in St. Cloud.

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Young/Roper motion carried unanimously to pay the following bills:

Auditor warrants for June 1 to June 30, 2023 totaling \$11,359,951.63 as follows:

Auditor Warrant Approval List for June 1 to June 30, 2023		
Date	Amount	Description
06/01/23 Total	114,628.40	Auditor Warrants
06/05/23 Total	2,439,407.72	Auditor Warrants
06/08/23 Total	3,136,373.62	Auditor Warrants
06/12/23 Total	1,136.00	Auditor Warrants
06/15/23 Total	209,832.50	Auditor Warrants
06/21/23 Total	5,263,898.43	Auditor Warrants
06/22/23 Total	13,957.24	Auditor Warrants
06/29/23 Total	180,717.72	Auditor Warrants
Grand Total	\$ 11,359,951.63	Total Auditor Warrants

ACH-EFT warrants for June 1 to June 30, 2023 totaling \$8,941,145.81 as follows:

ACH/EFT Approval List for June 1 to June 30, 2023		
Date	Amount	Description
06/01/23 Total	3,646.93	Auditor Warrants
06/05/23 Total	1,822,276.94	Auditor Warrants
06/06/23 Total	393,092.67	Commissioner Warrants
06/08/23 Total	3,010,761.47	Auditor Warrants
06/15/23 Total	4,436.60	Auditor Warrants
06/20/23 Total	162,196.84	Commissioner Warrants
06/21/23 Total	3,505,887.65	Auditor Warrants
06/22/23 Total	1,640.88	Auditor Warrants
06/29/23 Total	37,205.83	Auditor Warrants
Grand Total	\$ 8,941,145.81	Total ACH/EFT Warrants

Audit list and auxiliary totaling \$ 205,497.08 as follows:

GENERAL REVENUE FUND	\$ 86,048.47
PUBLIC WORKS FUND	11,882.32
DITCH FUND	102,881.29
SETTLEMENT AGENCY FUND - REC	4,685.00
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	\$ 205,497.08

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Loveall/Groskreutz motion carried unanimously to adjourn.
The meeting was adjourned for July 2023.

Bruce Anderson, Chair

Sarah Van Moer, Acting Clerk to the Board