

FARIBAULT COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
JULY 11, 2023

The Faribault County Board of Commissioners met in regular session at the Courthouse in the City of Blue Earth at 9:00 a.m. on July 11, 2023. The following members were present: Tom Loveall, Bruce Anderson, Bill Groskreutz, John Roper, and Greg Young Commissioners. Engineer/Coordinator Mark Daly, Auditor/Treasurer Jessica Blair, Deputy Tom Elmer, Acting Clerk to the Board Sarah Van Moer, and members of the public M. Steele, and K. Mertens also attended. Participating virtually were Faribault County staff L. Mehrhof, S. Robbins, B. Rauenhorst, G. Paschke, L. Adams, P. Krill, S. Asmus, and M. Lore, and member of the public L. Wolff.

The meeting was called to order by Chair Anderson.

The pledge of allegiance was recited.

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Groskreutz/Young motion carried unanimously to approve the synopsis and official proceedings of the June 20, 2023 regular, drainage, Board of Equalization and Appeals meetings, and June 27, 2023 special meeting.

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Young/Roper motion carried unanimously to approve the agenda of July 11, 2023, removing item 5 and updating item 15 to be discussion only.

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The calendar was updated.

C. Carlson spoke regarding CD24 during public comment.

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Committee reports were given. Groskreutz reported on HRA. Loveall reported on One Watershed, One Plan. Anderson reported on a legislative update received from MCIT.

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Auditor/Treasurer Jessica Blair met regarding office business.

Groskreutz/Young motion carried unanimously to approve directing the Auditor/Treasurer to request that the OSA delay the 2022 audit until Fall with a potential completion date of October 31, 2023.

Young/Roper motion carried unanimously to approve directing the Auditor/Treasurer to inform CPT we are delaying the conversion process to the new tax system at this time.

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Pam Krill met regarding Central Services business.

Groskreutz/Roper motion carried unanimously approving the hire of Alyson Waller as a part-time Dispatch/Jailer.

A bid received for a county wide classification and compensation study was opened and read. Krill stated that she would like to discuss the proposal with the Personnel Committee before bringing a recommendation to the Board.

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Mark Daly met regarding Public Works business. Construction updates were given.

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Annie Nichols met regarding EDA business. An update on the broadband project was given.

Young/Loveall motion carried unanimously to approve the final draw request for the Faribault County CDBG-CV Grant and adding Mark Daly as a signer.

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Chief Deputy Scott Adams met regarding Sheriff's Office business.

Young/Roper motion carried unanimously to approve the purchase of a 2023 Dodge Ram 2500 from Forest City Chrysler for the bid price of \$23,950 after the trade of a 2020 Chevy Silverado 3500.

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Loveall/Young motion carried unanimously approving pay application #10 in the amount of \$1,679.70 to Kraus-Anderson Construction Company.

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Young/Groskreutz motion carried unanimously approving Courthouse HVAC Carpentry change order #3 at a net reduction of \$15,715.00.

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Young/Groskreutz motion carried unanimously approving acceptance of a Certificate of Substantial Completion from Donald R. Frantz Concrete Construction LLC, Ramsey Companies, Sonus Interiors Inc, Laketown Electric Corporation, Custom Drywall Inc, and Steinbrecher Painting Company.

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Young/Groskreutz motion carried unanimously approving the County Coordinator to obtain quotes from at least two accounting firms to provide temporary accounting services until all three vacant positions in the Auditor/Treasurer's office are filled.

Discussion was held regarding the possibility of temporarily assigning the Highway Accountant to help in both the Auditor and Treasurer's offices. No action was taken.

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Loveall/Roper motion carried unanimously approving Resolution 23-CB-59 to enter into an agreement with the MN Department of Corrections. Commissioners Groskreutz, Roper, Loveall, Young, and Anderson voted yes.

R E S O L U T I O N
MN Department of Corrections
Management Control Agreement

WHEREAS, Pursuant to the FBI CJIS Security Policy, it is agreed that with respect to the door access control to gain access to the facilities is controlled by Faribault County; and

WHEREAS, the computer systems and network infrastructure interfaces directly or indirectly with the MN Department of Corrections - Blue Earth Court Services for the interstate exchange of criminal history/criminal justice information (CJI);

NOW THEREFORE, it is resolved that Faribault County does hereby agree to the terms and conditions of the Management Control Agreement. The proper county officers are authorized to execute a grant agreement with the Commissioner of Transportation concerning the above-referenced grant.

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Roper/Groskreutz motion carried unanimously approving the request by First Bank Blue Earth to subordinate an SSTS loan with the county to Steve and Nancy Holmseth for parcel number 08.023.0301 in Emerald Township.

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Young/Loveall motion carried unanimously to approve the request to issue a credit card to Merissa Lore, Drainage Manager with a limit of \$2,500.00 for the uses approved in the Faribault County Credit Card Policy.

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Young/Groskreutz motion carried unanimously to approve training requests from T. Hanevik to attend a Jail Administrator's Conference in Brainerd and L. Mehrhof to attend a MAOO Intro to Basic Income Approach training in St. Cloud.

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Loveall/Young motion carried unanimously to approve placing an ad in the Faribault County Register's fair magazine at a cost of \$310.00.

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Young/Loveall motion carried unanimously to pay the following bills:
Audit list and auxiliary totaling \$ 1,155,854.38 as follows:

GENERAL REVENUE FUND	\$ 128,106.85
PUBLIC WORKS FUND	749,940.55
HUMAN SERVICES FUND	233,518.58
COUNTY LIBRARY FUND	42,777.76
FORFEITED TAX SALE FUND	46.00
NON REV/ DISB A FUND	1,464.64
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	\$ 1,155,854.38

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The meeting was recessed to July 18th, 2023.

Bruce Anderson, Chair

Sarah Van Moer, Acting Clerk to the Board