

FARIBAULT COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
JUNE 6, 2023

The Faribault County Board of Commissioners met in regular session at the Courthouse in the City of Blue Earth at 9:00 a.m. on June 6, 2023. The following members were present: Tom Loveall, Bruce Anderson, Bill Groskreutz, John Roper, and Greg Young Commissioners. Auditor/Treasurer/Coordinator Darren Esser, Deputy Tom Elmer, Acting Clerk to the Board Sarah Van Moer, and members of the public M. Steele, and K. Mertens also attended. Participating virtually were Faribault County employees L. Mehrhof, S. Robbins, C. Lewis, B. Rauenhorst, G. Paschke, L. Adams, L. Frommie, E. Beske, P. Krill, J. Blair, M. Eckhardt, K. Anderson, and M. Lore.

The meeting was called to order by Chair Anderson.

The pledge of allegiance was recited.

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Young/Roper motion carried unanimously to approve the synopsis and official proceedings of the May 16, 2023 regular and drainage meetings.

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Groskreutz/Young motion carried unanimously to approve the agenda of June 6, 2023, removing items 20 and 21 to be tabled until a subsequent meeting.

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The calendar was updated.

No public comment was received.

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Committee reports were given. Groskreutz reported on the AMC Legislative update, EDA, South Central EMS, Health & Human Services Exec Committee, HRA, and Personnel Committee. Roper reported on Veteran's Drug Steering Court Committee. Young reported on Buildings & Grounds and gave an update on the construction project. Loveall reported on Region Nine. Anderson reported on the AMC legislative update, MRCI, and Personnel Committee.

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County Attorney Cameron Davis met regarding office business.

Young/Groskreutz motion carried to approve Resolution 23-CB-44 for a Memorandum of Understanding with Martin County. Commissioners Groskreutz, Roper, Loveall, Young, and Anderson voted yes.

R E S O L U T I O N
MEMORANDUM OF UNDERSTANDING

THIS AGREEMENT is entered into between the Martin County Attorney, by and through the Martin County Board of Commissioners, a political subdivision in the State of Minnesota, 201 Lake Avenue, Fairmont, Minnesota 56031, and the Faribault County Attorney, by and through the Faribault County Board of Commissioners, a political subdivision of the State of Minnesota, 415 North Main Street, Blue Earth, Minnesota 56013.

WHEREAS, the Martin County Attorney and Faribault County Attorney prosecute offenses in their respective counties; and

WHEREAS, the Faribault County Attorney is the only licensed attorney within his office; and

WHEREAS, the Martin County Attorney has sufficient personnel to render assistance to the Faribault County Attorney; and

WHEREAS, there may be a time where the Faribault County Attorney requires the assistance of the Martin County Attorney in prosecuting offenses in Faribault County.

NOW, THEREFORE, it is hereby agreed as follows:

1. Upon request of the Faribault County Attorney, the Martin County Attorney may assume prosecution of cases referred to it, provided no conflict of interest exists. The Martin County Attorney shall prosecute any Faribault County cases as Special Assistant Faribault County Attorney.
2. At the end of the calendar year, the Martin County Attorney shall calculate the number of hours expended on the prosecution of Faribault County cases. The number of hours expended on Faribault County cases shall be reduced by the number of hours spent on any Martin County cases referred to the Faribault County Attorney.
3. If the hours expended on Faribault County cases by the Martin County Attorney exceed the hours expended on Martin County cases by the Faribault County by more than 10 hours, Faribault County shall compensate the Martin County Attorney's Office for the excess hours at a rate of \$150/hour and shall reimburse the Martin County Attorney's Office for out-of-pocket expenses incurred in furnishing services pursuant to this Agreement, including but not limited to such items as filing fees, witness fees, subpoena fees, transcription costs, travel expenses, investigation costs, reproduction costs, postage, and printing costs.
4. Either party may terminate this entire agreement upon sixty (60) days written notice to the other parties to this Agreement.
5. The parties agree that this Agreement is the entire Agreement between them. The parties agree that this Agreement binds and benefits all of the parties and any successors.

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Brandee Douglas and Nate Carr met to present a resolution regarding a Blue Earth River Watershed One Watershed, One Plan project.

Loveall/Roper motion carried to approve Resolution 23-CB-45 supporting the Blue Earth River Watershed One Watershed, One Plan planning project. Commissioners Groskreutz, Roper, Loveall, Young, and Anderson voted yes.

R E S O L U T I O N
Resolution to support a Blue Earth River Watershed
One Watershed, One Plan project.

WHEREAS, the Minnesota Board of Soil and Water Resources has developed policies for coordination and development of comprehensive watershed management plans, also known as One Watershed, One Plan, consistent with Minnesota Statutes, Chapter 103B.801, Comprehensive Watershed Management Planning Program; and

WHEREAS, Minnesota Statutes, Chapter 103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a local water management plan; and

WHEREAS, Minnesota Statutes, Chapter 103C.331, subdivision 11, Comprehensive Plan, authorizes Minnesota Soil and Water Conservation Districts to develop and implement a comprehensive plan; and

WHEREAS, the counties, soil and water conservation districts, and cities within the Blue Earth River Watershed – HUC 07020009 & #24, as delineated in the attached One Watershed, One Plan Suggested Boundary Map, have interest in developing a comprehensive watershed management plan for this area.

NOW, THEREFORE, BE IT RESOLVED, that Faribault County recognizes and supports watershed-scale planning efforts consistent with Minnesota Statutes, Chapter 103B.801, also known as One Watershed, One Plan; and

BE IT FURTHER RESOLVED that Faribault County welcomes the opportunity to collaborate with the counties, soil and water conservation districts, and cities within the Blue Earth River Watershed for watershed-scale planning efforts in the future; and

BE IT FURTHER RESOLVED that Faribault County supports an application to the Board of Water and Soil Resources for a planning grant to develop a comprehensive watershed management plan and anticipates entering into a Memorandum of Agreement with the counties, soil and water conservation districts, and cities within the Blue Earth River Watershed, to collaborate on this effort, pending selection as a recipient of a planning grant.

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Sarah Eischens with the Minnesota Department of Corrections (DOC) joined the meeting virtually to discuss the Sentencing to Service (STS) contract and crew leader change.

Young/Loveall motion carried unanimously approving the two-year Sentencing To Service contract beginning July 1, 2023, with the Minnesota Department of Corrections.

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Mark Daly met regarding Public Works business. Project updates were given. Discussion was held regarding CSAH 11.

Groskreutz/Roper motion carried unanimously to authorize advertising for the County Engineer position.

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Pam Krill met regarding Central Services business.

Groskreutz/Roper motion carried unanimously approving the hire of Zachary Bartlett as a Maintenance Worker I in Public Works.

Young/Roper motion carried unanimously to approve publishing a legal notice requesting proposals for a county wide classification and compensation study.

Young/Groskreutz motion carried unanimously to approve modifying the Faribault County Personnel Policy adding Juneteenth to the list of recognized paid holidays.

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Gertrude Paschke and Brady Rauenhorst met regarding Assessor's Office business.

Young/Roper motion carried unanimously to approve the purchase of Vanguard Layers website service at an annual cost of \$2887.50 beginning June 2024 and canceling the contract with Beacon Layers following a January 2024 payment of \$1416.

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Young/Groskreutz motion carried unanimously to approve a press release for publishing in the Faribault County Register in compliance with the CDBG-CV Broadband Grant.

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Groskreutz/Young motion carried unanimously to table agenda items 12A setting the hearing date of the Auditor-Treasurer appointment, and 12B a resolution to start a public process to establish the appointed office of County Auditor-Treasurer, until the July 11th meeting.

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Young/Groskreutz motion carried unanimously approving courthouse HVAC construction pay application #1 in the amount of \$17,677.60 to Midwest Specialty Maintenance, pay application #11 in the amount of \$26,929.16 to Associated Mechanical Contractors, Inc., and pay application #8 in the amount of \$22,114.69 to Laketown Electric Corporation.

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Loveall/Young motion carried unanimously approving courthouse HVAC electrical change order #23 at a net cost of \$599.46.

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Young/Roper motion carried unanimously approving courthouse HVAC contract change order #4 for electrical to Laketown Electric at a cost of \$4,814.97, contract change order #1 for wall coverings & paint to Steinbrecher Painting Company for a savings of \$10,000, contract change order #5 for mechanical to Associated Mechanical Contractors at a cost of \$1,782.33, contract change order #1 for drywall to Custom Drywall at a cost of \$17,007, and contract change order #5 for demolition to Ramsey Excavating Company for a savings of \$8,601.

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Young/Groskreutz motion carried unanimously approving courthouse HVAC contract change order #1 for concrete & masonry to Donald R. Frantz Concrete Construction at a savings of \$23,977.

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Roper/Groskreutz motion carried unanimously approving Resolution 23-CB-46 adopting a New Construction Housing Tax Abatement Policy. Commissioners Groskreutz, Roper, Loveall, Young, and Anderson voted yes.

R E S O L U T I O N

APPROVAL AND ADOPTION OF THE TAX ABATEMENT POLICY FOR NEW CONSTRUCTION OF SINGLE AND MULTI-FAMILY HOUSING

FARIBAULT COUNTY, MINNESOTA

WHEREAS, Minnesota Statutes §469.1812 through 469.1815 gives authority to the County of Faribault, MN to grant an abatement of taxes imposed by the County if certain criteria are met; and

WHEREAS, the purpose of the Tax Abatement Policy for New Construction of Single and Multi-family Housing program is to provide incentives to encourage the construction of new owner-occupied and rental residential housing units, to address the shortage of decent, safe, and sanitary housing for residents and job seekers in the Cities of Blue Earth, Wells, and Winnebago; and that would not otherwise occur but-for the assistance provided through the tax abatement policy; and

WHEREAS, in addition to the statutory requirements, individual applications requesting tax abatement for new residential construction projects in the Cities of Blue Earth, Wells, and Winnebago, MN in the County of Faribault must meet the requirements of the Faribault County Tax Abatement Policy for new construction of Single and Multi-Family Housing before an abatement of taxes will be granted; and

WHEREAS, individual applications requesting tax abatement for new residential construction projects in the County of Faribault, in the Cities of Blue Earth, Wells, and Winnebago, will come before the Faribault County Board of Commissioners for approval per the requirements of the Faribault County Tax Abatement Policy for New Construction of Single and Multi-family Housing; and

NOW, THEREFORE BE IT RESOLVED BY THE COUNTY BOARD: Hereby approves and adopts the Tax Abatement Policy for the New Construction of Single and Multi-Family Housing within the County of Faribault, in the Cities of Blue Earth, Wells, and Winnebago, between the dates of June 6, 2023 through June 5, 2028, and that the County Board retains the authority for final approval of individual projects requesting tax abatement by the County of Faribault, MN.

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Groskreutz/Loveall motion carried unanimously approving a service agreement with Schneider Geospatial in the amount of \$3,528 to create a new database connection for the new property tax system.

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Loveall/Young motion carried unanimously approving the request to issue a credit card to Jessica Blair, Chief Deputy Auditor / Accountant with a limit of \$25,000.00 for the uses approved in the Faribault County Credit Card Policy and to replace Darren Esser as administrator for the county credit card account.

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Merissa Lore met regarding a petition received by the Environmental Quality Board (EQB) requesting that an Environmental Assessment Worksheet (EAW) be prepared for the Faribault County Ditch #26 Lateral Project.

Young/Loveall motion carried unanimously to table the review of the need for an Environmental Assessment Worksheet regarding the County Ditch #26 Lateral Petition until the Final Engineer's Report is filed defining the project and approving the drafted letter notifying the Environmental Quality Board and petitioners' representative.

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Groskreutz/Young motion carried unanimously to approve training requests from B. Meyers to attend a New School Resource Officer Course in St. Cloud, and V. Do to attend a Glock Armorer's Course in Worthington.

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Groskreutz/Young motion carried unanimously to pay the following bills:
Audit list and auxiliary totaling \$ 481,438.07 as follows:

GENERAL REVENUE FUND	\$ 163,484.49
PUBLIC WORKS FUND	62,169.03
HUMAN SERVICES FUND	233,518.58
DITCH FUND	18,591.50
NON REV/ DISB A FUND	3,674.47
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	\$ 481,438.07

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The meeting was recessed to June 20th, 2023.

Bruce Anderson, Chair

Sarah Van Moer, Acting Clerk to the Board