

FARIBAULT COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
APRIL 16, 2024

The Faribault County Board of Commissioners met in regular session at the Courthouse in the City of Blue Earth at 9:00 a.m. on April 16, 2024. The following members were present: Tom Loveall, Bill Groskreutz, John Roper, Bruce Anderson, and Greg Young Commissioners. County Coordinator Brian Hov, County Attorney Cameron Davis, Deputy Eric Olson, Acting Clerk to the Board Sarah Van Moer, HR Assistant Kayla Brummond, and members of the public K. Mertens and M. Steele also attended. Participating virtually were Faribault County employees A. Wachlin, T. Hanevik, L. Mehrhof, E. Beske, S. Hauskins, T. Emery, B. Rauenhorst, S. Robbins, E. Skaden, S. Asmus, M. Sonnek, M. Lore, L. Adams, and A. Shoff.

The meeting was called to order by Chair Groskreutz.

The pledge of allegiance was recited.

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Young/Anderson motion carried unanimously to approve the synopsis and official proceedings of the April 2, 2024 regular and drainage meetings.

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Roper/Loveall motion carried unanimously to approve the agenda of April 16, 2024.

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The calendar was updated.

No public comment was received.

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Committee reports were given. Anderson reported on Extension, Planning & Zoning, and the Blue Earth Area Schools. Roper reported on Prairieland, drug court steering committee, and MVAC. Young reported on Planning & Zoning. Loveall reported on Region Nine. Groskreutz reported on personnel committee, ditch hearings, health and human services, TZD, EMS, Transit Exec, Prairieland, MVAC, and the AMC legislative update.

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Employee Years of Service recognition awards were presented to John Oswald for five years of service; Glenn Hassing for ten years of service; and Erin Beske for 25 years of service.

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Building/Facilities Maintenance Director Saxon Warmka met regarding office business.

Loveall/Young motion carried unanimously to accept the low bid in the amount of \$158,750.00 from Patten Roofing for the Faribault County Public Works roof at the Blue Earth shop. Two other bids were received from Schwickert's in the amount of \$169,427.00 and Equity Builders in the amount of \$174,630.00.

Anderson/Loveall motion carried unanimously to approve the low bid in the amount of \$491,625.00 from Fairmont Glass for the courthouse window project. One other bid was received from Timekey Glazing in the amount of \$701,522.00.

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Human Resources Director Amanda Shoff met regarding office business.

Anderson/Roper motion carried unanimously to approve the hire of Darrel Boeckman as a tax clerk in the treasurer's office.

Loveall/Anderson motion carried unanimously to approve an EDI interface payment in the amount of \$2,000.00 for the UKG payroll system.

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Sarah Eischens and Jason Casias with the MN Dept of Corrections met to present the Sentencing to Service quarterly reports.

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Holly VanPelt with the MN Dept of Corrections met to present the Faribault County Comprehensive Plan and funding changes.

Young/Anderson motion carried unanimously to approve the comprehensive plan as presented.

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Mark Daly and April Wellman met regarding Public Works business. Construction updates were given along with the State of the County Highway System report.

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Young/Anderson motion carried unanimously to adopt the Capital Asset Policy and the Budget Policy and Process.

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Roper/Loveall motion carried unanimously to approve a cell phone stipend in the amount of \$50 per month for April Wellman.

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Roper/Anderson motion carried unanimously to approve the contract for professional services by John Thompson two days per week at a rate of \$60 per hour, plus hotel reimbursement.

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Anderson/Loveall motion carried unanimously to approve the training requests from K. Poole to attend the 2024 County Elections Administration Conference in Nisswa; T. Doering to attend MCEA Summer Conference in Alexandria; B. Bonin, E. Bonin, and C. Albers to attend PREA Specialized Investigations in Shakopee; and T. Elmer to attend DNR Deputy Boating School in Little Falls.

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Anderson/Young motion carried unanimously to pay the following bills:

Auditor warrants for March 1 to March 31, 2024 totaling \$1,512,516.89 as follows:

Auditor Warrant approval list for March 1-31st, 2024

WARRANT DATE	AMOUNT	DESCRIPTION
03/22/24 Total	58,092.07	
03/25/24 Total	60.00	
03/27/24 Total	1,655.00	
03/28/24 Total	5,202.82	
Grand Total	1,512,516.89	

ACH-EFT warrants for March 1 to March 31, 2024 totaling \$1,383,403.14 as follows:

ACH-EFT approval list March 1-31st, 2024

WARRANT DATE	AMOUNT	
03/05/24 Total	127,562.90	
03/07/24 Total	166,479.56	
03/14/24 Total	6,100.72	
03/19/24 Total	440,574.65	
03/21/24 Total	640,778.78	
03/22/24 Total	306.86	
03/28/24 Total	1,599.67	
Grand Total	1,383,403.14	

Audit list and auxiliary totaling \$ 215,333.95 as follows:

GENERAL REVENUE FUND	\$ 167,627.57
PUBLIC WORKS FUND	27,898.00
DITCH FUND	19,311.58
NON-REV/DISB A	496.80

\$ 215,333.95

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The meeting was adjourned for April 2024.

Bill Groskreutz, Chair

Sarah Van Moer, Acting Clerk to the Board

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